



# **SURAT PANDEY DEGREE COLLEGE, GARHWA**

*Permanent Affiliated Unit of Nilamber Pitamber University*

## **Self Study Report**



Submitted to NAAC  
For  
Cycle one Assessment and accreditation  
2016



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## **SURAT PANDEY DEGREE COLLEGE**

A Permanent Affiliated Unit of N.P. University, Medininagar, Palamau

**Garhwa – 822114 (Jharkhand)**

Ref. \_\_\_\_\_

Date: 12.04.016

To,

The Director,

National Assessment and Accreditation Council (NAAC)  
In front of National Law University  
Nagarbhavbi, P.B.No- 1075  
Bangalore  
Pin-  
India

Sub: Submission of Self Study Report to Institution Website.

Dear Sir,

Surat Pandey Degree College is glad to submit the Self Study Report for 1<sup>st</sup> cycle accreditation.

The SSR has been uploaded to the Institution website as  
[www.suratpandeydegreecollege.org](http://www.suratpandeydegreecollege.org)

The SSR can be visit in NAAC link.

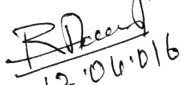
We are expecting the PEER TEAM visit in the month of February, 2016 any date between 2<sup>nd</sup>, 3<sup>rd</sup> or last week as per your convenient.

Once NAAC confirm the visit schedule, we will make necessary arrangements of the PEER TEAM members in advance.

Wish you all the best.

Thanking You,

Yours Sincerely,

  
12.04.016

(R.K. Dwivedi)  
Principal

Surat Pandey Degree College Garhwa



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## NAAC TEAM MEMBERS

CO-ORDINATOR: DR. HIMANSHU BHUSHAN JARUHAR, ASST. PROF.  
DEPT OF BOTANY

MEMBERS OF THE NAAC COMMITTEE

- PROF. A.K. PANDEY , ASST. PROF. DEPT OF HISTORY
- PROF. ARJUN PRASAD , ASST. PROF. DEPT OF ECONOMICS
- PROF. K.K. SINHA, ASST. PROF. FACULTY OF COMMERCE
- DR. B.K. DWEVEDI, ASST. PROF. FACULTY OF COMMERCE
- PROF. K. M . MISHRA, ASST. PROF. DEPT OF HINDI
- PROF. ARUN TIWARI, ASST. PROF. FACULTY OF COMMERCE
- PROF. SANJAY KESHRI, ASST. PROF. DEPT OF PSYCHOLOGY





## IQAC TEAM MEMBERS

CO-ORDINATOR. : DR. MRITUNJAY KUMAR, ASST. PROF. DEPT OF HISTORY

### MEMBERS

1. DR. R. K. DWIVEDI (LMC)
2. RAGHWENDRA N SINGH (ALUMNI)
3. PROF. SMT. SHARDA KUMARI ASST. PROF. DEPT OF PHILOSOPHY
4. PROF. K. B. ANSARI ASST. PROF. DEPT OF URDU
5. PROF. S.S. MISHRA ASST. PROF. DEPT OF PHYSICS
6. PROF. S.D. KUMAR ASST. PROF. DEPT OF CHEMISTRY
7. PROF. S. K. KESHRI ASST. PROF. DEPT OF PSYCHOLOGY
8. PROF. UMESH SAHAY ASST. PROF. DEPT OF ECONOMICS
9. PROF. DHANANJAY KUMAR SINGH ASST. PROF. DEPT OF PHYSICS



## Executive Summary

### Brief History of the College

#### Foundation and History

Surat Pandey Degree College which is widely known as S P D College has the credit of being an outstanding college of Garhwa. Garhwa district is enveloped by Chhattisgarh, Bihar and Uttar Pradesh (UP) with the presence of beautiful rivers like Koel and Sone.

The beauty of nature is embounting in this field but the irony is that, this district is not much developed in the field of academic area. The people here are poor, downtrodden and SC and ST, which is also responsible for the backwardness in the field of education and proper academic development. 15<sup>th</sup> November 2000, was a historic day for this area because Jharkhand state came in existence on this auspicious day, but, the condition of education is still not very satisfactory.

Sri Jugal Kishore Pandey was, the MLA during 1980-85, who is the worthy son of a worthy father decided to start a college in the memory of his father, who was respected by all the people of Palamu because, his mission was to help the poor. Jugal Ji took degree of engineering from BIT Meshra and decided to do something useful for the native place. Also, he wanted to make his father's name immortal. His pious thinking resulted in the shape of Surat Pandey Degree College on 05<sup>th</sup> June of 1983. In the beginning the classes of the college were started in Govind High School, Garhwa, because the building for the college was not constructed. Only 16 students took admission but this was not at all an obstacle in the path of the construction of the college. Jugal Ji started working with double zeal and enthusiasm on 22<sup>nd</sup> MAY 1987, the foundation of the building of the college was laid by the then Chief Minister of Bihar Sri Bindeshwari Dubey. The college building was slightly away from Garhwa in the midst of poor people of the village. The entire building was constructed by 1996. At first, Government of Bihar granted affiliation for Arts and Commerce faculty, for three academic sessions in 1988-89. In 1996-97 the college was granted permanent affiliation by Government of Bihar on condition that, no financial aid will be provided by Government. This doesn't dampen the spirit of the faculty and management. The college started flowing by laps and bound. In 2005-6 Jharkhand government started giving aid considering the academic achievements of the college. The credibility of the college was further established on 31<sup>st</sup> of May 2006, when UGC registered this college under article 2 (f) and 12 (b). The college witnessed another big lap in 2006-07, when Jharkhand Government gave affiliation for Science faculty. In 2013-16 Jharkhand Government gave permanent affiliation to science faculty.

On 1<sup>st</sup> of April 1991 Garhwa district came into being. Naturally the people of this locality had high expectation. SPD College, offers quality education through his



dedicated faculty, hard working staff and insightful management. In fact, teaching was not a profession but it's a mission for the college faculty.

On 17<sup>th</sup> of January 2009, Nilamber-Pitamber University start functioning in palamu commissionerary. The new borne university also recognised the potential of the college, and provided all possible support for all round development of this college. These efforts show on the result of the college, which has outstanding performance in all the faculties. This proves the working style of the institution.

The honest and sincere effort of the college employees brought many feathers to the college. One of them is IGNOU which is functioning at the college from 2005.

## Goal

Gandhi Ji was of opinion that there must be a proper co-ordination between ends and means. The means must be full of sublimity to achieve the goal. College feels that we should flourish the hidden qualities of our students with the help of pious, selfless and dedicated work. Technical education is the need of the hour, but, if technical education is described as body then value based education can be described as soul. The body without soul has no identity. We the employees of this institution firmly believe in this principle. Our aim is to nourish our students in such a way so that, they serve the country as a pure hearted citizen and, they will be able to face challenges of life. The college imports such type of education where character is backbone of the life. We believe that serving poor and have-nots is serving god. So, we got pleasure in upgrading the life of the students belonging to ST, SC, OBC and the students of minor community. Vivekanand told us that, education is the manifestation of the perfection already in man". We believe that talent can be shown at any place whether it is study or an extracurricular activity. So to groom our students we encourage them to take part in extracurricular activities such as sports, fine arts, music etc. organised by the college. We nourish our students to face the continuously changing social challenges, keeping in mind the concept of Darwin, „survival of the fittest".

College is not a place where the students gather only. It is temple of learning who teaches us to differentiate between right and wrong. The parents send their ward in the college with the expectation that their ward will be able to face challenges of life. Our faculty feels that they should groom their students in such a way that they can follow the ideal path of life.

It is an established fact that division of labour and responsibilities is essential for the development of any institution. One person can't do everything. In view of this basic principle of success, there is a Governing body of this college, consisting eight members, to help and guide to achieve the finest goal, under the supervision of N.P. University. Apart from this there are several committees such as, administrative committee, finance committee, purchase committee, career and counselling committee and a committee which works as link between college and



UGC. Co-ordination between teaching and non teaching staff ensures smooth functioning of these committees.

There is a staff council to streamline the functioning of college. This council is constituted in the light of the instruction of NPU. The secretary of this council was elected by the faculty of the college and Principle is the president of this council. The constructive ideas given by teachers through the secretary paves the path of development of the college. Student welfare is top priorities of college because they are the pillar of not only college but the society also.

### **Curriculum**

This college has got the privilege to teach up to honours in Arts, Commerce and science faculty. We try our best to provide so many facilities to economically backward students, handicapped students and students from down trodden communities, such as full free studentship, library facilities and special care. But, lack of infrastructure such as, internet, computer and other modern facilities pull our leg. We are hopeful that we will get these facilities in future, So that, our dream becomes reality.

### **Student Strength**

We have satisfactory student strength. Nearly four thousand students were admitted here. Since, Garhwa is a backward place, we feel elevated to point out that 55 percent of the students are from ST, SC and minorities communities. Teaching the non privileged student is a matter of utmost joy for all the people in general and teacher in particular. Our faculty tried their best but they have some limitations. That's why many students can't get higher education. Still, we try to extract maximum from the minimum.



## Message of the Principal

This is a great pleasure and privilege to submit the Self Study Report (SSR) of my college for the first cycle of accreditation by the national assessment and accreditation Council (NAAC) . Surat Pandey Degree College has gained credit of being the outstanding college of Garhwa District and best among the affiliated college of the Jharkhand state. The college is co - educational and is under the fold of UGC recognition of 2 (F) and 12 (B) status.

Preparation of this report has been made according to the guidelines of NAAC and I appreciate my NAAC Cordinator and its Members as well as all the teaching and non teaching staffs who has extended his co operation open heartedly to complete it at the proper time and uploaded successfully at the college web site [www.spdc.micet.in](http://www.spdc.micet.in) without any protection by password.

The report contains inputs of the seven criteria sought by NAAC as well as college calendar, prospectus, time table and relevant documents. It also contains a small photo galary of the seminar held recently in the college campus.

With best regards and complements.

Principal

R.K.Dwivedi

Surat Pandey Degree College Garhwa





## **SWOC ANALYSIS OF THE INSTITUTION**

### **Strength**

1. No. of faculties with PhD- Eight
2. No. of faculties with M.Phil.- 01
3. Faculties having published research work :
  - Peer reviewed journals: 6
  - Journal with ISBN No: 4
  - Books Published: 1
4. No. of faculties who has attended seminar
  - International seminar: 02
  - National seminar: 15
5. No. of faculties attended orientation course and refresher course: 13
6. Well equipped Computer laboratory.
7. Furnished Library with reading area.
8. Reprography facility in the Library
9. Internet for staff and students
10. Pure drinking water.
11. Power back-up
12. Rainwater harvesting system
13. IGNOU study centre.

### **Weakness:**

1. Minimum response for self financing courses.
2. Own transport facility for students.
3. Language Laboratory
4. National and International Seminars.
5. Poor financial back ground.
6. Lack of National and International Journals and e-resources in Library.
7. Staff quarter for teaching and non-teaching.
8. Home take salary of faculty members are not satisfactory due to the policy of the State government as compare to the neighbouring State like Odisha and W.B

### **Opportunities:**

1. To open P.G
2. To generate revenue by extending Consultancy services.

### **Challenges:**

1. To establish Language Laboratory
2. To organise National and International Seminars.



3. To provide skill development courses to improve the employability of Poor financial back ground students by giving then stipend funded by Central Government.
4. To purchase more National and International Journals and e-resources for Library.
5. To construct Staff quarter for teaching and non-teaching after receiving funds from RUSA or UGC.

#### Future Plans:

1. To make the institution centre of excellence.
2. To introduce Dress code.



## SECTION B: PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Surat Pandey Degree College, Garhwa	
Address :	Chetna, Garhwa	
City : Garhwa	Pin : 822114	State : Jharkhand
Website :	www.spdc.micet.in	

2. For Communication:

Designation	Name	Telephonewith STD code	Mobile	Fax	Email
Principal	Prof. Ravindra Kumar Dwivedi	O: R:	9431785292	06561-278590	dkcspd@yahoo.com
Vice Principal	Prof. Niklesh Chaubey	O R :	9162486419		
Steering Committee Co-ordinator	Prof. Niklesh Chaubey	O R :	9162486419		

3. Status of the

Institution:

Affiliated

College

Constituent

College

Any other

(specify)

4. Type of Institution:

a. By Gender

i. For Men

ii. For Women

iii. Co education



- b. By Shift
- i. Regular
- ii. Day
- iii. Evening

5. It is a recognized minority institution?

Yes

No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding: Government   
 Grant-in-aid   
 Self-financing  Any other

7. a. Date of establishment of the college: 05.06.1983 (dd/mm/yyyy)  
 b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

c. Details of UGC recognition: ([Letter enclosed in annexure 05](#))

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	31.03.2006	
ii. 12 (B)	31.03.2006	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) ([Letter enclosed in annexure 03](#))

Under Section/ clause	Recognition/ Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	BA & B.Com	23.09.1988		
ii.	B.Sc	12.12.2007		
iii.				
iv.				

(Enclose the recognition/approval letter)



8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No  ✓

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

Yes  No  ✓

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	
Campus area in sq. mts.	20618.03 sqm
Built up area in sq. mts.	1610.60 sqm

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/ seminar complex with infrastructural facilities
- Sports facilities
- play ground ✓
- Swimming pool
- Gymnasium
- Hostel
- Boys' hostel





- i. Number of hostels
- ii. Number of inmates
- iii. Facilities (mention available facilities)

Girls' hostel - **Contruaction is going on**

- i. Number of hostels -01
- ii. Number of inmates Nil
- iii. Facilities (mention available facilities)

Working women's hostel None

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise) No
- Cafeteria – Yes
- Health centre – No
- First aid, Inpatient, Outpatient, Emergency care facility, Ambulance..... Health centre staff - No

Qualified doctor Full time  Part-time

Qualified Nurse Full time  Part-time

- Facilities like banking, post office, book shops No
- Transport facilities to cater to the needs of students and staff - No
- Animal house - No
- Biological waste disposal - No
- Generator or other facility for management/regulation of electricity and voltage-Yes
- Solid waste management facility - Yes
- Waste water management - Yes
- Water harvesting - Yes

12. Details of programmes offered by the college (Give data for current academic year) 2014



Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	BA, B.Sc., B.Com	3 years	Pass Exam. +2	Hindi & English		3267
	Post-Graduate	NA	NA	NA	NA	NA	NA
	Integrated Programmes PG	NA	NA	NA	NA	NA	NA
	Ph.D.	NA	NA	NA	NA	NA	NA
	M.Phil.	NA	NA	NA	NA	NA	NA
	Ph.D.	NA	NA	NA	NA	NA	NA
	Certificate courses	NA	NA	NA	NA	NA	NA
	UG Diploma	NA	NA	NA	NA	NA	NA
	PG Diploma	NA	NA	NA	NA	NA	NA
	Any Other (specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the college offer self-financed Programmes?

Yes  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	03
-----	-------------------------------------	----	--------------------------	--------	----

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Phy, Chem, Bot. Zool, Geol & Math	06	00	00
Arts	Hn, SNK, Urdu, Eng, His, Pol Sc, Eco, Psy, Geog, Soc, Phil	11	00	00
Commerce	All Groups			
Any Other (Specify)	None			



16. Number of Programmes offered under (Programme means a degree course like BA, B Sc, MA, M.Com...) BA, B.Sc, B.Com

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy)

and number of batches that completed the programme   
b. NCTE recognition details (if applicable)

Notification

No.:

.....

Date:

..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes  No

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....  
(dd/mm/yyyy) and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification

No.:

..... Date:

..... (dd/mm/yyyy)

Validity:.....



c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC / University / State Government <i>Recruited</i>	NA	NA	NA	NA	46/40	04	39	04	****	*****
<i>Yet to recruit</i>										
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>					36	06				
<i>Yet to recruit</i>					04					

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.					07	01	08
M.Phil.					01		01
PG					26	04	30
Temporary teachers							
Ph.D.							
M.Phil.							
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

23. Furnish the number of the students admitted to the college during the last four academic years.



Categories	Year 1 2011		Year 2 2012		Year 3 2013		Year 4 2014	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	251	99	309	150	270	112	143	97
ST	169	82	223	94	210	84	125	68
OBC	676	236	886	367	956	346	677	267
General	737	363	936	379	484	171	352	109
Others	377	128	489	111	497	137	416	149

24. Details on students enrolment in the college during the current academic year:2014

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	3264	NA			3264
Students from other states of India	3	NA			03
NRI students	0				0
Foreign students	0				0
Total					3267

25. Dropout rate in UG and PG (average of the last two batches) UG  PG

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) Is it a registered centre for offering distance education programmes of another?

University -IGNOU

Yes  No

b) Name of the University which has granted such registration.





c) Number of programmes offered

- 1. Certificate Course
- 2. Diploma Course
- 3. UG Courses
- 4. BPP Course

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered-78:1

29. Is the college applying for

Accreditation: Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....  
 Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....  
 Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

**\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.**

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

33. Date of establishment of Internal Quality Assurance Cell



(IQAC) IQAC 30/06/2015 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) ..... (dd/mm/yyyy)

AQAR (ii) ..... (dd/mm/yyyy)

AQAR (iii) ..... (dd/mm/yyyy)

AQAR (iv) ..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Donot include explanatory/descriptive information)



## 2. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

- 1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

##### VISION

The Surat Pandey Degree College is committed to deliver quality based education with highly effective and innovation way for inculcating human values, professionalism and Scientific instillation to all sections of the students, so that they should aware of the individual as well as Institutional needs and work with instinct, innovations and insight with social responsibilities, and self confidence for their livelihood with back-end support of newly introduced skill development programme.

##### MISSION

The Surat Pandey Degree College has following mission:

- (1) To provide comprehensive education instilled with scientific real and temperament.
- (2) To prepare students on order to achieve Comprehensive competence to meet domestic as well as global challenges.
- (3) To nurture the students in order to adopt unity integrity and principals of envisage by our inherited culture.
- (4) To introduce latest teaching learning tools in class room teaching as well as in seminars, Symposia, workshops etc.

- 1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

At the beginning of every academic session the Principal convenes a meeting of the Teachers' Council to lay down the general principles for pursuing academic calendar. Then the broad principles are determined in the meeting of the academic sub-committee. The HODs of all departments are members of the academic sub-committee by default, and the Principal superintends the process of development of the curriculum as laid down by the university to deploy the same to each department with a close eye on feasibility and convenience. Each department sets up its routine in such a way that the curriculum is distributed automatically without impairing the academic interest of anybody concerned

- 1.1.3 What type of support (procedural and practical) do the teachers receive



(from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

SPD College, Garhwa is presently affiliated to the newly set up Nilamber-Pitamber University, Palamau. The university already framed syllabi for under-graduate courses and duly dispatched the same to the affiliated colleges. Our college already implemented this curriculum in UG level. Teachers are departmentally at liberty to frame their curriculum without impairing the general principles laid down by the institution. Improvisation in teaching is a space that the college is always trying to encourage through the improvement of the library and laboratories and the installment of most updated teaching aids for the classrooms. Educational excursions and field-works are encouraged. Teachers are encouraged to organize and participate in seminars, symposia and conferences. They take active part in orientation programs and refreshers courses under UGC sponsorship to update them.

- 1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

There is a Governing body of this college, consisting eight members, to help and guide to achieve the finest goal, under the supervision of N.P. University. The apex body of the college that governs all internal matters is the Governing Body. The UGC is the statutory authority to regulate all our norms.

The college takes all initiatives to effectively implement the curriculum. The college runs with the basic ethos of providing best education to the students within the available infrastructure. The college always complies with the best of intentions to all formulations from various statutory bodies.

- 1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

SPD College, Garhwa as the leading educational institute in the district, has to undertake various programs involving local self-government, for effective operationalisation of the curriculum Principal and all HoDs take suggestions from different stake holders time to time.

- 1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The college earned its reputation as one of the best affiliated colleges under the N P University. Teachers of our college served the university under



various capacities. Our college offered all possible help to the university in its initial stage, and complying with all requirements of a university in its early stage. Proper feedback are taken from Board of Studies, students and teachers from all departments for better suggestions in the areas of curriculum development as per the requirement of present job market.

- 1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

All the courses offered in our college are directly under the affiliation of N P University.

- 1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Curriculum is achieved in the course of implementation through different way. Through lesson plan, lesson note, evaluation of students, feedback on curriculum etc. Our college has been maintaining high quality of academic performance for a long time. The increasing number of university toppers in various departments and the placement thereof clearly underline the fecundity of the academic environment within the campus.

## 1.2 Academic Flexibility

- 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

Regarding Skill development courses, Principal has already advise IQAC coordinator to implement „Pradhanmantri Kosal Skill Development“ programme for the needy students to enhance employability.

- 1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

Not applicable.

- 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of Core / Elective options offered by the University and those opted by the college:





University provided a set of optional papers across discipline thereby provides scope for the students to elect area of specialization in various honours courses. A qualifying paper of modern Indian languages like Hindi, Urdu or Alternative English is compulsory to elect at entry level and an environmental studies at final level of degree course programme so that student must equipped with their aptitude for global requirements and awareness about the environmental issues.

- Choice Based Credit System and range of subject options

One of the University namely Vinoba Vhave, has introduced CBCS and it is yet to be introduced here.

- Courses offered in modular form:

The university frames syllabi, and the offered courses are set to modules keeping a keen eye on flexibility and feasibility.

Credit transfer and accumulation facility: NA

Lateral and vertical mobility within and across programmes and courses: NA

Enrichment courses: The Institution has taken initiative to introduce enrichment courses.

- 1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Planning to introduce self financing certificate course in computer.

- 1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

The College regularly organize UGC sponsored Entry Level coaching course to enlighten the students about the global employment scenario. The course is also helpful for them to compete in the entrance examinations.

- 1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If

'yes', how does the institution take advantage of such provision for the benefit of students?

University has not yet introduced CBCS system and there is no question of any Distance mode face-to-face mode course.

### 1.3 Curriculum Enrichment

- 1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

S P D College, Garhwa ensures high academic standard through commitment of teachers. Our teacher's valuable counseling helps students to grasp the basics of the curriculum framed by the university. The teachers encourage the students to



understand the rationale of the curriculum and to face the challenges more effectively. Ultimately the give-and-take of the teachers and students leads to the effective implementation of the curriculum.

- 1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The curriculum, framed by the university, is modified, enriched and organized by the collective efforts of the teachers and the taught. First priority is the institutional reality. Teachers are free to adapt themselves to the feasibility of the institution. They help students to approach the syllabus from practical realities, develop the habit of attending library regularly, update them through exposure to the web, and they encourage them to best adapt themselves to the given realities and make themselves ready to face the challenges of employment market. This integrated effort ensures the most effective implementation of the curriculum.

- 1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

Our college runs through well-orchestrated efforts from all concerned to ensure healthy balance of gender, climatic and environmental realities, human rights and ICT. The college gives priority to merit, with a keen eye on the economically challenged and socially down-trodden groups. Environmental studies have been mandatorily included into the curriculum. NSS volunteers help in general environmental awareness through regular cleaning and plantation not only within the campus but in the adopted villages and crowded places like the bus-stand. Programmes on human rights and legal issues are regularly held for mass awareness. We believe in the basic principle that charity begins at home. So, clean campus and healthy human relationship within it are our prime concern.

- 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

§ moral and ethical values

§ employable and life skills

§ better career options

§ community orientation

**Moral and Ethical Values:** S P D College, Garhwa sincerely believes that only the pious and men of humility can attain true wisdom. So our effort is holistic. We are the last group to submit that bookish knowledge alone is everything. The students must read, but they should also look beyond books to the practical world. They must develop values that will give them a sense



of unity with the world outside. We give highest regard to the principle of Swami Vivekananda that education is the manifestation of perfection already in man. Our staff and students are full of regard for multi-religious and multi-lingual realities of our country. Our college is in tune with communal harmony and national integrity. Our NSS unit are always alert in regard to community services and national solidarity.

**Employable and Life Skills** and **Better Career Options** :

We are equally aware of the changing realities of India and the world. To make our students ready to face such challenges, we set up Career-Counselling Cell, invite experts for counseling, and help our students under various capacities to go for better career opportunities.

**Community Orientation** No less significant is the sense of fraternity and harmony among the staff and students. Whenever any incumbent is challenged in any way, everybody within the college is ready to jump into the occasion. Poor Boys' Fund, personal collection and help extended by people outside have helped us much to get successfully through insurgencies. Such moments make us fully aware of the importance of maintaining relationship with the greater community. We believe in reciprocity and harmonious coexistence.

- 1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The feedback on the curriculum is entertained from the stakeholders, especially from the past and present students. Also, the constructive criticism on the curriculum is regularly entertained from the visiting faculties. The feedback, thus received, is handed over to IQAC coordinator and after proper review he handed over to Principal for sending to the board of studies of N P University for necessary changes or to enrich the curriculum provision.

- 1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The college monitors all enrichment programmes through top-up and bottom-down system. Major policy-decisions are taken by the Governing Body, the apex authority of the college. This body evaluates every programme at the end, apart from taking final decision on all administrative matters of the college. The Staff-council monitors and evaluates academic matters. The Subcommittees framed by the Governing Body also help in monitoring and evaluation of library, infrastructure, hostel, discipline and UGC-related matters.

## 1.4 Feedback System

- 1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The College, not being an autonomous college, is not empowered for organizing and enriching the curriculum. However, the S P D College,



Garhwa ensures high academic standard through commitment of teachers. Our teacher's valuable counseling helps students to grasp the basics of the curriculum framed by the university. The teachers encourage the students to understand the rationale of the curriculum and to face the challenges more effectively. Teachers help students to approach the syllabus from practical realities, develop the habit of attending library regularly, update them through exposure to the web, and they encourage them to best adapt themselves to the given realities and make themselves ready to face the challenges of employment market. This integrated effort ensures the most effective implementation of the curriculum.

- 1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, feedback is taken from each honours students regarding the curriculum coverage, quality of teaching, infrastructural facilities etc. The overall impression in these regard is quite satisfactory. However, a major criticism appears in certain cases, which can directly be related to the temporal administrative lacuna, such as paucity of teachers in few departments due to lien, required infrastructural enrichment for syllabus completion is time taking due to administrative procedures.

The curriculum feedback is communicated to the parent University N P University. The necessary modifications are incorporated by maintaining the official procedures.

- 1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

There is no new programmes/courses were introduced by the institution during the last four years.

Any other relevant information regarding curricular aspects which the college would like to include.



## CRITERION II: TEACHING - LEARNING AND EVALUATION

### 2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

#### **Publicity:**

The college ensures wide publicity in a planned manner. Before the commencement of the new academic session the prospectus is made available to the students. All relevant information regarding the admission procedure, infrastructure, fee & scholarships, various activities of the college, achievements of the students in academic as well as sports and other activities is conveyed through the prospectus. Prospectus giving all the academic, administrative and financial aspects related to admission process is made available to students. Advertisements in the local newspapers and local channels of the TV are also helpful during the admission.

In addition to it, the faculty members of the college personally visit various schools of the neighbouring areas to counsel students and motivate them to join our college.

#### **Transparency:**

Admission is done strictly on the basis of merit and first come first serve basis. The admission committee of the college comprising the Principal, Teachers' Council Secretary and the heads of the departments plays an important role in framing out the admission criteria based on the guidelines of N P University and recommendations of the departments of the college. The student intake capacity for each course and the norms for preparing the merit lists are displayed in the college Prospectus and in the college notice board.

The Career Counselling Cell is always there for the help of the candidates. Admission registers of all the classes are prepared where details, such as, the student's name, father's name, period-wise allotment of timetable, section, pass percentage, remarks as to student's preferences of period especially in the case of the village students, are entered. This record is available to any candidate to scrutinize, in case of any doubt.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The college offers UG Honours and General (B.A., B.Com. and B.Sc.) courses. As per the directives of the university, date of sale of application



forms/prospectus is notified on the notice board. Application forms can be bought from office and on the spot enquiries are attended to by the registrar and a team of three senior teachers. Selection of students to the course is based on marks obtained in qualifying exam. The college admits the students solely on the basis of merit in the qualifying examination. The Counselling team helps the students to make the choice of the medium of instruction and subjects. College follows reservation policy of the government also.

- 2.1.3. Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

S.No.	Programme	Mode of Selection
1.	B.Sc. (Hons.)	Must have passed 12 <sup>th</sup> Class and 45% in Honours subject
2.	B.Com. (Hons.)	Must have passed 12 <sup>th</sup> Class and 45% in Honours subject
3.	B.A. (Hons.)	Must have passed 12 <sup>th</sup> Class and 45% in Honours subject
4.	B.Sc. (General)	Must have passed 12 <sup>th</sup> Class with Science Stream
5.	B.Com. (General)	Must have passed 12 <sup>th</sup> Class
6.	B.A. (General)	Must have passed 12 <sup>th</sup> Class

- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

The admission committee of the College review the profile of the students at the time of admission as per information given in 2.1.3.

The activities of students are closely monitored. A record of their performance in all the fields, academic as well as extra-curricular is maintained in the office. The students, who bring laurels to the institution, like in the academics, sports, extra-curricular, or other similar areas, are duly rewarded when they seek admission the next year. The student with a little bit of negative approach or disturbing elements are motivated with counselling so that a positive frame of mind can be developed. This result in making the students becomes an asset for the institution.

The outcome of such an effort results in bringing about transparency, streamlining and systematizing the admission process, following up of



reservation policy strictly as per provision of the government and selection of meritorious and disciplined students from the weaker sections. Also, as a result of this process, in the last five years, the college has observed a sharp rise in the students maintaining discipline. They have learnt to channelize their energy, their potential into more constructive activities.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority community
- Any other

**a. Students from SC/ST/OBC Community:**

Students from SC/ST and other backward classes are allotted seats as per roster system of the state policy. Fees exemption and endowment benefits are also extended to these students. The college makes tireless efforts to create awareness on the importance of higher studies i.e. education as a means of socio-economic change and a means empowerment. The college staffs visits the neighbouring and surrounding areas in the border area for orientation and counselling of the students who belong to the non creamy layers. Provision of UGC order – policy of constitutionally guaranteed merit cum reservation at the time of admission is strictly adhered to. The college makes it sure that an awareness and orientation on the financial and academic facilities, incentives to the marginalized students is categorically framed. The college also arranges Extension lectures and career counselling for the students falling under the categories mentioned above. Through Reservation Policy, Access is ensured to these marginalized groups through the total implementation of reservation-cum-merit as per the UGC order.

Reservation is ensured at all levels of admission namely UG degrees.

Even for NSS, NCC and defence category students, seats are reserved in each course.

**b. Women:**

For women, there is no reservation for admission except single girl child but the women candidates are provided with 5% weightage. Separate hostel facilities are available for women. The college provides counselling to the needy parents of women students on the importance of women education, exclusive facilities available for women, financial incentives and security and protection provision. Free books and other incentives are provided to the Girl students.





**c. Differently-abled:**

There is reservation for students belonging to differently abled categories as per UGC notifications. Their requirements and needs are given a special care and attention. The college has made a ramp in front of the administrative office to facilitate the differently abled. The college ensures that all their classes are held on the ground floor only.

**d. Economically Weaker Sections of the Society:**

There is reservation for students belonging to economically weaker sections of the society, at the discretion of the Principal. They are also given various benefits like fee concession, free books etc.

**e. Minority:**

The college under the direction from the Central Government, State Government and its affiliating university offers every possible help to the students belonging to the minority community. Liberal Scholarships and concessions from the college funds are also provided to such students.

**f. Athletes and Sports Persons:**

Students of our institution are given admission based upon their excellence in athletics or sports activities at regional or national level. The college every year produces scores of players in various games. The college offers them liberal concessions and scholarships.

- 2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Session 2012-2013

Programmes UG	Number of applications	Number of students admitted	Demand Ratio
B.A.	871	871	100
B.Sc.	206	206	100
B.Com.	183	183	100

Session 2013-2014

Programmes UG	Number of applications	Number of students admitted	Demand Ratio
B.A.	799	799	100
B.Sc.	143	143	100
B.Com.	172	172	100



## Session 2014-2015

Programmes UG	Number of applications	Number of students admitted	Demand Ratio
B.A.	670	670	100
B.Sc.	78	78	100
B.Com.	61	61	100

## Session 2015-2016

Programmes UG	Number of applications	Number of students admitted	Demand Ratio
B.A.	781	781	100
B.Sc.	258	258	100
B.Com.	101	101	100

## 2.2 Catering to Student Diversity

- 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

The college makes best possible efforts to address the needs of differently-abled students. Differently-abled students are allotted their time-table in such a manner that their classes are held on the ground-floor. Students with speech disorders are counselled by the Department of Psychology which aids to cure their disability. Moreover, students with personality disorders are also treated by the same department and the results are very satisfying. However, more steps need to be taken regarding this matter. The counselling Cell of the College helps such students in many ways.

- 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

The Institution is well aware of the needs of the students. The college is the ladder which can help them climb up to the world of their aspirations. Any class contains a mix of intelligent and average students. We admit students of all calibres in line with our objective EDUCATION FOR ALL. In order to satisfy their queries the college ensures that there are teachers available to answer their doubts.

Apart from this, before the commencement of the programme team of teachers personally contact the Principals of the senior secondary schools located in the district and request to let their students interact with the team so as to access the student's need in terms of knowledge and skills. Central



admission committee gives the admission and what we have is a large number of students from various backgrounds and different parts of the district. Students are attached to counsellors and the weak students are traced out and further they are counselled. Before commencement of the session, admitted students are given special orientation classes to enable them cope up with the syllabus of the course chosen by them.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

To bridge the knowledge gap of the enrolled students and to enable them to cope with the programme of their choice, the following strategies are drawn and deployed by the institution:

- Slow learners are identified.
- Peer learning is encouraged in a sense that meritorious students are asked to help the slow learners.
- Remedial classes are organised for such slow learners.
- Some students, if need be, are guided to take coaching from specialists in the field.
- They are referred to the counselling cell which diagnoses their problem and suggests psychological steps especially in cases of acute stress, depression, low self-esteem etc.
- Simplified versions of books are recommended to them.
- Certain Add-on courses are introduced to hone their skills.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The institution holds the tradition of imparting holistic education with emphasis on the ethical and moral principles. The college which is coeducational institution sensitizes its staff and students on issues such as gender inclusion, environment etc by holding seminars on the relevant topics like women empowerment. Celebration of women's day by teachers and students is also a part of the same tradition. The various ways by which the institution sensitizes the issue of inclusion are the following:

- (i) The college admits SC /ST candidates with relaxed norms as per government rules.
- (ii) Certain concessions in fees in the form of granting full free studentship and/or half-free studentship are awarded to meritorious students, who may be in indigent circumstances. There are some scholarships for SC/ST students.

Regarding sensitization on the issue of environment the institution has the following provisions:

- (i) Environmental Studies is included as a compulsory subject carrying 100 marks in University B.A. / B.Sc./B.Com syllabus.



- (ii) Besides this, students and teachers actively participate in the various activities performed by the NSS unit of the college like cleaning of the college campus, the hostels, bus stand, main market and neighbouring adopted villages, especially nearby slums for the maintenance of hygiene, awareness programme against malaria etc. and Blood Donation camp regularly.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

Several departments organize students' seminars, extension lectures, invited lectures by eminent scholars from other institutions etc. Advanced learners are encouraged to sit for competitive examinations and pursue higher studies and are motivated to participate actively in seminars in the college and in other academic institutions. The College believes in the maxim that students deserve the best possible exposure to knowledge. With this end in view experts/scholars of eminence are invited through the Extension Lecture programmes.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

All relevant information's of an applicant are collected through the admission form at the time of submission of forms. These data of the admitted students are preserved in the principal's office. Besides this, at the time of admission to the college other important information of the students is preserved in the principal's office. Record of results of University examinations are preserved in the college office. In these ways the college maintains a students' profile. Departments use these data to study the academic progress of the students of the respective departments over time. However, more steps are needed to be done in this matter, as academic progress of all students are evaluated, but that study for categorical evaluation of the students has not yet been done thoroughly.

### 2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The academic calendar is released by the affiliating university and is to be followed in totality by our college. The same academic calendar is published in the College prospectus and college website before the beginning of the session of every academic year. It provides plan for the academic year to



students, teachers and parents. Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the department and the course work is distributed. The faculty follows a lesson plan, which contains the details regarding institutional objectives to be achieved, details of contents to be covered, the kinds of aids and the logistics to be used inside the class room. A copy of the same is issued to all heads of departments and coordinators. Teaching plan is prepared by all the concerned and submitted to the respective heads of the departments every academic year. A copy of the teaching plan is submitted to the Principal also. Timetable is prepared and displayed on the notice board. The departments also carry out internal assessment based on student test performance and punctuality. The final evaluation of students is done according to the university schedule. Towards the end of each session / semester, theory and practical examinations are conducted by the university and evaluation is carried out. The exam results are declared and score cards are issued by the affiliating university.

- 2.3.2 How does IQAC contribute to improve the teaching -learning process?  
IQAC provides the development and application of quality benchmarks/parameters for the various academic and administrative activities of the institution. It also imparts knowledge through team work at relentless efforts. It promotes the research and consultancy and develops state of art infrastructure. It promotes synergetic relationship with the industry and society to appoint well endowed faculty and to upgrade their acumen. It also ensures timely, efficient and progressive performance of academic, administrative and financial tasks.

***Following are the members of the IQAC Cell:***

Dr. Mritunjay Kumar, IQAC Co-ordinator.

Members of IQAC

9. Dr. R. K. Dwivedi (LMC)
10. Raghwendra N Singh (Alumni)
11. Prof. Smt. Sharda Kumari (Teacher)
12. Prof. K. B. Ansari (,,)
13. Prof. S.S. Mishra (,,)
14. Prof. S.D. Kumar (,,)
15. Prof. S. K. Keshri (,,)
16. Prof. Umesh Sahay (,,)
17. Prof. Dhananjay Kumar Singh (,,)

This cell monitors promotion, implementation and continuous improvement of innovations in Curriculum, Co-curricular and Extra-curricular activities of the institution. The IQAC works towards the enhancement of the learner's knowledge, capacity and personality.

- 2.3.3 How is learning made more student-centric? Give details on the support



structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

At SPDC, students have always been the centre of all its academic and co-academic endeavours. All possible efforts are made to ensure their fullest growth and development in a safe and congenial environment. Right from the time a student enters the portals of the college, they are guided, counselled, inspired, motivated, corrected and her energies channelized in the best possible manner. Admission Guidance Cell, Career Counselling Cell, Guidance and Counselling Cell, Helpline for stress-management, remedial classes, talent hunt programmes, concessions, aids, awards, incentives, special classes, tutorials and infrastructure of international standards are meant to groom them & prepare them for the global job market as well as national market as morally upright, socially responsible, & professionally sound human resource. The support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students are audio-visual aids, tutorial, virtual library, remedial coaching, projector & computer-based teaching-learning method and smart classrooms, libraries, laboratories and reading rooms.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college concentrates on making the students original thinkers. To encourage the artistic temper among the students, the college teachers motivate them to participate in various extra murals activities in youth festivals. The long list of prizes won by our students in youth festivals and other district and state level competitions bears a testimony to it. At the same time, to encourage the scientific temper among students, the faculty engages the students in various practical works on science labs and computer labs. To sharpen the critical thinking among students, various GDs, debates and seminars are organized in which students explore new ideas and also get a chance to listen to the expert views of eminent professionals.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.



Teachers effectively make use of equipment like audiovisual aids and overhead projectors etc. to make learning a satisfying experience for the students. The Seminar Room is used by the departments for teaching with power-point presentation. Internet resources are used by the faculty for effective teaching. Some of the science departments, for example, Physics and Chemistry use virtual laboratories. Internet resources are used by the faculty for effective teaching.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)? College conducts lectures and seminars by experts on various issues in which faculty members and students are encouraged to participate and reap benefits. The teachers go for refresher and orientation courses. Educational tours are also conducted. Over the past many years the faculty has been participating in the conferences and presenting papers in national and international level seminars.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students? Academic and personal counselling of the students is done by the teachers of the departments, if necessary. In the practical classes of the science departments there is scope of mentoring through intimate interaction of the students with the teachers at the personal level. Sometimes the Principal and other senior teachers also indirectly mentor the students and provide mental support and guidance to them.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning? The college encourages the teachers to keep themselves abreast of the latest developments in their respective fields. They are encouraged to use computers, Internet and library resources to enrich their teaching. The college faculty is also provided training for use of computers, latest software so that they can themselves create modern teaching aids to be used in their classrooms.

From time to time the college faculty adopts approaches/methods such as seminars, conferences and special lectures. The faculty members are encouraged to participate in National/International level seminars. They are provided financial assistance for this purpose. The faculty members who attend such seminars/ conferences share their experience with students and faculty with latest information and talent developments.

2.3.9 How are library resources used to augment the teaching- learning





process?

The institution has centralized library. The library continues to provide the following current awareness services in order to alert users to latest information of their interest.

- List of new entries
- Useful articles
- News items

The catalogues from different publishers are filed. Heads of departments can order for books from these catalogues. The range of subjects represented by the library collection reflects our institution's ever growing zest for newer areas of study and research. Some faculty members have their personal collection of a large number of books and they share the books and journals with the fellow colleagues, the PG and UG students round the clock. Majority of staff can efficiently use the internet and they liberally share their knowledge of innovative research topics, reviews, methodology, data gathering and information output with the learners.

Students are also encouraged to make use of library services. They are provided with a student library card which enables them to set books issued from the library. Students are also taken to the library to instil reading habits among them.

- 2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

This type of situation has never happened that the faculty has not been able to complete the curriculum within the stipulated timeframe. The college teachers manage to successfully deliver their responsibilities. Sometimes because of *bandhs* declared by political parties, institution faces challenges in completing the curriculum but the college through extra classes tries to overcome these challenges. The IQAC keeps a check on the syllabus covered by the various departments on regular basis.

- 2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The institute monitors and evaluates the quality of teaching learning through IQAC which collects feedback from all stakeholders and on the basis of such feedback, monitors and evaluates the quality of teaching learning. Besides, the college Grievance Redressal Mechanism also takes care of the quality of teaching learning.

## 2.4 Teacher Quality

- 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum





The college teacher has following qualifications

Highest qualification	Professor	Associate professor	Assit. Professor		Total
			Male	Female	
(A) Permenemnt					
D.Sc/D.Lit	Not Applicable		00	00	00
Ph.D.			07	01	08
M.Phil.			01	00	
P.G.			31	03	34
(B) Temporary Teachers			None		
Ph.D.					
M. Phil.					
P.G.					
(C) Part time teachers	Not Aplicable		None		
Ph.D.					
M.Phil.					
P.G.					

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

These courses are not yet been introduced in our college.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.



a) Nomination to staff development programmes

Sr. No.	ACADEMIC STAFF DEVELOPMENT PROGRAMME	NUMBER OF FACULTY NOMINATED
1.	ORIENTATION COURSES	16
2	REFRESSOR COURSES	13
3	STAFF TRAINING CONDUCTED BY UNIVERSITY	NIL
4	STAFF TRAINING CONDUCTED BY OTHER UNIVERSITY	NIL
5	SUMMER/ WINTER SCHOOLS WORKSHOPS ETC.	05

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ✓ Teaching learning methods/approaches
- ✓ Handling new curriculum
- ✓ Content/knowledge management
- ✓ Selection, development and use of enrichment materials
- ✓ Assessment
- ✓ Cross cutting issues
- ✓ Audio Visual Aids/multimedia
- ✓ OER's
- ✓ Teaching learning material development, selection and use

a) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

- Teaching learning methods/approaches - Chalk & Board, LCD Projection etc.
- Handling new curriculum - Interactive discussion within department
- Content/knowledge management - Eventually distributed amongst the faculty members; they operate as a team.
- Selection, development and use of enrichment materials - online and offline by purchasing new books.
- Assessment - monitoring of University result and success rate in all India post-graduate entrance examination
- Cross cutting issues
- Audio Visual Aids/multimedia - often used in lectures.



□□OER's

□□Teaching learning material development, selection and use – information obtained from website and also from new published books and journals are regularly incorporated in teaching materials.

#### Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies: NONE
- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies 70%
- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies: 70%

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

**The college extends full support to its faculty to pursue research by providing space for research laboratories. Study leave approved to them and faculty receives grants from various funding agencies like UGC.**

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

None, There is no provision for institutional encouragement.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The College has introduced evaluation of the teachers by the students, on a regular basis and submitted report to the Principal. The student's feedback is carefully analyzed and the strengths and weaknesses in their teaching method are analysed. Evaluation of teachers by the external peers is done at the time of promotion.

### 3.1. Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution



especially students and faculty are aware of the evaluation processes?

The Stakeholders of the institution i.e. students and faculty members and even the parents of the students are informed about evaluation process by giving general instructions mentioned in the prospectus of the institution. The periodic instructions issued by the parent university are promptly communicated to the students. The faculty members read the instructions even in the classrooms and copy of the same is also displayed on the students' notice-board. Likewise they are informed at the start of the session regarding the terminal tests after the gap of three months. Students are clearly made aware of the eligibility conditions required to appear in the final exams. They are informed of the criterion of the internal assessment. The evaluation is the integral part of teaching learning process. So, the institution makes effective arrangements for the smooth application of the rules about the evaluation processes. The college has developed a proper Mechanism for this purpose. Time to time staff meetings are also conducted concerning evaluation process.

- 2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

No such major evaluation reforms of the university has been introduced yet .

- 2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own through Academic Council & IQAC

- 2.5.4 Provide details on the formative and summative assessment approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

Among the formative evaluation approaches adopted by the college we can mention holding of the terminal examinations, tutorials, class tests, interactive sessions, group discussions, students' seminars etc. Among the summative evaluation approaches we can mention holding of final test before the university exams, parent-teacher meetings etc. All these methods of evaluation have a positive impact on the system. Students' academic progress is monitored regularly through the formative methods. Depending upon the evaluation slow and advanced learners are identified by the departments. Remedial classes are often arranged for the students who could not perform satisfactorily. Advanced learners are encouraged to be engaged in higher studies and in more challenging jobs. Summative



methods are helpful to know the overall performance of the students and thus help students to evaluate themselves for effective preparation for the university examinations.

- 2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The teachers suggest the points to be covered to address the questions. Some teachers provide the model answers in written format with relevant comments. Class tests and tutorial classes are held regularly by the departments in order to assess students' knowledge and skills. Besides these tests, students' presentation in seminars, group discussions, projects in the relevant subjects etc. also help in monitoring students' performance before the university examinations. Each department holds parent-teacher meeting. In the meetings parents are intimated about the results of the college examination, class attendance and other information relating to academic performance of their wards.

- 2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

As the institution is an affiliated college there is little scope for these. However in order to ensure transparency answer scripts of all examinations organized by the college / departments are shown to the students. Although formally the college cannot assign any weightage for behavioural aspects, independent learning etc. students are encouraged to participate in various extra-curricular activities within and outside the college for their overall development.

- 2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Yes, Teacher of every department take special care to attain redressal grievances of annual examination results and advise them to improve if not satisfactory and take special doubt clearing classes to over come the problems.

## **2.6. Student performance and Learning Outcomes**

- 2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes. The learning outcomes are stated in the college prospectus and college website. It is also reflected in the college logo. All the stakeholders are made



aware of this through classroom teaching, interaction sessions, parent-teacher meetings and through programmes like the College Day function, fresher's welcome function, College Social festival, alumni get-together. UG students are prepared and utilized for admissions into PG programmes in other academic institutions.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Our institutional mission and goal is to impart liberal education to produce intellectually developed, morally upright, socially conscious and spiritually oriented young people who will serve society and the nation; finally to equip our students to meet the challenges of a changing world through pragmatic, professionally oriented teaching. The college provides special coaching facilities for the UG student. The college makes use of the UGC scheme for Entry in Service and organizes classes with external faculty for this purpose. The college provides the students with books and special study materials for Entry in Service. Apart from optimizing the syllabi and updating the teaching methodology the students are motivated towards achieving the best outcomes of the teaching-learning process. The college closely monitors all these programmes.

• • University results for the last four years **Session 2012**

Courses		Year of Examination	Number of Students		Success rate in Hons. Course (%)	Ranks in Univ. Top 20 List*
			Appeared	Secured first class		
B.A Honours in	English	2012	17	-	88	Not Processed by University
		2013	15	-	100	
		2014	20	9	90	
		2015	11	02	91	
B.A Honours in	Hindi	2012	17	04	88	Not Processed by University
		2013	68		97	
		2014	100	47	90	
		2015	42	12	97.6	
B.A Honours in	Urdu	2012	38	15	95	Not Processed by
		2013	33		97	
		2014	21	13	100	



		2015	25	0	100	University
<b>B.A Honours in</b>		2012	05	01	80	Not Processed by University
	<b>Sanskrit</b>	2013	-			
		2014	05		100	
		2015	8	03	100	
<b>B.A Honours in</b>	<b>History</b>	2012	143	14	98	Not Processed by University
		2013	232		97	
		2014	145	39	95	
		2015	98	0	99	
<b>B.A Honours in</b>	<b>Pol.sc.</b>	2012	134	23	96	Not Processed by University
		2013	213		99	
		2014	133	06	94	
		2015	67	03	95.5	
<b>B.A Honours in</b>	<b>Economics</b>	2012	28	02	96	Not Processed by University
		2013	46		89	
		2014	25	12	92	
		2015	18	01	83.3	
<b>B.A Honours in</b>	<b>Psychology</b>	2012	29	09	93	Not Processed by University
		2013	128		97	
		2014	66	27	88	
		2015	25	03	96	
<b>B.A Honours in</b>	<b>Geography</b>	2012	16	04	94	Not Processed by University
		2013	70		97	
		2014	83	29	94	
		2015	40	09	100	
<b>B.A Honours in</b>	<b>Sociology</b>	2012	91	0	85	Not Processed by University
		2013	133		98	
		2014	81	07	84	
		2015	35	03	97	
<b>B.A Honours in</b>	<b>Philosophy</b>	2012	01		100	Not Processed by University
		2013	05		80	
		2014	10	04	100	
		2015	01	01	100	
<b>B.A. gen</b>		2012	130	01	92	Not Processed by University
	2013	182		95		
	2014	140	0	96		
	2015	87	0	97.7		
<b>BSc Honours in</b>	<b>Physics</b>	2012	02	01	100	Not Processed by
		2013	10		100	
		2014	32	16	87	



		2015	29	14	76	University
<b>BSc Honours in</b>	<b>Chemistry</b>	2012	01	01	100	Not Processed by University
		2013	08		100	
		2014	13	12	100	
		2015	04	0	50	
<b>BSc Honours in</b>	<b>Maths</b>	2012	12	04	100	Not Processed by University
		2013	11		100	
		2014	20	18	95	
		2015	43	32	97.6	
<b>BSc Honours in</b>	<b>Botany</b>	2012	Nil		Nil	Not Processed by University
		2013	01		100	
		2014	04	04	100	
		2015	01	0	100	
<b>BSc Honours in</b>	<b>Zoology</b>	2012	11	08	100	Not Processed by University
		2013	14		100	
		2014	14	14	100	
		2015	09	03	78	
<b>BSc Honours in</b>	<b>Geology</b>	2012	02	01	100	Not Processed by University
		2013	01		100	
		2014	01	01	100	
		2015	04	03	75	
<b>BSc Gen</b>		2012	02	0	100	Not Processed by University
		2013	01		100	
		2014	02	01	50	
		2015	08	01	50	
<b>B.Com Hons</b>	<b>A/c</b>	2012	35	10	100	Not Processed by University
		2013	62		98	
		2014	66	64	100	
		2015	99	89	100	
<b>B.Com Gen</b>		2012	26	0	96	Not Processed by University
		2013	32		94	
		2014	Nil	0		
		2015	30	0	87	

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes? In the introductory classes of any course teachers make the newcomer students aware of the social and economic relevance of the courses. Teachers focus on how the study of the courses can be economically and socially significant by explaining the job opportunities and scope in further studies and research work in the subjects.

2.6.4 What are the measures/initiatives taken up by the institution to enhance





the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The Institution has taken many steps to enhance the social and economic relevance for student placements, entrepreneurship, innovation and research aptitude through placement cell, utilized g cell and utilized different extension and social activities.

- 2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning? Through examination results and encourage them for higher studies.

The college collects and analyse data on students performance and learning outcome through classroom interactions, class tests, written assignments and projects, practical and tutorial classes. The learning outcomes of the students are analysed in the departmental meetings with the principals. On the basis of this data analysis planning are made for the next academic session to overcome barriers of learning.

- 2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The departmental output regarding the students' performance is regularly discussed in Teachers' Council meeting. The problems are noted and possible outcomes are suggested in the meeting. The concerned department is implemented the suggestions and reported the feedback to the next council meeting.

- 2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

After declaration of every annual examination results, HoDs of all department take personnel care for evaluation of results and try to help the mentees to improve their out comes as compare to the last results.



## CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION

### 3.1 Promotion of Research

- 3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The institution has not yet any recognized research center.

- 3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

In the recent past a Research Committee has been constituted to monitor and approve the research project. The project report is evaluated by the Committee before sending it to the funding agency.

- 3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

§ autonomy to the principal investigator: As the head of the Institution Principal manage and encourage faculty members to take new innovative practices for research activities specially for the science stream and have allowed Botany department for a study tour to Hyderabad to establish a „Butterfly” garden inside the campus.

§ Timely availability or release of resources: Funds has been sanctioned for initiating of „Butterfly Garden”.

§ Adequate infrastructure and human resources: Human recourses are satisfactory as per the sanctioned post and planning to develop more infrastructures for new and innovative research areas.

§ Time-off, reduced teaching load, special leave etc. to teachers. Special attention is being taken to reduce the work load of every faculty members and given them ample opportunities to enhance the ISR activities on every Iind and last Saturday of the month.

§ Support in terms of technology and information needs: In terms of technology a separate Computer laboratory has been developed with internet facility for advance research.

§ facilitate timely auditing and submission of utilization certificate to the funding authorities: utilization certificate submitted once the funds are utilized.



§ any other

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

As an undergraduate teaching institution we have very little scope to developing scientific research. However, a few enthusiastic teachers are involved in developing research aptitude.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

As stated in departmental Evaluative report.

3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Department seminars, workshops, and capacity building programmes are conducted under the direct supervision of IQAC to imbibe the confidence building among the students and the faculty.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

Most of the faculty members are having Ph.d and they have taken suo-motto initiatives to create interest among the science students for different project works.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The Institution has taken initiatives to organize inter College Science exhibition and to attracting researchers of eminence to visit the campus and interact with teachers and students.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

University did not have provision for Sabbatical leave.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community



(lab to land).

Principal as the head of the Institution has a clear vision to develop and advocating for minimum research activities in the Institution even if the Institution is in a rural and backward area. The institution has ample scope with its own land to develop minimum research areas on Vermi culture, Mushroom culture, skill development programme.

### 3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

Minimum budget has been planned in 2015-16 to enhance the minimum research activities in the institution and funds are already allocated for the departments to take the optimal utilization.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is minimum seed money for the faculty to start the small project and to involve the students to create awareness for minimum research culture. The initiative has been taken from this year and transparently no initiation has been taken for last four years.

3.2.3 What are the financial provisions made available to support student research projects by students?

The institution has already sanctioned a handsome amount for organizing the Science exhibition for student project works.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

As the Institution based in a remote and undeveloped geographical area, still as the institution are preparing to assess all the streams by the external PEERS, face many challenges to attract funds from its own resources.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

Laboratory and library are enriched with required tools and books with Journals, e-resources and down loads. The research equipments of various departments are used regularly by the staffs and students of respective department. For optimum use log book is maintained and the time slot for the instruments is booked.



3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

S.No	Title of the Project	P.I.	Funding Agency & Duration	Total Grant Sanctioned	Total Grant Received	Status
1.	Garhwa Jilame Nirdhanta Unmulan me Gramin Vikash Karyakramo ki Bhumika Ka Adhdhyayan	Umesh Sahay, Department of Economics	UGC/ 2 Years	95,000.00	52,500.00	Completed
2.	Study of Growth, Development and Productivity of two upland Rice varieties of Jharkhand	Dr. Pankaj Dubey, Department of Botany	UGC/ 2 Years	1,27,000.00	95,000.00	Completed

### 3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

No

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?



As per the curriculum issued by the affiliating University N P University, Medininagar, the basic infrastructure is available for the under graduate students. List of such equipment has already been mentioned in para 3.3.1

As the strength of students increases in the institution, Management itself procures new equipments as per the requirements and also submits the proposal to the UGC under different available schemes.

- 3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

Institution has received fund from UGC to undergone for Minor research project during last four year.

- 3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

As research facilities based on Minor research and Major research project and depend on the funding of UGC. Dr. Mritinjay Kumar has done a research project on "SONA-SOBRAN SADI DHOTI YOJANA" funded by Department of Civil Supplies, Government of Jharkhand.

- 3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

WI-FI is available in the library. Research journals are also available in the library for research activities.

- 3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

Till date no such collaborative research facilities are available.

### 3.4 Research Publications and Awards

- 3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product) NA
- Original research contributing to product improvement: NA
- Research studies or surveys benefiting the community or improving the services: NA
- Research inputs contributing to new initiatives and social development: NA

- 3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?



NO

3.4.3 Give details of publications by the faculty and students:

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed journals (national / international)
- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.
- Monographs
- Chapter in Books
- Books Edited
- Books with ISBN/ISSN numbers with details of publishers
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index

Please see evaluative report of departments.

3.4.4 Provide details (if any) of

- research awards received by the faculty
- recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- incentives given to faculty for receiving state, national and international recognitions for research contributions.

No

### 3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is no such big industry nearby to tie-up. Institution has requested to Grasim Industries, Chemical division, Rehla for industry institute interface and the request is under process.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

Faculties are providing Consultancy in educational field and generating revenues.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Principal as head of the institution motivate the faculties in every intervals



to extend their support for Consultancy services with or without revenue in different social and educational issues.

- 3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Ignou, Ranchi, Marwari Womens College, Ranchi, Vananchal Dental College, Garhwa, Research Project Under Jharkhand Government For „Sona Sobran Sari Dhoti Yogana“

- 3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Revenue is generating at the personnel level of the faculty and amount is not so big to share.

### 3.6 Extension Activities and Institutional Social Responsibility (ISR)

- 3.6.1 How does the institution promote institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The College has always felt concerned about the increasing access of students from various sections of the society to higher education. By providing reservations, financial aids, scholarships and relaxation in qualifications for socially backward classes, the college has registered significant increase in students' social participation during last few years. The college aims to achieve its goal of providing higher education to create just, plural and equitable society in consonance with constitutional values. The major strength of this college is its ability to ensure holistic development of students to make them enlightened citizens. The college is an 'equal opportunity' institution established to provide knowledge and quality education to all sections of society. It aims to maintain modern outlook with contemporary developments without compromising moral values. To provide knowledge and quality based education to the students by inculcating moral values, scientific temper and employing state of the art technologies. It aims to pursue excellence towards creating manpower with high degree of intellectual, professional and cultural development to meet the national and global challenges. The institute is conscious of its role in campus-community connection, wellbeing of its neighbourhood and has initiated a number of community development activities. These include:

- Involvement of the faculty, student institute for raising various charity activities and relief funds during natural calamities.
- Organizing NSS camp with the assistance of NSS department of N P University, Medininagar.





3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The institute is committed to attract students for participating in various social activities by ensuring consistent encouragement and motivation. The institute has motivated the students to maintain plastic free campus by banning the use of plastic in the campus through which students imbibe to ownership and qualities of responsibilities.

- Van Mahotsav/Environment Awareness campaign is conducted by NSS
- Other need-based extension activities are conducted through NSS

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The college solicits stakeholder perception on the overall performance and quality through the following

- Regular Staff meeting
- Parent - Teacher meeting if necessary.
- Students feedback.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The plan and organization for extension activities through NSS and its budgetary details for last 4 years can be provided in the following Table:

Programme		2011-12	2012-13	2013-14	2014-15
NSS Activity (Unit-I,II)	Grant Received	Rs.28,500.00	Rs.34,400.00	Nil	
	Previous Balance		Rs.9,125.00	Rs.43,325.00	Rs. 30,055.00
	Total amount	Rs.28,500.00	Rs.43,325.00		
	Expenditure	Rs. 12,655.00	Rs. 6,720.00	Rs. 13,470.00	Rs. 12,900.00

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

NSS Programme Officers discuss about NSS- its aim, motto etc-the role of students in nation building and their immediate scope to serve the society through NSS in the class rooms to provide information/motivate the students to join NSS.



- 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

The institute has made a conscious effort to promote social justice as a value in learning process and administrative interactions. The institution sincerely practices state social affirmative schemes introduced by the government for the upliftment of higher education to under privileged communities.

- 3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Students belonging SC, ST, Minority and who are lagging behind are specially taken care of by allotting Remedial classes beyond stipulated classes. Would be sent off students are catered with career counselling and guidance.

- 3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

S.No	Year	Activity
1.	2012	Plantation in College Campus
2.	2013	Plantation in College Campus
3.	2014	Organises group Ideal Marriage
4.	2015	Yoga Programme in College Campus
5.	2015	Plantation in College Campus
6.	2015	Clean College Campus under Swatch Bharat Abhiyan
7.	2016	Organises Youth Day

- 3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has tie-up recently with the Gopi Nath Singh Mahila College to enhance social activities through NSS.

- 3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

Institution has received certificate from adarsh vivah ayojan samiti for



organizing group marriage of physically disabled and orphan couples.

### 3.7 Collaboration

- 3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Institution has discussed with Grasim Industries, Chemical Division, Rehla, Palamu to allow our Commerce student for industry visit and they are ready to guide our students regarding enhancement of their ability.

- 3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

We have Tie-up/ MoUs with Gopi Nath Mahila College, Garhwa to gain knowledge on institutional development.

- 3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Community interaction, up-gradation of teaching learning practices are the key areas to develop and IQAC has organized one National Seminar on 10<sup>th</sup> February, 2016, on the burring issues of "Quality Assurance in Higher Education Challenges and Opportunities"

- 3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Dr A.N.OJHA, V.C, N.P.University, Dr Firoj Ahemad, ex-V.C, N.P.University, Dr. M.G.Tiwari ( Scientist) and many resourceful high-end academicians are invited to the National Seminar organized by IQAC.

- 3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or



facilitated -

- a) Curriculum development/enrichment :  
Institution cannot develop the University Curriculum but enrich the curriculum in many ways.
- b) Internship/ On-the-job training: Hardly any scope for such Internship programme but institution has planned a study tour to the outside state for such purpose. Study tour are continuing for Geography.
- c) Summer placement: Very limited scope.
- d) Faculty exchange and professional development Faculty exchange programme are under planning with the help of institutional tie-up by the nearby institution.
- e) Research: Limited scope.
- f) Consultancy: Dr. Mritinjay Kumar is having expertise in Consultancy services.
- g) Extension: Study tour for Geograpgy and other departments are on process.
- h) Publication: There are publications of faculties.
- i) Student Placement: Students are placed in different places and the records are not maintained.
- j) Twinning programmes
- k) Introduction of new courses : No new courses has been introduced in last four years.
- l) Student exchange: Institution is planning to enhance student exchange programme.
- m) Any other: Data already mentioned before.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.  
Linkage and Collaboration are under process with the nearby industry and institution.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.



## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

- 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the Academic Council in consultation with the Building Committee, Purchase Committee and the Local Managing Committee. Keeping in view the current dynamics of effective teaching and learning and demands of new courses, the Academic Council makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the Purchase Committee and Building Committee.

- 4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.
- b) Extra -curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.
- Classrooms- 14
  - Technology enabled learning spaces - 1
  - Seminar halls - Yes
  - Tutorial spaces - Yes
  - Laboratories - Yes
  - Botanical garden - Yes
  - Animal house - No
  - Specialized facilities and equipment for teaching, learning and research - Yes

#### b) Extra -curricular activities

- Sports - Institution organizes annual sports regularly; College also has a sports committee headed by a teacher to monitor the sports related matters.
- Outdoor and indoor games - Football and Cricket team of the college regularly participate in the inter college tournaments and also in the University tournaments. College also has the places for indoor games like carom board, chess etc.
- Gymnasium - No
- Auditorium - Yes



- NSS - 2 Units
- NCC - No
- Cultural activities - Yes
- Public speaking - Yes
- Communication skills development: Yes
- Yoga, health and hygiene - Yes

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

The institution has constructed ladies hostel. Master plan has been designed for the infrastructural development for the augment of the minimum requirement.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Ramps have been constructed for library and to the administrative building.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility - Accommodation not started yet
- Recreational facilities, gymnasium, yoga center, etc. No
- Computer facility including access to internet in hostel No
- Facilities for medical emergencies No
- Library facility in the hostels No
- Internet and Wi-Fi facility No
- Recreational facility-common room with audio-visual equipments  
No
- Available residential facility for the staff and occupancy No
- Constant supply of safe drinking water: Yes
- Security YES

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

No health care facility is available in the campus.



- 4.1.7 Give details of the Common Facilities available on the campus  
 –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Special Units	Space available	Functioning
IQAC	YES	YES
Grievance Redressal Unit	YES	YES
Women’s Cell	YES	YES
Counselling and career Guidance cell	YES	YES
Placement Unit	YES	YES
Health Centre	NO	NO
Canteen	YES	YES
Recreational space for staffs and students	YES	YES
Safe drinking water facility	YES	YES
Auditorium	YES	YES

## 4.2 Library as a Learning Resource

- 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The institution has a very effective and efficient Advisory Committee. The composition of the *Library Advisory Committee* is as under:

The advisory committee discusses and finalizes the infrastructural and academic requirement of the library & chalks out the strategy regarding the working of the library affairs so that the facility can be utilized to the maximum extent by the staff and the students.

- 4.2.2 Provide details of the following:
- Total area of the library (in Sq. Mts.)
  - Total seating capacity
  - Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
  - Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)



S.No		Comments (if any)
1.	Total Area of the Library	45X22Feet ( Appx 302 Sq M)
2.	Total Seating Capacity	60
3.	Working Hours (Daily)	06
3A.	Before Examination Days	06
3B.	During Examination Days	Nil
3C.	Vacations	Nil
3D.	National Holidays & Holidays as per N.P.U. Calendar	Nil
4.	Layout of the Library	Rectangular

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	2008-09		2009-10		2010-11		2015-16	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	219	43925	183	21090.00	1896	475390.00	2007	522000.00
Reference Books	Nil							
Journals/Periodicals								
e-resources								
Any other (specify)								

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- OPAC No
- Electronic Resource Management package for e-journals No
- Federated searching tools to search articles in multiple databases No
- Library Website No
- In-house/remote access to e-publications No
- Library automation: library is under process of automation
- Total number of computers for public access : Nil
- Total numbers of printers for public access Nil
- Internet band width/ speed □ 2mbps 10 □ mbps  
1 gb  
(GB) 10 mbps 1 gb
- Institutional Repository No





- Content management system for e-learning No
- Participation in Resource sharing networks/consortia (like Inflibnet) No

4.2.5 Provide details on the following items:

- Average number of walk-ins
- Average number of books issued/returned
- Ratio of library books to students enrolled
- Average number of books added during last three years
- Average number of login to opac (OPAC)
- Average number of login to e-resources
- Average number of e-resources downloaded/printed
- Number of information literacy trainings organized
- Details of "weeding out" of books and other materials

1.	Average number of walk-ins	125
2.	Average number of books issued/returned	50
3.	Ratio of library books to students enrolled	1:2
4.	Average number of books added during last three years	2000 Appx
5.	Average number of login to OPAC	No
6.	Average number of login to e-resources	
7.	Average number of e-resources downloaded/printed	No
8.	Number of information literacy trainings organized	No
9.	Details of „weeding out“ of books and other materials	NO

4.2.6 Give details of the specialized services provided by the library

- Manuscripts
- Reference
- Reprography
- ILL (Inter Library Loan Service)
- Information deployment and notification (Information

Deployment and Notification)

- Download
- Printing
- Reading list/ Bibliography compilation
- In-house/remote access to e-resources
- User Orientation and awareness
- Assistance in searching Databases



□ INFLIBNET/IUC facilities

Manuscripts	Nil
Reference	500
Reprography	100
ILL (Inter Library Loan Service)	Nil
Information deployment and notification	Nil
Download	150
Printing	Nil
Reading list/ Bibliography compilation	Nil
In-house/remote access to e-resources	Yes
User Orientation and awareness	Nil
Assistance in searching Databases	Yes
INFLIBNET	Nil

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

Helpful library staff is also accessible to help students and teachers in finding the books. They keep the library noise free so that serious studies could be carried out in the library. The staffs provide the list of catalogues of various publishers to teachers so that new and relevant books can be purchased for library. The students are helped by the library staff to access the books they desire. The supporting staffs are always on its toes to help the staff as well as the students in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Books are provided to the students visually/physically challenged for a longer time than the usual.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

The library takes regular feedback from its users (verbally & informally). The matter is discussed in LSC (Library subcommittee) meeting regularly and strategies for improvement are worked out accordingly.



### 4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system) 27
- Computer-student ratio 50-70:1
- Stand alone facility Nil
- LAN facility Yes
- Wifi facility Yes
- Licensed software Yes
- Number of nodes/ computers with Internet facility 02
- Any other

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Internet facility is available to the faculty and students within the campus during college hours.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- Desktop and printers to all the faculty members with internet facility.
- Laptop to all the faculty members
- Wi-Fi connections to all the laptops

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution

(Year wise for last four years)

Year	Procurement	Deployment	Up gradation	Maintenance
2011-12	1005825.00	25	new	
2012-13				4750.00
2013-14				9400.00
2014-15	205755.00	20		400.00

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

Computers are available for specific use in some departments. The teachers liberally take help of the ICT resources to enrich their prescribed curriculum with the help of internet. The college has adequate computer facility for its



faculty. Faculty members are provided with computers with internet browsing facility for preparation of teaching/learning materials.

- 4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

The institution has always been placing the students at the centre of the teaching learning process. The vision and the mission of the institution have always been to provide holistic knowledge to its students. Keeping the students' learning at the centre of everything, the college understands that the teachers have to be reoriented from time to time. The times have changed. So has changed the way of imparting the knowledge. Use of technology has become very vital in imparting quality based education. The institution encourages the staff to undergo training on the computer-aided teaching and training. The college also has been conducting week-long sessions, in tune with the orientation courses, for the college faculty on the use of computers.

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of ?

No

#### 4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

S.No.	Heads	Expenses			
		2011-12	2012-13	2013-14	2014-15
a.	Building	371609.00	7000.00	45000.00	3575732.00
b.	Furniture		47325.00	28750.00	46600
c.	Equipment	1254852.00		1267019.00	408263.00
d.	Computers	1005825			205755.00
e.	Vehicles	Nil			
f.	Any other				



4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

- Most of the equipment is maintained annually during the period, when classes are suspended due to university examination.
- Annual maintenance contract for some of the instruments are there; the party constantly visit the instruments and upkeep it.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

MoU has been signed with the local maintenance firms to upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Answer has already been given in Col. 4.4.3

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.



**CRITERION V: STUDENT SUPPORT AND PROGRESSION**

**5.1 Student Mentoring and Support**

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The institution publishes its updated prospectus annually. The prospectus provides all the necessary information the students need to know. The college prospectus provides a complete profile of the college. The handbook is having the admission schedule, the details of the college working days, the fee details and the rules and regulations which the students need to observe during their stay in the college. The handbook contains the list of the facilities being provided to the students. This besides the college handbook contains the information regarding the college teaching as well as the non teaching faculty. This helps the students know about the college staff.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Academic Year	Type of Scholarship	Number of Scholarship	Amount of Scholarship (in Rs.)
2011-12	Merit Scholarship	58	8700.00
2012-13		56	8400.00
2013-14		46	6900.00
2014-15		46	6900.00

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?  
Most of the SC/ST and minority but meritorious students receives from State Govt. through college. The data can be given in a tabular form

S.No.	Academic Year	SC	ST	OBC	Minority
1.	2011-12	18	05	14	11
2.	2012-13	17	23	52	07
3.	2013-14	17	26	35	-
4.	2014-15	-	-	-	-

5.1.4 What are the specific support services/facilities available for

✓ Students from SC/ST, OBC and economically weaker sections



- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions/National and International
- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for „slow learners”
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines
- **Students from SC/ST, OBC and economically weaker sections**

College has reservations for them as per University and Government norms and financial aid, if needed, is provided by the college. Certain concession in tuition fees in the form of granting full or half-tuition fees waiver are awarded to them.

- **Students with physical disabilities**

College has reservation for physically handicapped students as per University and government norms and financial aid is given to the Students with physical disabilities.

- **Overseas students**

Not Applicable.

**d) Students to participate in various competitions/National and International**

College organizes special camping programme and all necessary financial aids are given.

**e) Medical assistance to students: health centre, health insurance etc.**

N.A.

**f) Organizing coaching classes for competitive exams**

Entry level coaching funded by UGC is organized by the college for competitive exams



**g) Skill development (spoken English, computer literacy, etc.)**

Department of English have been entrusted with the task of imparting such skills only to those students who have their own interest and those who require these skills.

**h) Support for „slow learners“**

For slow learners special classes, Tutorial classes and Remedial Coaching are arranged by the department concerned.

**i) Exposures of students to other institution of higher learning/corporate/business house etc.**

N. A.

**j) Publication of student magazines**

N. A.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

NA

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

The institution is committed to attract students for participating in various extracurricular activities by ensuring consistent encouragement and motivation. The necessary facilities are provided and adequate funds are allotted. The sports and cultural committees supervise the extracurricular activities. The students who participate in the sports activities or other extracurricular and extra mural activities are provided with extra classes so that the time they have given in for the various activities can be compensated for. Diet to the sportsmen is borne by the institution as per the norms laid down by the State Govt./N P University from time to time.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of





students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

Although systematic and detailed data are not available, many students have appeared and qualified in various competitive exams and most of them are successfully and efficiently working in India and abroad.

- 5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

Teachers arrange academic, personal, career-oriented and psychosocial counselling departmentally both before and after admission. Tutorial classes held are meant primarily for academic and personal counselling. Teachers also organize interdepartmental dialogues and interactions towards the goal of counselling. In addition to this, periodical career- counselling is held at our career counselling centre.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The Institution has established Career counselling and placement cell. IQAC plays pivotal role to provide special trainings for career guidance and separate books like Competition success review, Competition Master, Wisdom, India Today and employment News are available in the library. IQAC has also planned to invite nearby Chemical industry and other small scale industry to conduct campus interview for placement.

- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years. Institution has established Student grievance redressal cell but no such grievances has been recorded.

- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

As per the Hon'ble Supreme Court guidelines, We have just made a formation of a such committee constituted for prevention or action against sexual harassment of women students mainly because no such untoward incident of sexual harassment has been reported to the college authority during last four years.

- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti-ragging committee and Ragging is banned in the college. The college has adopted the UGC Regulations on Curbing the Menace of



Ragging in Higher Educational Institutions, 2009 & has constituted an Anti-Ragging Committee governed by the senior staff members of our college. No instances of ragging have been reported during the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- Free ship for economically weaker students
- Remedial classes and extra classes for slow learners.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Institution has formed an alumni association and registration is under process.

No

### 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	30
PG to M.Phil.	NA
PG to Ph.D.	NA
Employed	
• Campus selection	-
• Other than campus recruitment	30

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Examination results of UG (programme wise) in tabular form is Provided in section 2.5.5.

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?



Senior faculty members encourage students to go for higher studies those have completed their under graduate with a flying colours. Placement Cell help students how to get a Job as per their qualification and make necessary arrangements to conduct skill development programmes to enhance the student employability.

- 5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Parent-teacher or guardian-teacher meeting/interaction, value education and numerous academic extension activities by our teachers contributed to minimize the drop out to a great extent. In addition to this guardians' call by college authority/department occasionally has become instrumental in reducing the possibilities of dropout.

Risk of failure students are regularly counselled by the departmental teachers and helped by giving extra books, notes etc.

### 5.3 Student Participation and Activities

- 5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

See annexure - 7

- 5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

As stated in col. 5.3.1

- 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

The college has a mechanism (Institutional and Departmental) to seek and use data and feedback from its graduates and employers, to improve the growth and development of the college. On the basis of the student's feedback we identify the problems of the students (academic, infrastructural etc.) and give rapt attention to overcome these problems.

- 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Professor in-charge library encourage students to publish wall magazines and to write short stories, modern poems etc to enhance their writing skill.



5.3.5 Does the college have a Student Council or any similar body?  
Give details on its selection, constitution, activities and funding.  
No

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.  
NA

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.  
The Institution maintains good relations with the retired faculty and takes suggestions as and when required. Alumni are also given proper wattage and invited in intervals to put their valuable suggestions for the overall development of the Institution.

Any other relevant information regarding Student Support and Progression which the college would like to include.



## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

- 6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

#### VISION

The Surat Pandey Degree College is committed to deliver quality based education with highly effective and innovation way for inculcating human values, professionalism and Scientific instillation to all sections of the students, so that they should aware of the individual as well as Institutional needs and work with instinct, innovations and insight with social responsibilities, and self confidence for their livelihood with back-end support of newly introduced skill development programme.

#### Mission

The Surat Pandey Degree College has following mission:

- (5) To provide comprehensive education instilled with scientific real and temperament.
- (6) To prepare students on order to achieve Comprehensive competence to meet domestic as well as global challenges.
- (7) To nurture the students in order to adopt unity integrity and principals of envisage by our inherited culture.
- (8) To introduce latest teaching learning tools in class room teaching as well as in seminars, Symposia, workshops etc.

- 6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The top management i.e. the Governing Body, Principal and faculties take a pioneering role in order to frame policies, programs, guidelines and to execute these effectively. The implementation of those policies and plans are usually done through setting up different committees.

□□The committees work in coordination with aforementioned apex body of the institution.

□□The Governing Body determines policies, programs and ultimately controls the overall administration.

□□Different committee along with the Principal, Secretary of the Teachers' Council, departmental heads, Bursar, Coordinator of IQAC, work as a cohesive group to attain the desired target of good academic atmosphere.

- 6.1.3 What is the involvement of the leadership in ensuring :

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation



- of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The leadership is exercised through consultation in the institution. This is exercised in such a manner that the followers in different forms give their commitments spontaneously.

- The highest body of the college, along with the principal, lead from the front in order to monitor and control the administration.
- The heads of the department play the crucial role in framing out the academic matters.
- Library committee consisting of Principal, teachers from various departments, non - teaching staff meet occasionally to frame the policy and programs regarding cataloguing, proper maintenance of books and journals, reading facilities both for the teachers and the taught.
- The Teachers' Council acts as the academic advisory body in the college.
- The IQAC use to maintain and also assures the quality of the management in academic atmosphere.
- The Finance Committee is entrusted with the formulation of the policies for proper and timely utilization of the allocated fund received from the Govt. and UGC to the departments as per their requirements.
- The various departments frame the policies to complete the recommended syllabus by the respective Board of Studies of the University in proper time.
- The non- teaching staff supposed to be the life blood of the college help in administration relating to admission of the students, examination, and documentation and last but not the least day to day office work and departmental supporting work.
- The College Authority gives away Prizes, Awards and incentives to the students achieving significant success, on various occasions to reinforce the culture of excellence.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The Principal implements the policies and plans adopted by the highest body of the college in the following manner:

- To hold meeting with departmental heads, different sub-committee, non-teaching staff regarding curricula, master routine, monitoring the proper allocation of routine to different faculties, college & university examination etc.
- To prepare academic calendar and prospectus with the help of Admission and Prospectus sub-committee.



- To review the university results for different subjects and receive the effective feedback from the departments.
- To monitor the proper functioning of library and to find out finds ways & means of improving its facilities.
- To arrange motivational classes of the students with active cooperation of the NSS to achieve academic excellence & build up morale of the students.
- To disseminate information about job prospect through the placement cell.
- To look after the problems faced by the students through the counselling and grievances redressal cell.
- To allocate budget to the department as per their requirement and necessity.
- To take care of proper and effective utilization of its resources especially human resources and material resources, for the attainment of its desired target of academic excellence.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- Representative of the faculties take part in the management.
- Different committees have been formed with specific assignment with the inclusion of teaching and non-teaching staff in it.
- These committees execute the assigned job for the academic, administrative and student welfare activities.

6.1.6 How does the college groom leadership at various levels?

The management is always encouraging and supporting the involvement of the staff in the improvement of the effectiveness and efficiency of the institutional process. The management through the head of the institution involves the staff members in various activities related to the development of the college. The staff members are involved by way of constitution of various committees such as Building Committee, Advisory Committee, Discipline Committee, Examination Committee, etc. The best working committee is appreciated and the staff members involved are suitably rewarded.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college has various components, departments, and delegates authority to their heads, to work independently and chalk out all programmes consulting other faculty members. Within the departments, the teachers, and students work in a co-operative spirit, helping and motivating each other and encouraging every individual to grow.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college promotes the culture of participative management. This participation management is ensured through:-

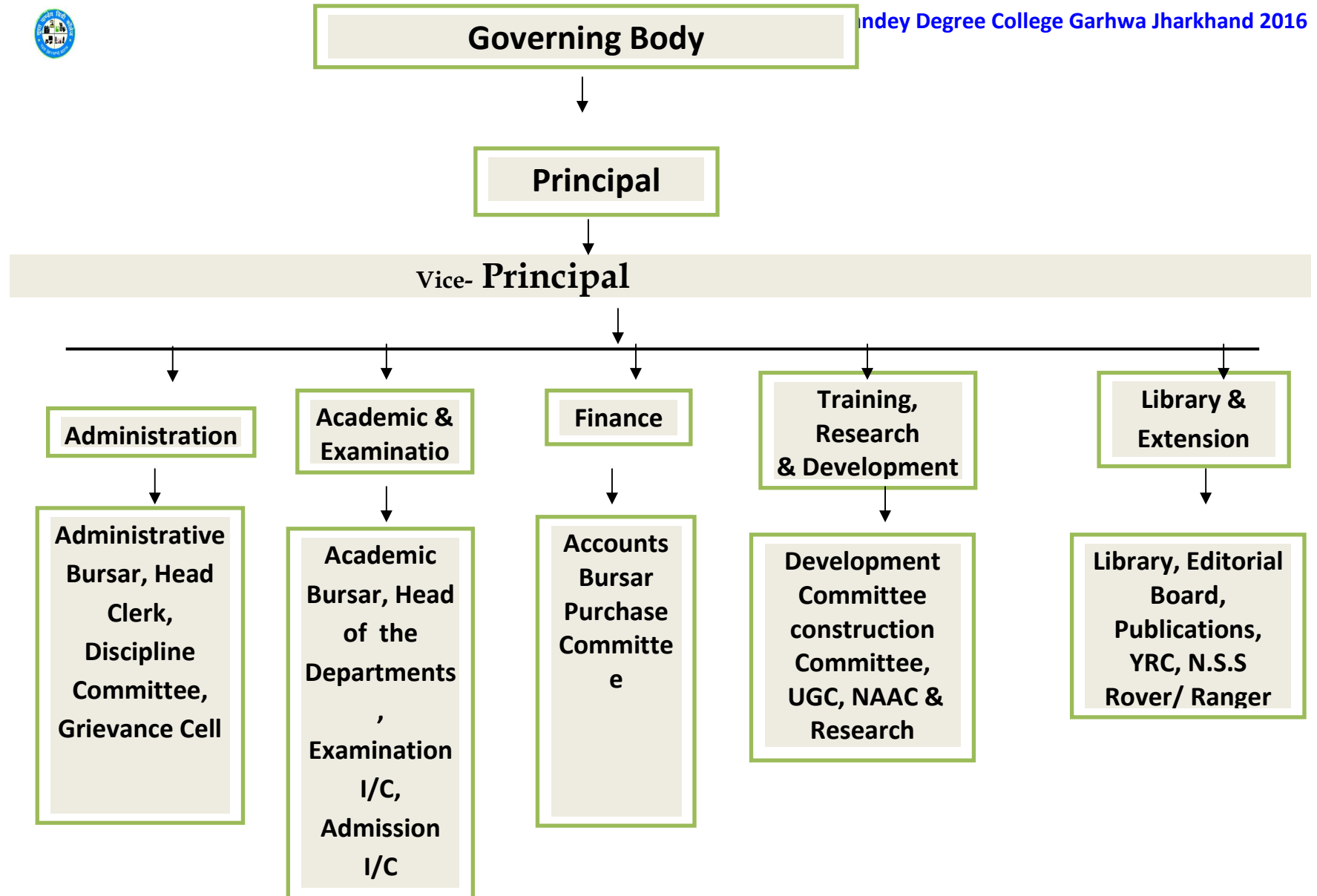


- Teaching, Non-teaching representative are in the Governing Body.
- Teaching, non-teaching members are also included in different subcommittees like Finance Committee, Purchase Committee, Library Committee, and Prospectus & Academic Sub-Committee.
- The Governing Body President meets regularly with the teaching & non-teaching staff to get the feedback and make policy and programmes accordingly.

## 6.2 Strategy Development and Deployment

- 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?  
The institution has a formally stated quality policy in the form of academic and other related matters and is displayed in the prospectus.  
The aforementioned policies are developed, driven, deployed and reviewed in each and every year by the respective committees.
- 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.  
Perspective plans are prepared at the beginning of the every academic session for infrastructural development, maintenance of equipment and buildodings.
- 6.2.3 Describe the internal organizational structure and decision making processes.







6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

### **Teaching & Learning**

The review of the academic results, the mutual sharing among the faculty and the regular feedback from the students enable the teachers to keep improving their teaching strategies. New methods are developed to make the learning experience for the students very interesting and stimulating. A close watch is kept at the learner's progress so that they remain alert and moves fast.

### **Research & Development**

The College encourages teaching faculty to submit research projects to various funding agencies for financial assistance. Some of the faculties were already benefitted with these schemes and some were already submitted their proposal.

### **Community Engagement**

The college believes in strengthening ties with the community, be it parents, professionals, general public or the less privileged citizens. Through NSS, the college has developed meaningful new programmes and schemes to develop the relationship with the community.

### **Human Resource Management**

Human resource management is a very sensitive area where the college adheres to the principle of rigorous discipline but with warm human touch. The administration has developed mechanisms to watch each and every employee closely; at the same time it takes care to keep him/her at a comfort level, so that he/she could work efficiently to the maximum of his/her capacity.

### **Industry Interaction**

The College administration is already in process to collaborate with nearby Grasim Industries, Chemical Division, Rehla, Palamu to ensure that our student have some interaction with Industry.



6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

Leadership of the Principal is the key aspects for the Institution and he has got a solid rapport with all teaching and non-teaching staff members. He is very sociable and take right decision from top to bottom. He reviews the activities in every interval and appraise the staff members as and when necessary by taking feedback from different angles.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The teachers are constantly encouraged to participate in the seminar, present the paper in the seminar.

- As staff are the part and parcel of this college, each and every efforts is initiated for their involvement not only in class room or in the office room but to help administration in every form.
- Management encouragement in this respect is possible because there is a cordial relationship among students, teaching and non-teaching staff. Neighbouring people also extend help to improve the effectiveness of the academic atmosphere of the college.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The institutional management council meets every year and made resolutions for academic and infra structural advancement.

Last year management council has made resolutions to upgrade the campus with wifi in ability and installation of cctv in the class room. The wifi has been enabled throughout the campus and cctv have been installed in the office and classrooms.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

No

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

The institute has well defined grievance redressal procedure. Prompt and effective disposal of grievances of various stakeholders are being done. Institute has constituted a Grievances Redressal Committee. This committee discusses the matter with Principal to solve the problem.



- 6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No

- 6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The institute has a clearly set and defined mechanism of obtaining the feedback from the students to improve the performance and quality of the institutional provisions. The advisory committee consisting of the senior teachers collects the exit level feedback from the graduates regarding learning processes.

### 6.3 Faculty Empowerment Strategies

- 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The management has a potential map of the faculty and is able to rightly identify their individual strengths, areas of interest and accordingly assign responsibilities. It protects the freedom of individuals, appreciating their innovations and thereby motivation is achieved. Responsibilities of every staff are communicated to them through notices that clearly define their role in the implementation of any given assignments. Besides they are also informally counselled so as to make them aware of their duties. The institution promotes professional development of the faculty to the greatest possible extent. Lot of efforts are made to enhance the professional development of teaching and non teaching staff. Faculty members of the institution actively participate in national and international seminars and conferences. The institution encourages faculty members to enrol for or provide resources for training programmes and workshops. Most of the members of the teaching faculty are members of national and international professional bodies. Examination training is given to non teaching staff.

- 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The college administration ever remains active to provide latest infrastructural input to the faculty. It uses all its resources, governmental schemes as well as donations to add to the equipments. Many awareness programmes are conducted in the college for the benefit of the staff.



- 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Every year all faculty members of the institution furnish the Self Appraisal forms , as per the proforma provided by the Government of Jharkhand. The proforma covers various fields of activities and role-sets there on, like work and its performance level, authority and command over the subject, research accomplishment, official conduct, exposure to responsibility, curricular and co-curricular activities, zeal, integrity, etc and the Reporting Officer submits the report on these activities. Through feedback students also appraise the performance of a teacher concerned to the subjects.

The teaching, research and extension performance of the faculty is evaluated on the basis of reviews of the progress registers and the self-appraisal report submitted by the teachers concerned, which are mandatory. Accordingly the Confidential Character Roll (CCR) is made for onward transmission to competent authority. This report is taken into consideration at the time of vertical mobility of the teachers.

- 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance Appraisal Report on a teacher is prepared by taking into consideration, the Self-Appraisal Report of the member of staff concerned, Plan and Progress factsheets, Teachers' Appraisal feedback from the students, etc.

The Principal in the capacity of Principal-cum-Secretary gives his opinion confidentially taking into account the multiple activities. In case of adverse remark the report is reviewed by the President, Governing Body and the incumbent is asked to improve the performance.

- 6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff from the Department of Higher Education, are:

- Maternity Leave
- Medical Leave/Casual Leave/Compensatory Off facility
- Duty Leave facility wherever applicable
- Provident Fund as per rules, and loan facility thereon.



The institution extends the following welfare schemes to the teaching and non-teaching staff members.

- The College has hosted an Employees' Savings Society where both teaching and non teaching staffs are the members of the society.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The staffing position of the institution is regulated by the posting and transfer policy of the government and Department of higher Education. So, the institution has no role to play in the dimension of retaining eminent faculty. But, the institution approach the government, i.e. department of higher education and Director, Higher Education in case of necessity for eminent faculty and awaiting to receive good increment in the salary structure of the teachers.

## 6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

On the eve of the financial year, the institution used to prepare the Draft Budget and submit the same to the Governing body for approval. The composite elements of the budget are Plan expenditure, Non-plan expenditure, recurring expenditure and Non-recurring expenditure. It also laid emphasis on timely utilization of funds viz. collection of Development fund from students, Grant-in-Aid received from the Government from time to time, funds of UGC Schemes and Assistance, etc. and submits the report to appropriate authority (affiliating university, state government and UGC) in due time. Several committees are there to look after utilization of funds under different heads the institution maintains financial prudence in that.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The internal and external audit mechanism of the institution is done at various levels. The internal audit of the various departments of the college, library, service units, etc are conducted through stock taking by the Internal Audit Committee of the institution on yearly basis. The institution has adopted a three tier external audit system. This comprises 1. Local Fund Audit, 2. Sample Audit by Accountant General of State, and 3. Audit of the UGC Funds by a Chartered Accountant, approved by the Government.



- 6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The major sources of institutional receipts/funding, includes 1.Development Fees paid by the students, 2.M.L.A. LAD, 3.M.P. LAD, 4.Grants made by the State Government, 5.UGC Schemes and Assistance. Since the admission fee of the students of the institution is one of the lowest in the State, hence funding from this source of Development Fees is scanty. Normally the College follows the principle of balanced budget and there is hardly any deficit. The audited income and expenditure statement of last four years attached herewith will reveal the strength of the institution.

- 6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution made consistent effort in securing the additional funding from different ends, like , 1.M.L.A. LAD, 2.M.P. LAD, 3.Grants made by the State Government, 4.UGC Schemes and Assistance, etc. The funds sanctioned, released and received from these ends have been completely utilized during that stipulated period, specified for the purpose.

## 6.5 Internal Quality Assurance System (IQAS)

### 6.5.1 Internal Quality Assurance Cell (IQAC)

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The institution established an Internal Quality Assurance Cell (IOAC). The IQAC is operational from the current academic session 2014-15 and is committed to push up the academic health of the institution.

The IQAC ensures quality and value based higher education and upheld institutional policies in this regard. It helps in the optimal use of the existing infrastructural facility and carves out areas for further infrastructural growth and development. It is also responsible to give new heights to the teaching - learning process, to promote student centric education, to increase the use of ICT and other technological support. The IQAC is also facilitating the process of influx of UGC and RUSA Schemes and Assistance and thereby helps the institution to get into the national mainstream.



The IQAC has contributed a lot in institutionalizing the quality assurance processes. **Resource persons, eminent researchers, etc are invited to address the faculties regarding quality assurance programme and on issues involved.** Use of LCD projectors and Power point, was established and teachers are made conversant to the use of Information and Communication Technology. Students' participation in various extracurricular and extension activities are encouraged and interactive sessions were promoted. The faculties are encouraged to undertake research projects, higher studies, publish articles in reputed journals, and participate in conferences and workshops to improve efficiency. To fortify the students with educational tools, study aids, activities, Home-works, Tasks, Seminars, Group Discussions and Academic Procedurals and to provide them a well equipped Library, Proctoral and Study Centre facilities.

- b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The IQAC have been approved by the management and as it is recently operational so the decisions of the IQAC is in the making. All the expected outcomes / decisions of the IQAC shall have been implemented taking infrastructural feasibility into consideration.

- c. Does the IQAC have external members on its committee?

If so, mention any significant contribution made by them.

There are external members in the IQAC Committee of the institution. Our alumni Mr. Raghendra Narayan Singh is preparing for an alumni meet. Dr. R.K. Dwivedi (GB Member) has helped us in organizing National Seminar.

- d. How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are the pillars of the IQAC. The students have contributed a lot by conducting departmental seminars, extension programmes, etc.

The alumni have made contribution.

- e. How does the IQAC communicate and engage staff from different constituents of the institution?

The aims and objectives of the IQAC have been communicated to all the members of staff and purpose specific seminars have been arranged to ensure the smooth functioning of the IQAC and to engage the members of staffs in a productive way.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.





The institution has the integrated framework for quality assurance of its administrative and academic activities. Different Boards, Cells and Committees have been formulated keeping in mind the broad prospective of IQAC and its operationalisation. The institution has formulated a fifteen point guideline which is largely consistent to IQAC water mark. The Format of IQAC is supplied to all departments and they are asked for its total adherence. The Departments/faculties are allowed autonomy in lieu of participation and commitment. The institution has planned to undertake faculty development programme, skill development programmes of the students, Basic training schedules for the non-teaching staff members so that they will be effective work force to materialize IQAC programmes and its prospective.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

The quality assurance procedures of the institution and its success are largely dependent upon the effective Training, Research and Development programmes. So the institution has devised the following training programmes in an attempt of putting the horse before the cart.

**The primary objective is to make the faculty members conversant with Basic Computer Literacy, ICT application, Internet Browsing, Smart Class room management, etc. The Library staff members are trained in Basic Computer Literacy, ICT application, Internet Browsing for reference division, library Automation System etc. The non-teaching officials underwent training in Basic Computer Literacy, ICT application and office management, Internet browsing, etc.**

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

There has been no academic audit of the Institutions as such by the affiliating University. The External Review of the Academic Provisions has been planned to carry out with monotonous frequency, by the members of Performance Tracking Cell, District Level Coordinator and Director, Higher Education, Jharkhand and their opinion in this regard has been satisfactory. The Institution undertake academic audit by the academic bursar, who review the Lesson Notes, Lesson Plan & Progress, Remedial, Doubt clearing and Extra classes. He also scrutinizes the Annual Performance Appraisal Report, Analysis on feedbacks and course completion certificates, etc and thereby advice to improve the institutional activities.

- 6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The Structural and functional aspects of Internal Quality Assurance mechanism are quite consistent to the requirement of the external quality



assurance agencies/regulatory authorities. For both of them, aim at providing quality education and revolutionary change in the academic health of the institutions.

- 6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution has formulated guideline to watch-dog the teaching learning process. Member Academic Committee is constituted to review different aspects of teaching learning process, like Academic management, faculty empowerment, result outcome, research and extension activities, Study support and facility, application of ICT, etc. The institution follows an effective and elaborate system of feedback from the students. The reports from the feedback are analyzed by a core committee and appropriate steps are undertaken wherever necessary. The teachers are advised to submit the Annual Performance Appraisal Report which acts as an indicator of their teaching learning activities and the Principal after review of the same gives suggestions for future initiatives.

- 6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

The quality assurance policies and outcomes of the institution are communicated to all the stakeholders, viz. students, staff members, old faculty, alumni members, parents and the local people through different meetings, seminars and workshops organized by the College from time. Necessary information in this regard is reflected on the college website. The reports of activities are displayed to all the stakeholders on Notice Board, and communicated to Director, Higher Education, Department of Higher education - government of Jharkhand, University authorities, UGC and other agencies as and when required.



## CRITERIA VII: INNOVATIONS AND BEST PRACTICES

### 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Our Institutional gardening is an attempt to provide a clean and green environment in the dimension of its total land.Sc.ape. Collegiate students and members of the Alumni by forming an Eco Club have played a significant role in the creation, management and preservation of the College garden. The college students have adopted the plants and offered collective responsibility to make the garden green and vibrant by its looks. The institution has appointed a gardener and formed a 'Utility Services & College Campus Beautification Committee' to conduct Green Audit of the campus and its facilities.

7.1.2 What are the initiatives taken by the college to make the Campus Eco-Friendly?

**Energy conservation** - While designing the college building much care has been taken to ensure sufficient illumination during day time and cross ventilation. The institutional practice of minimal use of electricity is in vogue. The institution observes the 'Save the Earth Day on 22nd April'.

**Use of renewable energy**- The Institution has planned for installation of Photovoltaic i.e. solar lamp posts in the core campus. This initiative will safe guard security aspects, support the camp operation of service unit during night, especially when women unit is involved, and to popularize the cause of renewable energy sources in remote and rural Indian set up and among the second generation.

Rain water harvesting - Yes.

Check dam Construction - No.

Efforts for Carbon neutrality - No

We encourage use of bi-cycles by the students and staff members. For carbon neutrality the College undertakes massive plantation works in and around the College.

**Plantation** - Every year the College takes up plantation projects like Social Forestry, Avenue plantation, institutional gardening, etc from its own resources

and from other sources. The volunteers-activists of NSS service units play an active role in the Operation Green Haunt. At the time of arrival of monsoon, i.e. July 1st to July 7th the college observe Clean & Green Campus Week.



- Hazardous waste management - No
- e-waste management - No

## 7.2

- 7.2.1 Give details of **innovations** introduced during the last four years which have created a positive impact on the functioning of the college.

The institution strives for the holistic development of students and caters to their needs for progression in academic as well as in curricular and extracurricular activities such as sports, debate, quiz contests, cultural activities and others.

It also encourages them to have a feel of the external environment through study trips and visits to various institutions so that they know about the national and global demands. The faculty strives for excellence among students and plans strategies for the same.

Providing extra coaching for needy and weaker sections students beyond College hour to make them up to date with the course and other academic work. Remedial coaching, career counselling, group discussion, debate competitions are arranged for quality improvement of respective group of students.

To maintain transparency in the admission process we adopt summarily the e-admission procedure of Government of Jharkhand, No capitation fee, no donations, neither of any sort of extra money is being collected from the students. The admission subcommittee monitors the entire process very effectively.

Regular health check up camp is being organized for the students in collaboration with doctors of adjacent local government hospital-PHCs. Medical experts from outside are also invited for health awareness programmes organized by the College. We have initiated steps for providing emergency blood transfusion assurance to all the students and members of staff.

The College has adopted the following innovative practices during the last four years. The NSS unit has developed and assures all our human resources of emergency Blood transfusion through college web-site.

- The College is planning to install solar lighting facility inside the College campus as a measure to conserve electricity, and to popularize the use of renewable energy sources.
- Institution linkage has been promoted by the institution to enhance practical applications of knowledge acquired in class room.



## 7.3 Best Practices

### Presentation of Best Practice with ( Case Study)

#### 1. Title of the Practice (“Computer teaching for all”)

#### 2. Goal

- i) To create Computer awareness among the students and staff members for day to day academic and other activities.
- ii) To create awareness for social media and for active participation through power point presentation in the seminars.
- iii) To inculcate a spirit of use of advance technology.

#### 3. The Context

The congestion of such training will build confidence among all students and faculty members including non-teaching staff members to save time in manual transaction as well as to inculcate innovative and latest teaching methodology through internet and power point presentation.

#### 4. The Practice

This is a practice of a group of boys and girls (college students) and all teaching and non-teaching staff members will undoubtedly carry forward for a transparency deal. This awareness programme will also help the student community for attending interviews and to apply on-line job placement.

#### 5. Evidence of Success

The success evidences are lying with our faculty members, non-teaching and students with the output by participating in seminars and day to day official transaction including library.

#### 6. Problems Encountered and Resources Required

As it is an educational institute, its sustenance involves time and fund constraints. The

Practice involves continuous practice and up-gradation with innovation of ideas. UGC has funded a sum of Rs.3,00,000/- through IQAC cell and special Rs70,000/- has been sanctioned in IQAC to conduct ICT programme which is included in IQAC fund.



7.

### H. Contact Details

Name of the Principal : Prof. R.K. Dwivedi

Name of the Institution : Surat Pndey Degree College

City : Garhwa

Pin Code 822114

Accredited Status : 1st Cycle

Work Phone :

Fax :

Website : www.spdc.micet.in

E-mail : dkcpd@yahoo.com

Mobile :

2. Title of the Practice: **"Certificate Course in Tailoring ",Computer hard ware, Desk Top Publishing in local language and in English and Electrical repairing etc.**

Goal : To make the Boys and Girl student self sufficient through "earn while learn scheme". Such skill development programme will no doubt help the Boys and Girl students of this rural back ground area with more self sufficient immediately after completing their graduation.

The Context: To think for new innovative skill development programme. To create an opportunity for the low income group students to learn tailoring technique in embroidery, hands practice in electrician technology, DTP and Computer Hardware and other stitching courses by appointing experts in the College premises.

The Practice: ( A case Study) After initiate such skill development programme, only 8 to 10 Boys and Girl students take admission by paying Rs 1, 00/- as registration fee and Rupees 300 as examination conduct and Certificate issue fee for Computer Add-on programme. After 30 days other Boys and Girls shows their personnel interest to take admission for such skill development programme with a minimum affordable fee. After completion of first batch, the Boys and Girl students felt self confident to earn the minimum pocket amount and assured about their skilled based training. They have enquired to go for further higher level course in technology provided by other institutions.

Evidence of Success:

The evidence of success starts when first batch students complete their training within 30 days. The success never ends when the next batch of student suo-motto take admission for such skill based programme.

Problems Encountered and Resources Required:

The initial problem starts how to establish such training unit? How to generate funds to purchase machine and equipments and how to collect funds?



After through discussion with IQAC, Principal take his own decision to purchase machine from IQAC funds because such training programme is also a part of Quality initiative to make the Boys and Girl students self reliant and to earn on their own ways after completing their Graduation.

#### **H. Contact Details**

Name of the Principal : Prof. R.K. Dwivedi

Name of the Institution : Surat Pndey Degree College

City : Garhwa

Pin Code 822114

Accredited Status : 1st Cycle

Work Phone :

Fax :

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Mobile :



# EVALUATIVE REPORT OF THE DEPARTMENTS





## EVALUATIVE REPORT OF THE BOTANY DEPARTMENT

1. Name of the department : BOTANY
2. Year of Establishment : 2007
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) UG
4. Names of Interdisciplinary courses and the departments/units involved N/A
5. Annual/ semester/choice based credit system (programme wise):-  
Annual Part I, Part II, Part III
6. Participation of the department in the courses offered by other departments  
YES
7. Courses in collaboration with other universities, industries, foreign institutions, etc. N/A
8. Details of courses/programmes discontinued (if any) with reasons  
N/A
9. Number of Teaching posts

	Sanctioned	Filled
Professors	N/A	N/A
Associate Professors	N/A	N/A
Asst. Professors	02	02



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Pankaj Kumar Dubey	Ph.D	Asst. Professor	Plant Pathology	09	N/A
Dr. Himanshu Bhushan Jaruhar	Ph.D	Asst. Professor	Cytogenetics, Plant Breeding and radiation genetics	06	N/A

11. List of senior visiting faculty:- N/A
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary faculty :- N/A
13. Student -Teacher Ratio (programme wise)

Year	Session	Hons	Gen	Sub.	Total	TS Ratio
2014-15	Part-I	03	04	06	13	01 : 6.5
	Part-II	06	01	24	31	01:15.5
	Part-III	01	02	00	03	01:1.5
2013-14	Part-I	06	03	25	34	01:17.5
	Part-II	03	02	14	19	01:18.5
	Part-III	04	01	00	05	01:2.5
2012-13	Part-I	05	07	30	42	01:21
	Part-II	05	01	18	24	01:12
	Part-III	01	00	00	01	01:0.5

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled 01 /01
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
 Dr. Pankaj Kumar Dubey - Ph.D  
 Dr. Himanshu Bhushan Jauhar - Ph.D



16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received N/A
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- MRP from UGC received by Dr. Pankaj Kumar Dubey, ( UGC No. F-PSJ 005/08 - 09 (ERO) Dec. 05 2008), 135000/- (One lakh thirty five thousand only).
18. Research Centre /facility recognized by the University N/A
19. Publications:
- a) Publication per faculty Dr. Pankaj Kumar Dubey 02  
Dr. Himanshu Bhushan Jaruhar 06
  - Number of papers published in peer reviewed journals (national / international) by faculty and students  
Dr. Pankaj Kumar Dubey : National 02 / International 00  
Dr. Himanshu Bhushan Jaruhar : National 05 / International 01
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
  - Monographs N/A
  - Chapter in Books N/A
  - Books Edited N/A
  - Books with ISBN/ISSN numbers with details of publishers  
N/A
  - Citation Index YES
  - SNIP N/A
  - SJR N/A
  - Impact factor YES
  - h-index Yes
20. Areas of consultancy and income generate N/A
21. Faculty as members in N/A  
a) National committees b) International Committees c) Editorial Boards...
22. Student projects YES



- a) Percentage of students who have done in-house projects including inter departmental/programme 15 %
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students N/A
24. List of eminent academicians and scientists / visitors to the department N/A
25. Seminars / Conferences / workshops organized & the source of Funding:- N/A
- a) National
- b) International
26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
XX	XX	XX	XX	XX	XX
XX	XX	XX	XX	XX	XX
XX	XX	XX	XX	XX	XX
XX	XX	XX	XX	XX	XX
XX	XX	XX	XX	XX	XX
XX	XX	XX	XX	XX	XX

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc ( Hons.)	100 %	N/A	N/A
B.Sc (Gen.)	100 %	N/A	N/A
XX	XX	XX	XX
XX	XX	XX	XX
XX	XX	XX	XX



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?  
N/A

29. Student progression N/A

Student progression	Against enrolled %
UG to PG	80
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library Yes ( Central Library )
- b) Internet facilities for Staff & Students AVAILABLE
- c) Class rooms with ICT facility YES
- d) Laboratories YES

31. Number of students receiving financial assistance from college, university, government or other agencies

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts YES

33. Teaching methods adopted to improve student learning  
PPT/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities YES

35. SWOC analysis of the department and Future plans.

**SWOC ANALYSYS**

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Resourceful and experienced faculties	Required departmental library	Training for self employment	Separate building for Dept.
2	Supporting management	Required more articles	Skill development	To organize state level and national level seminars
3	Enriched library	Economical Backward area	To go for higher studies	Need more and more welfare assistance be given to students
4	Well equipped laboratories	Poverty of student		Class room with ICT facilities
4	Mentor and mentees system	Poor electricity supply		Delivering quality education to students
5	Location advantage	Lack of class room		
6	Seminar and project works	Lack of project works		
7	Internet Facilities	Communicative skill of the students are very poor at the entry level		

**Future plans of the department**

- # Enhancing the capacity of laboratory
- # Enhancing the capacity of library
- # Career counseling for student
- # Weekly visit in rural area for awareness of education
- # Generating awareness among the people about medicinal plant
- # Plantation of deferent tress in or outside the campus



## Evaluative Report of the Chemistry Departments

1. Name of the department : **Chemistry**
2. Year of Establishment : **2007**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments **NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Satyadeo Kumar	M.Sc.	Asst. Professor	Organic Chemistry	6	NONE



11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - NIL
13. Student -Teacher Ratio (programme wise)  
B.Sc (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	14	02	16	
	Part-II	32	10	42	70.1
	Part-III	04	08	12	
2013-14	Part-I	33	10	43	
	Part-II	04	07	11	69.1
	Part-III	13	02	15	
2012-13	Part-I	38	18	56	
	Part-II	09	05	14	79.1
	Part-III	08	01	09	
2011-12	Part-I	09	05	14	
	Part-II	19	04	23	39.1
	Part-III	01	01	02	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

**As in Column No. 10**

16. Number of faculty with ongoing projects from
  - a) National : NIL
  - b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:
  - a) Publication per faculty :
  - Number of papers published in peer reviewed journals (national / international) by faculty and students





- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
  - a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
- 22. Student projects: **NONE**
  - a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students **NONE**
- 24. List of eminent academicians and scientists / visitors to the department **NONE**
- 25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
  - a) National
  - b) International



26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G. 2014-15	100%		
2013-14	100%		
2012-13	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against enrolled %
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students: **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			01		
2	2012-13			02		
3	2013-14			02		
4	2014-15			N/A		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.



## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Department has all the equipments and chemicals related to course concerned nearly available for laboratory.	Department has not fully sufficient space for laboratory	Skill development	Majority of the students hails from villages having very poor economic activities
2	Department has class room and water, electric current supply in the laboratory.	Department has not it's on library	Chemical analysis of soil, water etc.	The Girl students having conservative background hegited to express them selves
3	Department has common library on the college Level	Belated exposure to national and International linkage	Enlightening the rural mass in agriculture sector as the college is situated amidst villages	To accreditation the institute
4	Women's Hostel in the process.	Infrastructure of the college in limited		Department must be well developed its own building for class room with I.C.T. facility
5	Students friendly atmosphere and satisfactory guidance in career counseling	Non availability of Principals and Staff Quarter in College campus		
6	Remedial Coaching & Entry in Services in the college	Insufficient books in the college Library		
7	Sufficient and efficient human resource management.			



## Evaluative Report of the Commerce Departments

1. Name of the Department : **Commerce**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **BCA**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanction	Filled
Professors	-	-
Associate	-	-
Asst. Professors	04	05

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
A. K. Tiwary	M.Com	Asstt. Prof.	Group B	26	NA
Diwakar Chaturvedi	M.Com	Asstt. Prof.	Group B	26	NA
Dr. B. K. Dwivedi	M.Com, Ph.D	Asstt. Prof.	Group A	23	NA
K. K. Sinha	M.Com	Asstt. Prof.	Group A	23	NA
Satyadeo Pandey	M.Com, L.L.B	Asstt. Prof.	Group A	05	NA

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.A (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I				
	Part-II				
	Part-III				
2013-14	Part-I				
	Part-II				
	Part-III				
2012-13	Part-I				
	Part-II				
	Part-III				
2011-12	Part-I				
	Part-II				
	Part-III				

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**



16. Number of faculty with ongoing projects from  
a) National : **NIL**  
b) International funding agencies and grants received : NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**
18. Research Centre /facility recognized by the University : **N/A**
19. Publications:
- a) Publication per faculty :
  - Number of papers published in peer reviewed journals (national / international) by faculty and students
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
  - Monographs N/A
  - Chapter in Books N/A
  - Books Edited N/A
  - Books with ISBN/ISSN numbers with details of publishers N/A
  - Citation Index N/A
  - SNIP N/A
  - SJR N/A
  - Impact factor N/A
  - h-index N/A
20. Areas of consultancy and income generate N/A
21. Faculty as members in
- a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
22. Student projects : **NONE**
- a) Percentage of students who have done in-house projects including inter departmental/programme



b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students **NONE**

24. List of eminent academicians and scientists / visitors to the department **NONE**

25. Seminars / Conferences / workshops organized & the source of Funding: **NO**

- a) National
- b) International

26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.C.A. Voc.	04	04	02	02	75%
B.Com 2014-15	359	359	273	86	
2013-14	375	375	309	66	
2012-13	390	390	320	70	
2011-12	268	268	211	57	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Com 2014-15	100	00	
2013-14	98.5	1.5	
2012-13	100	00	
2011-12	99.61	0.39	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A





29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> • Campus selection • Other than campus recruitment	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students: **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12					
2	2012-13					
3	2013-14					
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning  
Class room teaching and interactive method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges



## Evaluative Report of the Economics Departments

1. Name of the department : **ECONOMICS**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved :  
**NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	03	02



10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Arjun Prasad	M.A.	Asst. Professor	Industrial & Labour Economics	26	NONE
Umesh Sahay	M.A.	Asst. Professor	Agriculture Economics	12	NONE

11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NIL
13. Student -Teacher Ratio (programme wise)  
B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	40	21	61	
	Part-II	36	23	59	
	Part-III	18	19	37	78.5
2013-14	Part-I	35	25	60	
	Part-II	18	21	39	
	Part-III	25	22	47	73
2012-13	Part-I	31	39	70	
	Part-II	22	45	67	
	Part-III	46	41	87	112
2011-12	Part-I	22	45	67	
	Part-II	52	37	89	
	Part-III	26	44	70	113

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NONE
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.



Sl No.	Name	Qualification				
		D.Sc.	D.Litt.	Ph.D.	M.Phil.	P.G.
1	Arjun Prasad	-	-	-	-	P.G.
2	Umesh Sahay	-	-	-	-	P.G.

16. Number of faculty with ongoing projects from  
 a) National : **NIL**  
 b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **UGC Minor Research Project**
18. Research Centre /facility recognized by the University : **N/A**
19. Publications:  
 a) Publication per faculty :

Sl No.	Name	Title	Publication	Year	Remarks
1	Arjun Prasad	Tourism Development in Jharkhand	Academic Staff College, RU, Ranchi	2009	
		Population growth & Environment	UGC sponsored Seminar, NPU	2011	
		Green House Effect & Global Warming	International Seminar, ISDR, Ranchi	2014	
		Investment in Human Resource	International Seminar, ISDR, Ranchi	2014	
		Tribal Development : Issues and challenges	National Seminar, NPU, Medininagar	2015	
2	Umesh Sahay	<b>Orientation Programme : IGNOU, Ranchi</b>		2013	
		<b>Orientation Course: RK Mission, Kolkata</b>		2013	
		Global Climate Change	UGC sponsored Seminar, NPU	2011	
		Orientation Programme : ASC, RU, Ranchi		2008	
		Refressor Course : Finance & Marketing	Academic Staff College, RU, Ranchi	2009	
		<b>Participated as NSS Programme Officer to Organize 'Samuhik Vivah Samaroh' 2014</b>		2014	
		Tribal Development : Issues and challenges	National Seminar, NPU, Medininagar	2015	
		<b>Represented Jharkhand Team as Team Manager in National wrestling Championship, Ranchi</b>		2010	



- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
  - a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
- 22. Student projects : **NONE**
  - a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students **NONE**
- 24. List of eminent academicians and scientists / visitors to the department **NONE**
- 25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
  - a) National
  - b) International



26. Student profile programme/course wise: **N/A**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A ( Hons.)	100	-	Nil
B.A (Gen.)	100	-	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **N/A**

29. Student progression **N/A**

Student progression	Against enrolled %
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :
- Library : **Yes ( Gen. Library )**
  - Internet facilities for Staff & Students: **Only for Staff**
  - Class rooms with ICT facility : **No**
  - Laboratories : **N/A**
31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			01		
2	2012-13			04		
3	2013-14			03		
4	2014-15			N/A		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts **N/A**
33. Teaching methods adopted to improve student learning
- Chalk & Duster/ Oral / Field Work/PPT Presentation
34. Participation in Institutional Social Responsibility (ISR) and Extension activities **N/A**
35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Team of dedicated faculty members	Old Books in library	Social Problem analysis	Separate building for Dept.
2	Cooperative management	Not enough classroom	Sociological Research	Separate library
3	Rich library	Poverty of students	Skill Development in youth	Poor Internet signal
4	Obedient Student	Poor electricity supply	Social awareness activities	Non-availability of WiFi connectivity
4	Green Campus	Improper sanitation facilities		
5	Good connectivity with rail and roads			
6	Toilet and Drinking water facility			



## Future plans of the department

- Career guidance and counselling to student
  - Weekly visit in rural areas for people awareness
  - Solution of problems like women harassment, violence against women etc.
  - Prevention of Child Marriage and human trafficking etc.
  - Coordination between society and administration
-





## Evaluative Report of the English Departments

- Name of the department : **ENGLISH**
- Year of Establishment : **1983**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
- Names of Interdisciplinary courses and the departments/units involved : **NONE**
- Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
- Participation of the department in the courses offered by other departments  
**NONE**
- Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
- Details of courses/programmes discontinued (if any) with reasons  
**N/A**
- Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Niklesh Chaubey	M.A.	Asst. Professor	Fiction (Gr.-E)	26	NONE



11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NIL
13. Student -Teacher Ratio (programme wise)  
B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	16	19	35	1:35
	Part-II	09	17	26	1:26
	Part-III	11	16	27	1:27
2013-14	Part-I	08	12	20	1:20
	Part-II	11	17	28	1:28
	Part-III	20	18	38	1:38
2012-13	Part-I	18	23	41	1:41
	Part-II	14	32	46	1:46
	Part-III	15	29	44	1:44
2011-12	Part-I	14	32	46	1:46
	Part-II	16	13	29	1:29
	Part-III	03	17	20	1:20

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NONE
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
As in Column No. 10
16. Number of faculty with ongoing projects from  
a) National : NIL  
b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:
- a) Publication per faculty :
  - Number of papers published in peer reviewed journals (national / international) by faculty and students
  - Number of publications listed in International Database (For Eg:



- Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) N/A
- Monographs N/A
  - Chapter in Books N/A
  - Books Edited N/A
  - Books with ISBN/ISSN numbers with details of publishers N/A
  - Citation Index N/A
  - SNIP N/A
  - SJR N/A
  - Impact factor N/A
  - h-index N/A
20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
- a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
22. Student projects: **NONE**
- a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students **NONE**
24. List of eminent academicians and scientists / visitors to the department **NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
- a) National
  - b) International
26. Student profile programme/course wise: N/A



Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2014 - 15	88	88	70	18	
2013 - 14	86	86	70	16	
2012 -13	131	131	107	24	
2011 - 12	95	95	78	17	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from same state	% of students from other States	% of students from abroad
U.G 2014 -15 (Hons.)	100 %	-	Nil
2013 -14	100 %	-	Nil
2012 -13	100 %	-	Nil
2011 - 12	100 %	-	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against enrolled %
UG to PG	20 %
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :
- Library : **Yes (Cerebral )**
  - Internet facilities for Staff & Students : **Available**
  - Class rooms with ICT facility : **yes**
  - Laboratories : **Yes**
31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			Nil		
2	2012-13			03		
3	2013-14			02		
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A
33. Teaching methods adopted to improve student learning
- By delivering lecture
34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A
35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Constructive and pro active role and vision in the development activities of the college	Vacant teaching post	Through preparedness to utilize the resources available	Majority of the students hails from villages having very poor economic condition
2	Woman's hostel in progress	Non availability of language Lab.	Enlightening the rural work as the college is situated amidst village	The Girl students having conservative background hegited to express them selves
3	Student friendly atmosphere good academic records and satisfactory guidance in carrier in counseling and Competing in the job market	Belated Exposure to national and international linkage	Opportunity to harness agriculture equipments	To appoint the teacher in the dept.
4	Pro-active Remedial and Entry in services coaching.	Poor base of students	Civil services, banking and railway	To poor communication skill of student



## Evaluative Report of the Geography Departments

- Name of the department : **GEOGRAPHY**
- Year of Establishment : **1983**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
- Names of Interdisciplinary courses and the departments/units involved : **NONE**
- Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
- Participation of the department in the courses offered by other departments  
**NONE**
- Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
- Details of courses/programmes discontinued (if any) with reasons  
**N/A**
- Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	03	01

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Birendra Pandey	M.A.	Asst. Professor	Regional Planning Geology	26	NONE



11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NIL
13. Student -Teacher Ratio (programme wise)  
B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	80	24	104	
	Part-II	73	30	103	
	Part-III	41	20	61	
2013-14	Part-I	58	30	88	
	Part-II	53	26	79	
	Part-III	83	29	112	
2012-13	Part-I	73	39	112	
	Part-II	92	41	133	
	Part-III	70	38	108	
2011-12	Part-I	92	41	133	
	Part-II	81	18	92	
	Part-III	10	22	32	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - 02  
 1. Braj Kishor Singh - Lab Tech.  
 2. Ramashish Upadhyay - Lab Boy
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**
16. Number of faculty with ongoing projects from  
 a) National : NIL  
 b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:  
 a) Publication per faculty :



- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
  - a) National committees : NONE
  - b) International Committees : NONE
  - c) Editorial Boards : NONE
- 22. Student projects: NONE
  - a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students NONE
- 24. List of eminent academicians and scientists / visitors to the department  
NONE
- 25. Seminars / Conferences / workshops organized & the source of Funding: NO





- a) National
- b) International

26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.A. (Hons/Gen) - I, II, III 2014-15	268	268	247	21	
2013-14	279	279	256	23	
2012-13	353	353	326	27	
2011-12	264	264	240	24	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G. (Hons) 2014-15	99.25%	0.75%	Nil
2013-14	100%	-	Nil
2012-13	100%	-	Nil
2011-12	99.08%	0.92%	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against enrolled %
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A



<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

a) Library : **Yes ( Gen. Library )**

b) Internet facilities for Staff & Students: **Only for Staff**

c) Class rooms with ICT facility : **No**

d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			02		
2	2012-13			04		
3	2013-14			03		
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work/Map & Globes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.



## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Constructive and pro active role and vision in the development activities of the college	Vacant teaching post	Through preparedness to utilize the resources available	Majority of the students hails from villages having very poor economic condition
2	Woman's hostel in progress	Lack of sufficient staff	Enlightening the rural mask as the college is situated amidst village	The Girl students having conservative background hegited to express them selves
3	Student friendly atmosphere good academic records and satisfactory guidance in carrier in counseling and Competing in the job market	Laboratory is small	Opportunity to harness agriculture requirements	To accreditation the institute
4	Department has sufficient tools and equipments for conducting U.G. level courses	Limited infrastructure of the college		



## Evaluative Report of the Geology Departments

- Name of the department : **GEOLOGY**
- Year of Establishment : **2007**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
- Names of Interdisciplinary courses and the departments/units involved :  
**NONE**
- Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
- Participation of the department in the courses offered by other departments **NONE**
- Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
- Details of courses/programmes discontinued (if any) with reasons  
**N/A**
- Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	01	02

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
R.R. Mishra	M. Tech.	Asst. Professor	Mining	9	NONE
A.K. Shukla	M. Sc.	Asst. Professor	Sedimentology	8	



11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - NIL
13. Student -Teacher Ratio (programme wise)  
B.Sc (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	02	-	02	
	Part-II	05	-	05	
	Part-III	04	-	04	5.5
2013-14	Part-I	05	-	05	
	Part-II	07	-	07	
	Part-III	01	-	01	6.5
2012-13	Part-I	12	02	14	
	Part-II	05	-	05	
	Part-III	01	-	01	10

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - 01 - Pankaj Pandey (Lab Boy)
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG. As in Column 10
16. Number of faculty with ongoing projects from  
a) National : NIL  
b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:  
 a) Publication per faculty :



SI No.	Name	Title	Publication	Year	Remarks
1	R.R. Mishra	Coal deposit of India with special reference in Jharkhand	UGC-ASCRU.	2008	
		Social and Economic Problems of Tribals	UGC-Sponsored National Seminar Proceeding Of Deptt. Of Psychology J.S. College, Medininagar	2015	
2	A.K. Shukla	N/A	N/A	-	-

Number of papers published in peer reviewed journals (national / international) by faculty and students

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

N/A

Monographs N/A

Chapter in Books N/A

Books Edited N/A

Books with ISBN/ISSN numbers with details of publishers N/A

Citation Index N/A

SNIP N/A

SJR N/A

Impact factor N/A

h-index N/A

20. Areas of consultancy and income generate N/A

21 Faculty as members in

a) National committees : **NONE**

b) International Committees : **NONE**

c) Editorial Boards : **NONE**

22. Student projects : **NONE**



- a) Percentage of students who have done in-house projects including inter departmental/programme
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students **NONE**
24. List of eminent academicians and scientists / visitors to the department **NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
- a) National
- b) International
26. Student profile programme/course wise: **N/A**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2014-15	Part I				
	Part-II				
	Part-III				
2013-14	Part I				
	Part-II				
	Part-III				
2012-13	Part-I				
	Part-II				
	Part-III				

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hons.	100	-	-
General	100	-	-
Subsidiary	100	-	-



28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students: **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			Nil		
2	2012-13			01		
3	2013-14			Nil		
4	2014-15			N/A		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work





34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
N/A
35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Vibrant-Governing Body to look after the overall interest and development of the college.	The infrastructure of the college is limited	Enlightening the rural mass in agriculture sector as the college is situated amidst villages	Creation of perennial source of income for the college
2	Sufficient and efficient human resource management.	Insufficient books in department		
3	Permanent Government recognition and University affiliation.			



## Evaluative Report of the Hindi Departments

1. Name of the department : **Hindi**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**

9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-N/A	
Associate Professors		
Asst. Professors	06	05

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
K. M. Mishra	M.A.	Asst. Professor	Tulsidas	27	N.A.
V. N. Upadhyay	M.A.	Asst. Professor	Natak and Rang Manch	24	N.A.
Kiran Kumari	M.A.	Asst. Professor	Sagun Bhakti	04	N.A.
Dr. Chandra Kumar	M.A., Ph.D	Asst. Professor	Prayojan Mulak Hindi	03	N.A.
Sanjeev Mishra	M.A./ D.A.C/Cop.	Asst. Professor	Bhartendu Sahitya	03	N.A.

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.A (HONS/GEN)**

Year	Session	Hons	Gen	MIL-Hn	Total	TS Ratio
2014-15	Part-I	66	07	673		
	Part-II	89	40	876		
	Part-III	42	07	-		
2013-14	Part-I	79	05	786		
	Part-II	44	09	546		
	Part-III	100	41	-		
2012-13	Part-I	60	43	871		
	Part-II	87	48	871		
	Part-III	68	48	-		
2011-12	Part-I	87	48	871		
	Part-II	93	36	1125		
	Part-III	35	31	-		

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - N/A
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**



16. Number of faculty with ongoing projects from  
 a) National : **NIL**  
 b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**
18. Research Centre / facility recognized by the University : **N/A**
19. Publications:

a) Publication per faculty :

Sl No.	Name	Title	Publication	Year	Publisher
1	Dr. Chandra Kumar	Jan Sanchar Madhyammon me Hindi	Classical Publications, New Delhi	2000	V. K. Taneza
2	Kiran Kumari	Jharkhand ki janjatiya Sanskriti aum Munda Samuday	UGC National seminar, G.L.A. College, Medininagr	2015	
3	Viveka Nand Upadhyay	Hindi Natak mei Mahila Lekhikayen	UGC- ASC (R.U. Ranchi)	2008	
		Hindi Natya Lekhikaon Ki Kritiya aur Rangshilp	UGC- ASC (R.U. Ranchi)	2014	

- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
**N/A**
- Monographs **N/A**
- Chapter in Books **N/A**
- Books Edited **N/A**
- Books with ISBN/ISSN numbers with details of publishers

Sl No.	Name	Title	Publication	Year	Publisher
1	Dr. Chandra Kumar	Jan Sanchar Madhyammon me Hindi	Classical Publications, New Delhi	2000	V. K. Taneza

- Citation Index **N/A**



- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A

20. Areas of consultancy and income generate N/A

21 Faculty as members in

- a) National committees : **NONE**
- b) International Committees : **NONE**
- c) Editorial Boards : **NONE**

22. Student projects : **NONE**

a) Percentage of students who have done in-house projects including inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students **NONE**

24. List of eminent academicians and scientists / visitors to the department **NONE**

25. Seminars / Conferences / workshops organized & the source of Funding: **NO**

- a) National
- b) International

26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students



Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. Hindi(Hons/Gen)	99.6%	0.04%	
2014-15	99.8%	0.02%	
2013-14	99.9%	0.01%	
2012-13	99.8%	0.02%	
2011-12			

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**  
 b) Internet facilities for Staff & Students : **Only for Staff**  
 c) Class rooms with ICT facility: **No**  
 d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12			01		
2	2012-13			06		
3	2013-14			04		
4	2014-15			NA		



32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Sufficient teaching staff	Department lack own departmental rooms, Library & Class rooms	Branch of functional Hindi can be initiated in the department	

**Evaluative Report of the Department : HISTORY**

1. Name of the department: **History**
2. Year of Establishment: **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG**
4. Names of Interdisciplinary courses and the departments/units involved: **None**
5. Annual/ semester/choice based credit system (programme wise): **UG: Annual, Part-I, II,III**
6. Participation of the department in the courses offered by other departments: **None**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **None**
8. Details of courses/programmes discontinued (if any) with reasons: **None**
9. Number of teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professor	-	-
Associate Professor	-	-
Assistant Professor	05	04

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialisation</b>	<b>No. of Years of Experience</b>	<b>No. Of Ph.D. Students guided for the last 4 years</b>
Ashok Pandey	M.A., L.Ib.	Assistant Professor	Ancient India	32	NIL
Prawez Alam	M.A.	Assistant Professor	Medieval India	23	NIL
Dr. Mritunjay Kumar	M.A., Ph.D., L.Ib.	Assistant Professor	Ancient India	03	NIL
Sampurnanad	M.A.	Assistant Professor	Medieval India	03	NIL

11. List of senior visiting faculty: **None**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **Nil**
13. Student -Teacher Ratio (programme wise) 195:1



**B.A (Hons/Gen)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	162	94	256	192:1
	Part-II	89	40	129	
	Part-III	100	91	191	
2013-14	Part-I	187	101	288	250:1
	Part-II	135	92	227	
	Part-III	145	91	236	
2012-13	Part-I	198	108	306	298:1
	Part-II	155	101	256	
	Part-III	232	101	333	
2011-12	Part-I	155	101	256	297:1
	Part-II	256	135	391	
	Part-III	145	100	245	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: **None**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. - **As in Column 10**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received: **Nil**
18. Research Centre /facility recognized by the University: **Nil**
19. Publications:

**3 Ashok Kumar Pandey****Refresher Course**

Sr. No.	Topic	Date	Organiser
1.	Yagna and Paryavaran	2011	UGC-Academic Staff College, Ranchi University, Ranchi

**4 Prawez Alam****Refresher Course**

Sr. No.	Topic	Date	Organiser
1.	Utpati evam Artha Drishti me 1857 ke vidroh ka swaroop	2008	UGC-Academic Staff College, Ranchi University, Ranchi



Orientation Course

Sr. No.	Topic	Date	Organiser
1.	Bhartiya Rastriya Aandolan ke Shrota	2008	UGC-Academic Staff College, Ranchi University, Ranchi

Seminar Attended

Sr. No.	Topic	Date	Paper	Organiser
1.	Tribal Development in India: Issues and Challenges	23-24 February 2015	<b>Jharkhand ke Adivasiyo par Vaishwikiran ka Prabhav - Aadhunikta ke paripekshya mein"</b>	Department of Psychology, Janata Shivaratri College, Medininagar

5 **Mritunjay Kumar**

Articles Published in Journal

- A) „1857 Uprising: Role of Punjab” in *Journal Of Historical Research Vols.49 (Nos.1-2), 2007-2008*, University Department of History, Ranchi University, Ranchi, 2008.pp. 174-180.
- B) „Prospects and Challenges of Indian Nationalism and National Integration”, Dr. Ratna Banerjee(ed.), *Historical Outlook on the problems of National Integration of India(From the Gandhian age to 1956)*, Department of History, Nirmala College, Ranchi,2010.pp. 130-139.
- C) „Maritime Activities of Kalinga: A Historical Analysis”, in *Ratna-Garbha, Vol.:8 No. 1, September 2011*, Social Sciences & Humanities Development Association, Ranchi, 2011, ISSN 0996-231X, pp. 58-66.

Chapter in Book

- A) „Situating Asurs of Jharkhand in Socio-Economic Perspective”, M.C.Behera & Jumyir Basar (ed.), *Interventions and Tribal Development, Challenges before Tribes in India in the era of Globalisation*, Serials Publications, New Delhi, 2010, ISBN: 978-81-8387-389-5, pp. 550-566.

Research Paper Presented in Seminars

International Seminar



Sr. No.	Topic	Date	Paper	Organiser
1.	Hindi sahitya mein dalit chetna: sampratik dasa and disha	22 February-24 February 2012	Swatantrata Andolan aur Dalit Chetna: Do Samanantar Dharayein	Department of Hindi, Ranchi College, Ranchi

### National Seminar

Sr. No.	Topic	Date	Paper	Organiser
1.	1857 Uprising- the First War of Independence - with a Special Reference to Jharkhand	15-16 September 2007	1857 Uprising: Role of Punjab	Indian Congress of Historical Research, New Delhi and Department of History, Ranchi University, Ranchi
2.	Process of Urbanization and the Cultural Consciousness in Ancient India	16-17 January 2008	Nagrikan Ewam Kararopan ke Badalte Swaroop, (isha purva chhathi sadi se ashok ke kal tak)	Gaya College, Gaya
3.	Indigenous Movements: Identity Assertion in Jharkhand 1857-2006	7-8 March 2008	1857: Jharkhand ke Vishesh Sandarbh Mein	Mahila College, Chaibasa
4.	Problem of Indian Nationalism and National Integration from Gandhian Age to 1956	13-14 November 2008	Bharatiya Rashtravad ki Chunautiyan aur Sambhawnayen	Niramala College, Ranchi
5.	Encountering Globalisation:	27-28 February	Situating Asurs of Jharkhand in Socio-	Arunachal Institute of Tribal



	Tribal Communities in India and Development issues	2009	<b>Economic Perspective</b>	Studies, Rajiv Gandhi University, Ita Nagar
6.	Empowerment of Tribal Women	19-20 March 2009	<b>Forest Produce and Tribal Economy in Jharkhand</b>	Department of Anthropology, Ranchi College, Ranchi University, Ranchi
7.	46 <sup>th</sup> Annual Conference of The Institute of Historical Studies, Kolkata	9-11 October 2009	<b>Dimensions of Human Rights in Buddhism and Buddhist Literature</b>	L.J.N.J. Mahila Mahavidyalaya, Mumbai
8.	1 <sup>st</sup> Annual conference of Centre for Gender Studies, Patna	29-30 June 2010	<b>Comparative Study of Women in Buddhism</b>	Abhilekh Bhawan, Baily Road, Patna
9.	Bharat mein samajik nyay: washtavikta aur chunautiyan	25-26 February 2012	<b>Social Justice Movement in Indian history: A Critical Study</b>	Department of Pol. Science, Ranchi College, Ranchi
10	3 <sup>rd</sup> Annual conference of Centre for Gender Studies, Patna	1-2 September 2012	<b>Women Empowerment : Still an illusion in India</b>	Gandhi Museum, Patna
11.	Tribal Development in India: Issues and Challenges	23-24 February 2015	<b>Tribals: An easy prey of Globalisation (with special reference to Jharkhand)</b>	Department of Psychology, Janata Shivaratri College, Medininagar

### Workshop

Sr. No.	Topic	Date	Organiser
1.	<b>Archeological workshop</b>	10-12 March 2008	Ranchi University, Ranchi and Art, Culture, Game and Youth Affairs Department of Jharkhand Government
2.	<b>SCB &amp; AGEI of the</b>	29-31	Department of Personnel & Training,



RTI Act	March 2010	Govt. of India, New Delhi
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20. Areas of consultancy and income generated: Nil

21. Faculty as members in

a) National committees: **Dr. Mritunjay Kumar,**

• **Institute of Historical Studies, Kolkata.(Life time Member)**

• **Indian History Congress, New Delhi. (Annual Member)**

b) International Committees

c) Editorial Boards: **Journal of Historical Research, University Department of History, Ranchi University, Ranchi.**

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students

Yes,

Faculty Name	Award	Date
Dr. Mritunjay Kumar	UGC-JRF Award	June, 2005

Faculty Name	Recognition By	Recognition For	Date
Prawez Alam	Department of Psychology, Janata Shivaratri College, Medininagar	Jharkhand ke Aadivasiyo par Vaishwikaran ka Prabhav - Aadhunikta ke paripekshya mein	23-24 February 2015
Dr. Mritunjay Kumar	Department of Hindi, Ranchi College, Ranchi	Swatantrata Andolan aur Dalit Chetna: Do Samanantar Dharayein	22 February-24 February 2012
	Indian Congress of Historical Research, New Delhi and Department of History, Ranchi University, Ranchi	1857 Uprising: Role of Punjab	15-16 September 2007
	Gaya College, Gaya	Nagrikaran Ewam Kararopan ke Badalte Swaroop, (isha purva chhathi	16-17 January 2008



		sadi se ashok ke kal tak)	
Mahila College, Chaibasa		<b>1857: Jharkhand ke Vishesh Sandarbh Mein</b>	7-8 March 2008
Niramala College, Ranchi		<b>Bharatiya Rashtravad ki Chunautiyan aur Sambhawnayen</b>	13-14 November 2008
Arunachal Institute of Tribal Studies, Rajiv Gandhi University, Ita Nagar		<b>Situating Asurs of Jharkhand in Socio-Economic Perspective</b>	27-28 February 2009
Department of Anthropology, Ranchi College, Ranchi University, Ranchi		<b>Forest Produce and Tribal Economy in Jharkhand</b>	19-20 March 2009
L.J.N.J. Mahila Mahavidyalaya, Mumbai		<b>Dimensions of Human Rights in Buddhism and Buddhist Literature</b>	9-11 October 2009
Abhilekh Bhawan, Baily Road, Patna		<b>Comparative Study of Women in Buddhism</b>	29-30 June 2010
Department of Pol. Science, Ranchi College, Ranchi		<b>Social Justice Movement in Indian history: A Critical Study</b>	25-26 February 2012
Gandhi Museum, Patna		<b>Women Empowerment : Still an illusion in India</b>	1-2 September 2012
Department of Psychology, Janata Shivaratri College, Medininagar		<b>Tribals: An easy prey of Globalisation (with special reference to Jharkhand)</b>	23-24 February 2015

24. List of eminent academicians and scientists/ visitors to the department: Nil

25. Seminars/ Conferences/Workshops organized & the source of funding



a) National: **Planning to apply ICSSR to attract funds for organising National seminar.**

b) International: **Nil**

26. Student profile programme/course wise: **NA**

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
2011-12	99	01	Nil
2012-13	98	02	Nil
2013-14	100	Nil	
2014-15	100	Nil	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

**Many of our students qualified in different competitive examination, but due to unavailability of systematic record, we can't figure out exactly.**

29. Student progression

Student progression	Against enrolled	%
UG to PG	10%	
PG to M.Phil.	NA	
PG to Ph.D.	NA	
Ph.D. to Post-Doctoral	NA	
Employed <input type="checkbox"/> <input type="checkbox"/> Campus selection <input type="checkbox"/> <input type="checkbox"/> Other than campus recruitment	NA	
Entrepreneurship/Self-employment	NA	

30. Details of Infrastructural facilities

a) Library- **Yes**

b) Internet facilities for Staff & Students: **Available**



c) Class rooms with ICT facility: Nil

d) Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Sl. No.	Year	Source of Financial Assistance				Remarks
		College	University	Government	Others	
1.	2011-12	None		04	None	
2.	2012-13			12		
3.	2013-14			18		
4.	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts: NA

33. Teaching methods adopted to improve student learning

**New teaching learning methodology has been introduced in the department, simultaneously with the traditional method of chalk and talk method. Enrichment programme like spoken English & soft skill provided lecture method and remedial is also part of it.**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

**Our department motivates students for participating in various social activities. We motivated the students to maintain plastic free campus by banning the use of plastic in the campus through which students imbibe to ownership and qualities of responsibilities. Around 10% of our students are active participants of NSS.**





## SWOC ANALYSIS

<b>Strength</b>	<b>Weakness</b>	<b>Opportunities</b>	<b>Challenges</b>
The motivation to the students is ensured by the dedicated faculty members.	No permanent non-teaching post /staff at our department	Students are having ample opportunities to go for PG.	To evolve as a centre of excellence with academic flexibility so that faculty Members can recharge themselves and students gain recognition and reward.
Consistently good academic results with a large number of 1st classes	Department are overburdened with workload so far as student-teacher ratio is concerned.	To be placed in cultural department of Jharkhand.	The foremost challenge ahead of this department to perform best with the poor teacher strength and very average quality of students.



## valuative Report of the Philosophy Departments

1. Name of the department : **PHILOSOPHY**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sharda kumari	M.A.	Asst. Professor	Indian philosophy	23	NONE



11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NIL
13. Student -Teacher Ratio (programme wise) B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	19	1	20	
	Part-II	9	15	24	
	Part-III	1	6	7	51
2013-14	Part-I	5	17	22	
	Part-II	3	7	10	
	Part-III	10	8	18	50
2012-13	Part-I	8	26	34	
	Part-II	7	26	33	
	Part-III	4	26	30	97
2011-12	Part-I	7	26	33	
	Part-II	16	18	34	
	Part-III	1	13	14	81

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NONE
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Sl No.	Name	Qualification				
		D.Sc.	D.Litt.	Ph.D.	M.Phil.	P.G.
1	Sharda Kumari	-	-	-	-	P.G.
2		-	-	-	-	

16. Number of faculty with ongoing projects from  
a) National : NIL  
b) International funding agencies and grants received : NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:  
 a) Publication per faculty :



Sl No.	Name	Title	Publication	Year	Remarks
1	Sharda Kumari	Birsa Movement in Jharkhand	National Seminar	2015	
2	----- do -----	Corruption : Social, Ethical & Cultural Perspective	-- Do --	2013	

- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
  - a) National committees : NONE
  - b) International Committees : NONE
  - c) Editorial Boards : NONE
- 22. Student projects : NONE
  - a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies



23. Awards / Recognitions received by faculty and students **NONE**
24. List of eminent academicians and scientists / visitors to the department **NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
- National
  - International
26. Student profile programme/course wise: N/A

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A ( Hons.)	98	2	0
B.A (Gen.)	0	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression

Student progression	Against % enrolled
UG to PG	15
PG to M.Phil.	N/A
PG to Ph.D.	yes
Ph.D. to Post-Doctoral	N/A
<b>Employed</b>	N/A
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :

- a) Library : **Yes ( Central Library )**
- b) Internet facilities for Staff & Students : **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	-	-	0	-	
2	2012-13	-	-	2	-	
3	2013-14	-	-	1	-	
4	2014-15	-	-	0	-	

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock, Duster & Black Board/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Dedicated faculty members	Old Books in library	Moral Education awareness	Separate building for Dept.
2	Cooperative management	Not enough classroom	Spiritual Research	Separate library
3	Rich library	Poverty of students	Skill Development in youth	Poor Internet signal
4	Obedient Student	Poor electricity supply	Social awareness activities	Non-availability of WiFi connectivity



## Evaluative Report of the Physics Departments

- Name of the department : **Physics**
- Year of Establishment : **2007**
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
- Names of Interdisciplinary courses and the departments/units involved : **NONE**
- Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
- Participation of the department in the courses offered by other departments  
**NONE**
- Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
- Details of courses/programmes discontinued (if any) with reasons  
**N/A**
- Number of Teaching posts

Designation	Sanctioned	Filled
Professors	N/A	
Associate Professors		
Asst. Professors	03	02

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sudhanshu	M.Sc.	Asst.	Electronics	9	NONE



Shekhar Mishra		Professor			
Dhananjay Kumar Singh	M.Sc.	Asst. Professor	Electronics	9	NONE

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: - **NIL**
13. Student -Teacher Ratio (programme wise) - 47:1  
**B.Sc (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	33	02	35	
	Part-II	28	05	33	
	Part-III	29	06	35	
2013-14	Part-I	30	07	37	
	Part-II	28	05	33	
	Part-III	32	01	33	
2012-13	Part-I	41	11	52	
	Part-II	26	04	30	
	Part-III	08	01	09	
2011-12	Part-I	26	04	30	
	Part-II	46	04	50	
	Part-III	02	00	02	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - **01**  
**01. Rajesh Sharan Dwivedi (Lab Boy)**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**
16. Number of faculty with ongoing projects from
  - a) National : **NIL**
  - b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**
18. Research Centre /facility recognized by the University : **N/A**
19. Publications:
  - a) Publication per faculty :





- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21. Faculty as members in
  - a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
- 22. Student projects : **NONE**
  - a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
- 23. Awards / Recognitions received by faculty and students **NONE**
- 24. List of eminent academicians and scientists / visitors to the department **NONE**
- 25. Seminars / Conferences / workshops organized & the source of Funding: **NO**



- a) National
- b) International

26. Student profile programme/course wise: N/A

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
U.G. 2014-15	100%		
2013-14	100%		
2012-13	100%		

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?   
 N/A

29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes (Central Library)**
- b) Internet facilities for Staff & Students: **for all**



- c) Class rooms with ICT facility : No  
 d) Laboratories : Yes

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	None		01	None	
2	2012-13			03		
3	2013-14			03		
4	2014-15			N/A		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Department has all the necessary facility to pursue programmes going on.	Department has not own library	Department may pursue courses of Electronics.	Development of own Building and class rooms with I.C.T. facilities
2		Department has not its own Building and class rooms, lab.		Development of electronics lab



## Evaluative Report of the Political Science Departments

1. Name of the Department : **Political Science**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	04	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Dilip Kumar Chaubey	M.A, Ph.D	Principal	International Org. & law	32	NA
R. K. Dwivedi	M.A.	Asstt. Prof.	International Org. & law	32	NA
Bharat Upadhyay	M.A.	Asstt. Prof.	International Org. & law	23	NA

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.A (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	82	71		
	Part-II	121	79		162:1
	Part-III	68	65		
2013-14	Part-I	100	77		
	Part-II	73	70		178:1
	Part-III	133	83		
2012-13	Part-I	110	79		
	Part-II	107	105		244:1
	Part-III	213	117		
2011-12	Part-I	107	105		
	Part-II	199	101		242:1
	Part-III	135	79		

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**
16. Number of faculty with ongoing projects from  
a) National : **NIL**  
b) International funding agencies and grants received : NIL



17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**

18. Research Centre /facility recognized by the University : **N/A**

19. Publications:

a) Publication per faculty :

SI No	Name	Title	Publication	Year	Publisher
1	Dr. Dilip Kumar Chaubey	vis{kkvksa dk dsUnz gS ;g fo"of o  ky;	N-P University, Medininagar, Palamu(Jharkhand )	2009	
		UGC Sponsored Inlibnet Awareness Programme		2010	
		Corruption: Social, Ethical & Cultural Perspectives	UGC Sponsored National Seminar, G.L.A. College, Medininagar	2013	
		Panchayati Raj Institutions and Poverty Alleviation in India	UGC National Seminar, G.L.A. College, Medininagar	2015	

Number of papers published in peer reviewed journals (national / international) by faculty and students

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A

Monographs **N/A**

Chapter in Books **N/A**

Books Edited **N/A**

Books with ISBN/ISSN numbers with



- details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
20. Areas of consultancy and income generate N/A
21. Faculty as members in  
 a) National committees : **NONE**  
 b) International Committees : **NONE**  
 c) Editorial Boards : **NONE**
22. Student projects : **NONE**  
 a) Percentage of students who have done in-house projects including inter departmental/programme  
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students  
**NONE**
24. List of eminent academicians and scientists / visitors to the department  
**NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NO**  
 a) National  
 b) International
26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female



27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Hons	100	00	
Gen	100	00	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students: **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	None		02	None	
2	2012-13			10		
3	2013-14			11		
4	2014-15			NA		





32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A
33. Teaching methods adopted to improve student learning
  - o Class room teaching and interactive method
34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
N/A
35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges



## Evaluative Report of the Psychology Departments

1. Name of the department : **PSYCHOLOGY**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	N/A	
Associate Professors		
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sanjay Kumar Keshri	M.A.	Asst. Professor	Health education In India Industrial Psy	12	NONE
Neelam Kr. Gupta	M.A.	Asst. Professor	Clinical Psychology Psycho pathology	12	NONE
Dhirendra Kumar Chaubey	M.A.	Asst. Professor	-	2	NONE

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.A (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	19	07	26	
	Part-II	63	18	81	
	Part-III	26	05	31	
2013-14	Part-I	58	13	71	
	Part-II	25	02	27	
	Part-III	66	36	102	
2012-13	Part-I	55	36	91	
	Part-II	63	37	100	
	Part-III	128	33	155	
2011-12	Part-I	63	37	100	
	Part-II	101	13	114	
	Part-III	26	18	44	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled - 02  
 1. Sudhir Kumar Pathak Lab Tech.  
 2. Shushil Kumar Shukla Lab Boy
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**



16. Number of faculty with ongoing projects from  
a) National : **NIL**  
b) International funding agencies and grants received :NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**
18. Research Centre /facility recognized by the University : **N/A**
19. Publications:
- a) Publication per faculty : **None**
  - Number of papers published in peer reviewed journals (national / international) by faculty and students
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
  - Monographs N/A
  - Chapter in Books N/A
  - Books Edited N/A
  - Books with ISBN/ISSN numbers with details of publishers N/A
  - Citation Index N/A
  - SNIP N/A
  - SJR N/A
  - Impact factor N/A
  - h-index N/A
20. Areas of consultancy and income generate N/A
- 21 Faculty as members in
- a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
22. Student projects : **NONE**
- a) Percentage of students who have done in-house projects including



inter departmental/programme

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students **NONE**

24. List of eminent academicians and scientists / visitors to the department **NONE**

25. Seminars / Conferences / workshops organized & the source of Funding: **NO**

a) National

b) International

26. Student profile programme/course wise: N/A

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A ( Hons.)	100	00	Nil
B.A (Gen.)	100	00	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students: **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	None		02	None	
2	2012-13			06		
3	2013-14			03		
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Chock & Duster/ Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
N/A

35. SWOC analysis of the department and Future plans.



## SWOC ANALYSIS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Constructive and pro active role and vision in the development activities of the college	Non availability of Principals and Staff Quarter in College campus	Through preparedness to utilize the resources available	Majority of the students hails from villages having very poor economic activities
2	Woman's hostel in progress	Belated Exposure to national and international linkage	Enlightening the rural work as the college is situated amidst village	The Girl students having conservative background hegited to express them selves
3	Sufficient and efficient Human resources management	Limited infrastructure of the college	Opportunity to learner agriculture requirements	To accreditation the institute
4	Competent administrative mechanism decentralization of power. Democrative participation frame work			
5	Student friendly atmosphere			
6	Pro-active Remedial and Entry in services coaching.			



## Evaluative Report of the Sanskrit Departments

1. Name of the department : **SANSKRIT**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved : **NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.: **NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	N/A	
Associate Professors		
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
A. K. Pathak	M.A.	Asst. Professor	Drama	26	NONE





11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NIL
13. Student -Teacher Ratio (programme wise) 33:1  
B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	10	11	21	
	Part-II	15	11	26	
	Part-III	03	10	13	
2013-14	Part-I	13	09	22	
	Part-II	03	11	14	
	Part-III	05	18	23	
2012-13	Part-I	09	21	30	
	Part-II	09	17	26	
	Part-III	00	17	17	
2011-12	Part-I	09	17	26	
	Part-II	07	21	28	
	Part-III	03	08	11	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NONE
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
As in Column No. 10
16. Number of faculty with ongoing projects from  
a) National : NIL  
b) International funding agencies and grants received : NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University : N/A
19. Publications:
- a) Publication per faculty :
  - Number of papers published in peer reviewed journals (national / international) by faculty and students
  - Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)



- N/A
- Monographs N/A
  - Chapter in Books N/A
  - Books Edited N/A
  - Books with ISBN/ISSN numbers with details of publishers N/A
  - Citation Index N/A
  - SNIP N/A
  - SJR N/A
  - Impact factor N/A
  - h-index N/A
20. Areas of consultancy and income generate N/A
21. Faculty as members in
- a) National committees : **NONE**
  - b) International Committees : **NONE**
  - c) Editorial Boards : **NONE**
22. Student projects : **NONE**
- a) Percentage of students who have done in-house projects including inter departmental/programme
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students **NONE**
24. List of eminent academicians and scientists / visitors to the department **NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NO**
- a) National
  - b) International
26. Student profile programme/course wise: N/A



Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A ( Hons.)	100	00	Nil
B.A (Gen.)	100	00	

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A

29. Student progression Not Available

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A



30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**
- b) Internet facilities for Staff & Students : **Only for Staff**
- c) Class rooms with ICT facility : **No**
- d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source of Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	None		Nil	None	
2	2012-13			Nil		
3	2013-14			Nil		
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- Oral / Field Work

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Women's Hostel in progress	Limited infrastructure of the college	Through preparedness to utilize the resources	



			available	
2	Sufficient and efficient Human resources management	Belated Exposure to national and international linkage	Enlightening the rural work as the college is situated amidst village	
3	Competent administrative mechanism decentralization of power. Democratic participation frame work			
4	Student friendly atmosphere			



## Evaluative Report of the Sociology Departments

1. Name of the department : **SOCIOLOGY**
2. Year of Establishment : **1983**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved :  
**NONE**
5. Annual/ semester/choice based credit system (programme wise):-  
**Annual Part I, Part II, Part III**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:  
**NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	N/A	
Associate Professors		
Asst. Professors	03	03

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sudha Pandey	M.A/ Ph.D	Asst. Professor	Urban & L.S.W	11	NONE
Dr. Arbind Kumar Gupta	M.A/ Ph.D	Asst. Professor	Urban & Rural	11	NONE
Dhirendra Kumar Mishra	M.A./ M.Phil	Asst. Professor	-	03	NONE

11. List of senior visiting faculty:- NONE
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- NONE
13. Student -Teacher Ratio (programme wise)  
B.A (HONS/GEN)

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	57	66	123	133
	Part-II	93	82	175	
	Part-III	35	67	102	
2013-14	Part-I	87	68	155	137
	Part-II	42	65	107	
	Part-III	81	68	149	
2012-13	Part-I	101	93	194	204
	Part-II	94	95	189	
	Part-III	133	95	228	
2011-12	Part-I	94	95	189	167
	Part-II	105	74	179	
	Part-III	84	49	133	

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled NONE
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Sl No.	Name	Qualification				
		D.Sc.	D.Litt.	Ph.D.	M.Phil.	P.G.
1	Dr. Sudha Pandey	-	-	Ph.D.	-	P.G.
2	Dr. Arbind Kumar Gupta	-	-	Ph.D.	-	P.G.



3	Dhirendra Mishra	Kr	-	-	-	M.Phil.	P.G.
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16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received NIL
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- NIL
18. Research Centre /facility recognized by the University N/A
19. Publications:
- a) Publication per faculty :

Sl No.	Name	Title	Publication	Year	Remarks
1	Dr. Sudha Pandey	Legal Provision to control the violence against women	The Society (Vol-IV)	2006	
		Mahila Shiksha Ki Dasha ewam Disha	Journal for Social Development (Vol-I)	2009	
		Jharkhand Ki Janjatiyon me Rajnaitik Jagrukta (Oran Janjati Ke Sandarbhme)	Ratnagarbha, Ranchi (Vol-VI No. -1)	2009	
		Seminar (International)	1. Mahila Shiksha ke ansuljhe pahloo 2. Hindu vivah ek mithya		
		Seminar (National)	1. Oraon Janjatiyon me sanskriti		

prabhav  
2. Janjatiyo ki shakti





			sanracha me pariwartan 3. Vaishvikaran Sankraman		
		Refresher Course	1. Women Studies 2. Globalization in context of Indian society and RTI	2005 2009	
		Orientation Programme		2007 2008	
		Workshop	Basic Disaster Management	2014	
2	Dr. Arbind Kumar Gupta	Jharkhand me Krishi Vikas Karyakramo ka Samajik Aarthik Jeewan par Prabhav	Ratnagarbha, Ranchi Vol - 6	2009	

- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers  
N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A



- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21. Faculty as members in : **YES**
  - a) National committees :
    - (i.) Membership in Indian Sociological Society, enrolled in 2014-15
    - (ii.) Membership in Research Committee for GENDER STUDIES
  - b) International Committees
  - c) Editorial Boards...
- 22. Student projects YES

Sl. No.	Topic	Year
I	Adhunikikarn Ka Grameen Samaj per Prabhaw Ek Samajshashtriya Adhyayan	2012
II	Mahila Shashakti Karn me Shiksha ka Prabhaw Ek Smajshashtriya Adhyayan	2013
III	Mahila Utpidan ki Samasya Ek Smajshashtriya Adhyayan	2014
IV	Grameen Mahilao ke Samajik Arthik Shaikshnik Sthiti ka Ek Smajshashtriya Adhyayan	2015

- a) Percentage of students who have done in-house projects including inter departmental/programme **None**
- b) Percentage of students placed for projects in organizations outside the institutii.e.in Research laboratories/Industry/ other agencies **None**
- 23. Awards / Recognitions received by faculty and students **N/A**
- 24. List of eminent academicians and scientists / visitors to the department **N/A**
- 25. Seminars / Conferences / workshops organized & the source of Funding:- N/A
  - a) National
  - b) International
- 26. Student profile programme/course wise: N/A
- 27. Diversity of Students



Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A ( Hons.)	100	nil	Nil
B.A (Gen.)	100	nil	nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?  
N/A
29. Student progression N/A

Student progression	Against % enrolled
UG to PG	42
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> • Campus selection • Other than campus recruitment	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :
- Library Yes (Central Library )
  - Internet facilities for Staff & Students Only for Staff
  - Class rooms with ICT facility Yes
  - Laboratories Yes
31. Number of students receiving financial assistance from college, university, government or other agencies
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts Yes
33. Teaching methods adopted to improve student learning
- Chock & Duster/ Oral / Field Work



34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
Yes

35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	2 Ph.D & 1 M.Phil Faculty	Old Books in library	Social Problem analysis	Separate building for Dept.
2	Good Student Strength	Shortage of classroom	Sociological Research	Separate library
3	Enrich library	Students are unable to read , write and speak in English.	Skill Development in youth	Poor Internet signal
4	Good University Result	Poor electricity supply	Social awareness activities	Non-availability of WiFi connectivity
4	Green Campus	Improper sanitation facilities	Go for higher studies	To introduce spoken English
5	Good Publication	Lack of seminars	To set jobs in civil services, and NGO	Enhancing writing skills
6	Field work			To conduct quiz programme

## Future plans of the department

- Career counselling to student
- Weekly visit in rural areas for people awareness
- Solution of problems like women harassment, violence against women etc.
- Prevention of Child Marriage and human trafficking etc.
- Coordination between society and administration
- BSW in social work
- DRD
- DSWT
- DFCS



## Evaluative Report of the Urdu Departments

- Name of the department : URDU
- Year of Establishment : 1983
- Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): UG (HONS/GEN)
- Names of Interdisciplinary courses and the departments/units involved : NONE
- Annual/ semester/choice based credit system (programme wise):- Annual (Part I, Part II, Part III)
- Participation of the department in the courses offered by other departments NONE
- Courses in collaboration with other universities, industries, foreign institutions, etc.: NONE
- Details of courses/programmes discontinued (if any) with reasons N/A
- Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	N/A	N/A
Asst. Professors	02	01

- Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
K. B. Ansari	M.A.	Asst. Professor	Modern Literature	20	NONE



11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.A (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	25	03	28	
	Part-II	48	03	51	
	Part-III	25	03	28	
2013-14	Part-I	43	02	45	
	Part-II	31	04	35	
	Part-III	21	06	27	
2012-13	Part-I	37	06	43	
	Part-II	33	17	50	
	Part-III	33	17	50	
2011-12	Part-I	33	17	50	
	Part-II	39	14	53	
	Part-III	36	01	37	

4. Number of academic support staff (technical) and administrative staff; sanctioned and filled - None
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**As in Column No. 10**
16. Number of faculty with ongoing projects from  
a) National : **NIL**  
b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:- **NIL**
18. Research Centre /facility recognized by the University : **N/A**
19. Publications:  
 a) Publication per faculty :



SI No.	Name	Title	Publication	Year	Organizer
1	K. B. Ansari	Pus ki Rat ka Tajjiya	Zoban-o-Adab	2011	Bihar Urdu Academy, Patna
		Budhi Kaki	Zoban-o-Adab	2012	Bihar Urdu Academy
		Bade Ghar Ki Beti	Zoban-o-Adab	2013	Bihar Urdu Academy
		Tanqueed Kya Hai	Parivesh	2010	G.L.A. College, Daltonganj
		Main Gautam Nahi Hun-Tajjiya	Qaumi Tanzim	2011	News Paper, Patna
		Tanhai Najm - Tajjiya	Qaumi Tanzim	2011	News Paper, Patna

- Number of papers published in peer reviewed journals (national / international) by faculty and students
- Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)  
N/A
- Monographs N/A
- Chapter in Books N/A
- Books Edited N/A
- Books with ISBN/ISSN numbers with details of publishers N/A
- Citation Index N/A
- SNIP N/A
- SJR N/A
- Impact factor N/A
- h-index N/A
- 20. Areas of consultancy and income generate N/A
- 21. Faculty as members in
  - a) National committees : NONE
  - b) International Committees : NONE
  - c) Editorial Boards : NONE
- 22. Student projects : NONE
  - a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies
23. Awards / Recognitions received by faculty and students  
**NONE**
24. List of eminent academicians and scientists / visitors to the department  
**NONE**
25. Seminars / Conferences / workshops organized & the source of Funding: **NONE**  
a) National  
b) International
26. Student profile programme/course wise: N/A

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	

\*M = Male \*F = Female

27. Diversity of Students: All students from the state belongs to a specified community

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/A





29. Student progression N/A

Student progression	Against % enrolled
UG to PG	N/A
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

- a) Library : **Yes ( Gen. Library )**  
 b) Internet facilities for Staff & Students : **Only for Staff**  
 c) Class rooms with ICT facility : **No**  
 d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies :

Sl. No.	Year	Source of Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	None		02	None	
2	2012-13			10		
3	2013-14			09		
4	2014-15			NA		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts N/A

33. Teaching methods adopted to improve student learning

- **Class room teaching with oral interactive method**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities N/A



35. SWOC analysis of the department and Future plans.

## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Good teaching and Healthy relation with taught co-education and discussion	Inadequate infrastructure, deficiency of regular faculties, language lab, technical staff No. of Computers	Urdu language has pportunities in teaching and in writing as well as teaching in abroad universities	Decreasing no of students



## Evaluative Report of the Zoology Departments

1. Name of the department : **Zoology**
2. Year of Establishment : **2007**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **UG (HONS/GEN)**
4. Names of Interdisciplinary courses and the departments/units involved :

**Course : HONS/GEN**

Dept of Hindi

Dept of Urdu

Dept of English

5. Annual/ semester/choice based credit system (programme wise):-  
**Annual (Part I, Part II, Part III)**
6. Participation of the department in the courses offered by other departments  
**NONE**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.:  
**NONE**
8. Details of courses/programmes discontinued (if any) with reasons  
**N/A**
9. Number of Teaching posts

Designation	Sanctioned	Filled
Professors	-	-
Associate Professors	N/A	N/A
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)



Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ajay Kumar Singh	M.Sc.	Asst. Professor	ICHTHYOLOGY	9	NONE

11. List of senior visiting faculty:- **NONE**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty :- **NIL**
13. Student -Teacher Ratio (programme wise)  
**B.Sc. (HONS/GEN)**

Year	Session	Hons	Gen	Total	TS Ratio
2014-15	Part-I	15	-	15	15:1
	Part-II	17	2	19	19:1
	Part-III	9	2	11	11:1
2013-14	Part-I	17	3	20	20:1
	Part-II	10	2	12	12:1
	Part-III	14	1	15	15:1
2012-13	Part-I	17	7	24	24:1
	Part-II	18	1	19	19:1
	Part-III	14	-	14	14:1
2011-12	Part-I	18	1	19	19:1
	Part-II	17	-	17	17:1
	Part-III	10	2	12	12:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Staff	Sanctioned	Filled	Name
Asstt.		01	Akhilanand Tiwari
Lab boy		01	Jitendra Kumar Tiwari

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

**AS IN COL. 10**

16. Number of faculty with ongoing projects from
  - a) National : **NIL**
  - b) International funding agencies and grants received : **NIL**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and



total grants received:- **NIL**

18. Research Centre / facility recognized by the University : **N/A**

19. Publications:

a) Publication per faculty :

SI No.	Name	Title	Publication	Year	Remarks
1	Ajay Kumar Singh	Study of microbiological analysis of drinking water during monsoon season from selected area of garhwa (Jharkhand)	Advances of Plant Sciences Vol 25(II) pp 403-404	2012	Co-Author

Number of papers published in peer reviewed journals (national / international) by faculty and students

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) **YES**  
**01**

Monographs **N/A**

Chapter in Books **N/A**

Books Edited **N/A**

Books with ISBN/ISSN numbers with details of publishers **N/A**

Citation Index **N/A**

SNIP **N/A**

SJR **N/A**

Impact factor **Yes 3.7**

h-index **Yes**

20. Areas of consultancy and income generate **N/A**

21 Faculty as members in

a) National committees : **NONE**

b) International Committees : **NONE**

c) Editorial Boards : **NONE**

22. Student projects : **NONE**

a) Percentage of students who have done in-house projects including inter departmental/programme



- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

23. Awards / Recognitions received by faculty and students  
**NONE**

24. List of eminent academicians and scientists / visitors to the department  
**NONE**

25. Seminars / Conferences / workshops organized & the source of Funding: **NO**  
a) National  
b) International

26. Student profile programme/course wise: **N/A**

27. Diversity of Students

Name of the Course	Session	% of students from the same state	% of students from other States	% of students from abroad
B.Sc ( Hons.)	2011-14	12	02	Nil
	2012-15	09	0	Nil
	2013-16	17	0	Nil
B.Sc. (Gen.)	2011-14	01	0	Nil
	2012-15	02	0	Nil
	2013-16	02	0	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? **N/A**

29. Student progression **N/A**

Student progression	Against % enrolled
UG to PG	78
PG to M.Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A



<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N/A
Entrepreneurship/Self-employment	N/A

30. Details of Infrastructural facilities :

a) Library : **Yes (General Library )**

b) Internet facilities for Staff & Students: **Only for Staff**

c) Class rooms with ICT facility : **No**

d) Laboratories : **Yes**

31. Number of students receiving financial assistance from college, university, government or other agencies:

Sl. No.	Year	Source of Financial Assistance				Remarks
		College	University	Govt.	Others	
1	2011-12	NONE		Nil	NONE	
2	2012-13			<b>01</b>		
3	2013-14			Nil		
4	2014-15			N/A		

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts **N/A**

33. Teaching methods adopted to improve student learning

- **Oral / Field Work**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

**Yes**

35. SWOC analysis of the department and Future plans.



## SWOC ANALYSYS

Sl. No.	Strength	Weakness	Opportunity	Challenges
1	Department has all the necessary facilities to pursue programs going on	Lack of journal and periodicals in Library	Department may pursue vocational course of biotechnology, BSc (Life Sciences)	Separate Building for Dept.
2	Well informed and dynamic faculty.	Not have its own buildings, class rooms ,	Seminars, projects may be conducted	Organizing national seminar and conducting research projects

### Future plans of the department

- Career counselling to student
- Weakly visit in rural areas for people awareness
- Coordination between society and administration





# ANNEXURES



Ph - 06561/ 222329  
Mobile : 94317-85292

## **SURAT PANDEY DEGREE COLLEGE**

A Permanent Affiliated Unit of N.P University, Medininagar, Palamu

**Garhwa – 822114 (Jharkhand)**

Ref. \_\_\_\_\_

Date : 12.4.16

### **Certificate of compliance**

(Affiliated / constituent/ autonomous colleges and recognized institutions)


This is to certify that Surat Pandey Degree College (Name of the institution) fulfils all norms

1. Stipulated by the affiliating university and / or
2. Regulatory council/ body [ such as UGC, NCTE, AICTE, MCL, DCL, BCL etc] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regards to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or recognition by the regulatory council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

  
12/04/2016  
Principal/ head of the Institution  
Principal  
(Name and signature with office seal)  
S.P.D. College, Garhwa

Ph.-06561/222329  
Mobile:+917759828915

# **SURAT PANDEY DEGREE COLLEGE**

A Permanent Affiliated Unit of N.P. University, Medininagar, Palamau  
**Garhwa – 822114 (Jharkhand)**

Ref. \_\_\_\_\_

Date: 12.04.016

## Declaration

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

*R. D. Pandey*  
12.04.016

Signature of the Head of the

institution with seal

**Principal**  
**S.P.D.College, Garhwa**

Place: - GARHWA

Date: 12.04.2016



**NILAMBER-PITAMBER UNIVERSITY**  
MEDININAGAR, PALAMU - 822101

Memo No. – NPU/P/302/15

Date – 19/6/2015

**TO WHOM IT MAY CONCERN**

This is to certify that Surat Pandey Degree College, Garhwa has been a Permanent Affiliated unit since 1996-97 under Ranchi University, Ranchi and from January 2009 under N.P. University, Medininagar and Registered to UGC under Article 2(f) and 12(B). The courses taught in the college are as under:

Sl. No.	Name of the Courses	Duration	Affiliation		Period of Validity for the Year
			Permanent	Temporary	
1	(a) B.A.(Gen) – in Hindi, Urdu, Sanskrit, English, Economics, Pol. Science, History, Geography, Philosophy, Psychology & Sociology	03 yrs	1996-97 Permanent		
	(b) B.A. (Hons) – in Hindi, History, Pol. Science, Economics	03 yrs	1996-97 Permanent		
	(c) B.Com.(Gen) – All Groups	03 yrs	1996-97 Permanent		
2	(a) B.A.(Hons) – in Psychology, Geography, Sociology, Philosophy, Sanskrit, Urdu and English	03 yrs	2010-13 Permanent		
	(b) B.Com.(Hons) – All Groups	03 yrs	2010-13 Permanent		
3	(a) B.Sc.(Gen)- in Physics, Chemistry, Maths, Botany, Zoology and Geology	03 yrs	2013-16 Permanent		
	(b) B.Sc.(Hons) – in Physics, Chemistry, Maths, Botany, Zoology and Geology	03 yrs	2013-16 Permanent		
4	UGC Act, 1956 Registered under section 2(f) and 12(B)		31.03.2006		

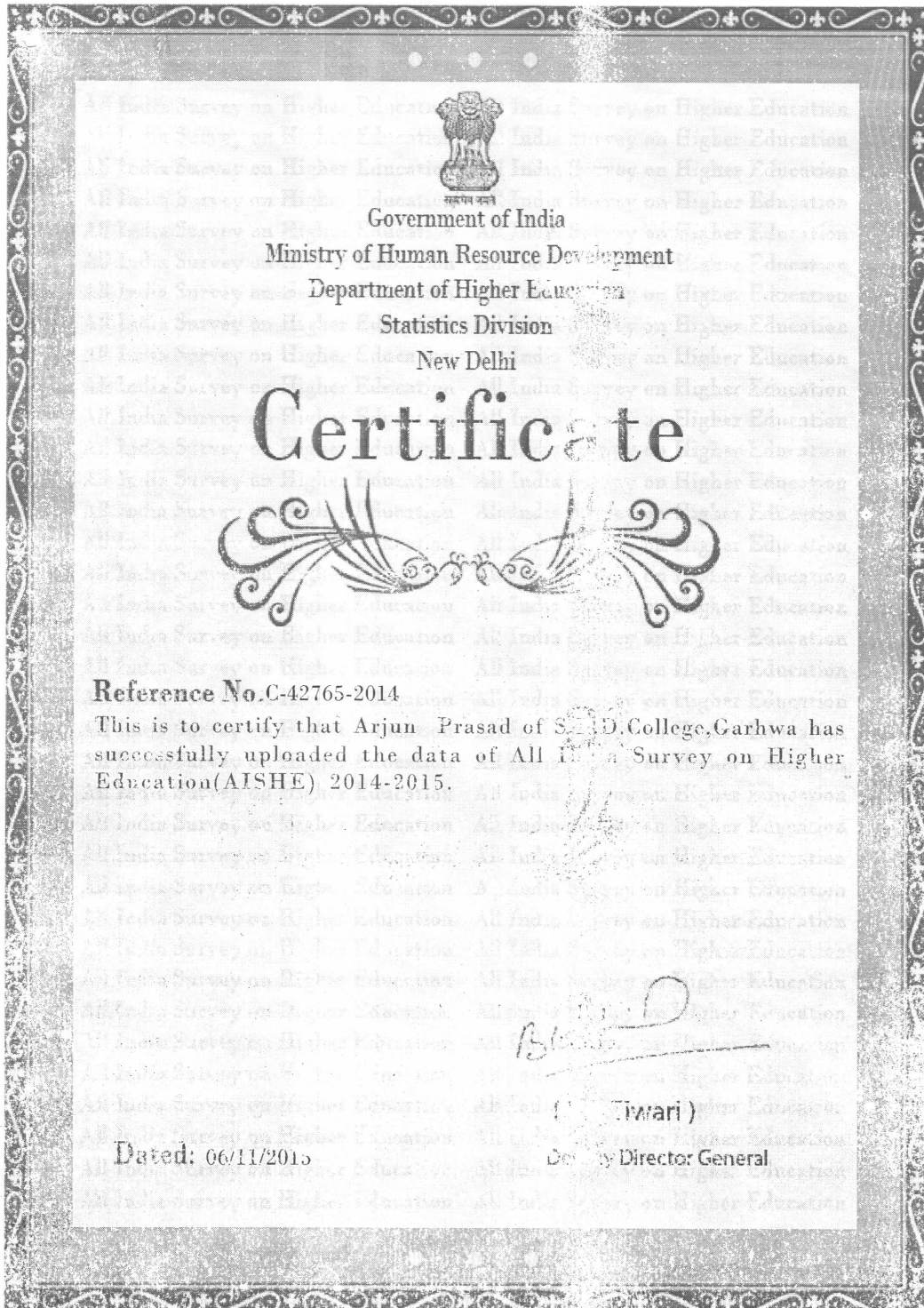
*Attested*  
*[Signature]*  
23/7/15

Principal  
S.P.D.College, Garhwa

*[Signature]*  
19/6/15  
(Dr. Amar Singh)  
Registrar  
Nilamber-Pitamber University  
Medininagar, Palamu

*[Signature]*  
19/6/15







# Self Study Report of Surat Pandey Degree College Garhwa Jharkhand 2016

23236381, 23232701, 23237721, 23234116  
23235733, 23232317, 23236735, 23239437

[www.ugc.ac.in](http://www.ugc.ac.in)



ज्ञान-विज्ञान विमुक्तये

UNIVERSITY GRANTS COMMISSION

BAHADURSHAH ZAFAR MARG

NEW DELHI-110 002

UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

March, 2006

31 MAR 2006

F.8-48/2004 (CPP-I)

The Registrar,  
Ranchi University,  
**Ranchi-834 001.**

**Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-  
Inclusion of New Colleges.**

Sir,

I am directed to refer to the letter No. GS/SPD/974/05 dated-10-12-2005 on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Surat Pandey Degree College, <b>Garhwa-822 114 (Jharkhand).</b> (On permanent affiliation)	1983	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12-B of the U.G.C Act, 1956.

The Indemnity Bond and other documents in respect of the above College have been accepted by the Commission.

Yours faithfully,

**(Mrs. Urmil Gulati)**  
Under Secretary

**Copy-forwarded to:-**

1. The Principal, Surat Pandey Degree College, Garhwa-822 114 (Jharkhand).
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Delhi-110 001.
3. The Secretary, Education Department, Government of Jharkhand, Secretariat, Ranchi - 834 001.
4. Joint Secretary, UGC, Eastern Regional Office, LB-8 Sector-III, Kolkata-700 091.
5. Publication Officer, UGC-Website, New Delhi.
6. Section Officer (F.D.-III Section) U.G.C., New Delhi.
7. All Sections, U.G.C.
8. Guard file.

*Accepted*  
*[Signature]*  
22/7/06

**Principal**  
S.P.D.College, Garhwa

*[Signature]*  
**(B.R. Nagpal)**  
Section Officer



59



UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

**GRANT-IN-AID BILL**

**Name of the Section: Accounts Department.**

1. Name of the beneficiary Institution: **Surat Pandey Degree College**  
ID No. **JNP-004** Garhwa  
S. No. **221468** Jharkhand 822114

(Under University) NP

2. Sanction number and date: F. **JNP-004/12-13** Date: 28-Mar-14

3. Amount sanctioned : Rs. **1312883**

4. Purpose of the grant-in-aid : XIIth Plan College Developm Undergraduate  
Plan Block Grant

5. Head of Account : 1.B-(i)b

6. Designation and address of Authorized Officer: Principal

7. Payment Details:

- (a) Name of the Bank : ~~State Bank of India, Main Branch, Garhwa~~  
(b) Account No.: 31279525486  
(c) Type of Account: (SB/Current/Cash Credit)  
(d) IFSC Code: SBIN0001031  
(e) MICR Code Branch: 822002102  
(f) Whether bank branch is RTGS or NEFT enable :RTGS/NEFT/Both  
(g) Name & address of Account Holder:Principal,  
**Surat Pandey Degree College**  
**Garhwa**  
**Jharkhand 822114**

Received a sum of Rs. **1312883**  
Rupees

being the amount sanctioned vide sanction No. F. JNP-004/12-13 Dated 28-Mar-14  
( Copy enclosed) for disbursement to the Principal,

Surat Pandey Degree College

Certified that the conditions of the grant have been accepted by the grantee.  
Necessary entries in GIA/Budget Control Register have been made.

**You are requested to confirm the receipt of the above amount in your account by  
sending back the enclosed stamped receipt within 7 days.**

  
Signature with stamp of the Officer







UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

No. JNP-004/12-13

(ERO) ID No. JNP-004

Date: 28-Mar-14

The Accounts Officer  
University Grants Commission  
Eastern Regional Office, Kolkata 700 098

S.No. 221468

Sub : Release of Grant-in-Aid during the Current financial year (2013-14), during XIIth Plan, to  
**Surat Pandey Degree College**

Sir/Madam,

I am directed to convey the sanction of the Commission for payment of Rs. **1312883**  
towards the scheme **XIIth Plan College Development**  
to the Principal, **Surat Pandey Degree College**  
for the Plan expenditure to be incurred during the current financial year as per details given below:

Purpose of the grant	Approved allocation	Amount already sanctioned	Amount being sanctioned now	Total grant including the grant now being sanctioned
<b>Undergraduate Plan Block Grant</b>	(Rs.)	(Rs.)	(Rs.)	(Rs.)
Plan Block Grant-Head-31	836442	0	334576	334576
Plan Block Grant-Head-35	3345768	360000	978307	1338307
Total				<b>1312883</b>

The College is requested to note:

- SC concentrated district: SC-15%, ST-7.5%, General (including Minorities)-77.5%
- ST concentrated district: ST-15%, SC-7.5%, General (including Minorities)-77.5%
- General district: General-77.5%, SC-15% and ST-7.5%
- No photocopy of bills/vouchers or the originals and detailed list of purchases should be sent with the accounts submitted unless specifically called for.

- The sanctioned amount is debitable to Head 1.B-(i)b and valid for payment during the financial year 2013-14 only.
- The amount of the grant shall be drawn by the Accounts Officer (Drawing and Disbursing Officer), University Grants Commission on the Grant-in-Aid bill and shall be disbursed to and credited to grantee as above through Electronic mode as per the following details:

(a) Details (Name & Address) of Account Holder:

Principal,

**Surat Pandey Degree College**

**Garhwa**

**Jharkhand 822114**

(b) Account No.: 31279525486

(c) Name & Address of Branch: State Bank of India, Main Branch, Garhwa

(d) MICR Code of Branch: 822002102

(e) IFSC Code : SBIN0001031

(f) Type of Account : SB/Current/Cash Credit.

- The grant is subject to the adjustment on the basis of Utilisation Certificate in the prescribed proforma submitted by the University/College/Institution.
- The University/College shall maintain proper accounts of the expenditure out of the grant which shall be utilised only on approved items of expenditure
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/Guidelines there under from time to time.
- The Utilisation Certificate to the effect that the grant has been utilised for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the closing of the current financial year.
- The assets acquired wholly or substantially out of the University Grants Commission's grant shall not be disposed or encumbered or utilised for the purpose other than those for which the grant was given, without proper sanction of the University Grants Commission.
- A register of assets acquired, wholly or substantially out of the grant shall be maintained by the University/College in the prescribed form.
- The grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @10% per annum as amended from time to time on unutilized amount from the date of drawal to the date of refund as per provisions contained in General Financial Rules of Govt. of India will be charged.





UNIVERSITY GRANTS COMMISSION  
EASTERN REGIONAL OFFICE  
LB 8 Sector III Salt Lake, Kolkata 700 098

11. The University/College shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC,ST&OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (used for official purposes of the Union) Rules, 1976 etc.
13. The sanction issues in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No.10-11/12(Admn.IA&B)] dated 28.5/2013.
14. The University/Institutions shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutes, 2009.
15. The University/Institutions shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institutions will be open for audit by the Controller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds to the extent of Rs. \_\_\_\_\_ are available under the scheme.
19. This issue with the concurrence of UGC vide Diary No \_\_\_\_\_ (UGC) dated 3/28/2014
20. This issue with the approval of \_\_\_\_\_ vide Diary No. \_\_\_\_\_ dated \_\_\_\_\_

Yours faithfully,

  
(Dr. Mohammad. Arif)  
Joint Secretary

. Copy forwarded for information and necessary action to :


1. Principal,  
Surat Pandey Degree College  
Garhwa  
Jharkhand 822114

He/She is requested to abide by these instructions/Guidelines of sanction order

2. Registrar/ Director, Co-ordinator, College Development Council, NP \_\_\_\_\_ University
3. Auditor General, Govt. of Jharkhand
4. The Secretary, Higher Education, Govt. of Jharkhand
5. The Director of Public Instructions (Higher Education) Govt. of Jharkhand
6. Undergraduate

**Details of the amount is being released:**

General component: Rs.	1017485
SC component:Rs.	196932
ST component: Rs.	98466
TOTAL:	1312883

  
(Avtar Singh)  
Under Secretary



## University Level Inter-College Sports Competition 2011

Held on 29/03/2011 to 31/03/2011 : Venue – GLA College, Daltonganj

### List of our students/participants awarded by medals

1. Abhishek Kumar Sharma (B.Sc. General, Session 2010-13, Roll No. - 85)
  - a. 100 meter race – 3<sup>rd</sup>
  - b. 4\*400 meter race – 3<sup>rd</sup>
  - c. 4\*100 meter race – 2<sup>nd</sup>
  - d. 800 meter race – 3<sup>rd</sup>
  - e. Discus Throw – 2<sup>nd</sup>
2. Chandra Bahadur Singh (B.A. General, Session – 2009-12, Roll No. – 12)
  - a. 200 meter race – 3<sup>rd</sup>
  - b. 400 meter race – 1<sup>st</sup>
  - c. 4\*400 meter race – 3<sup>rd</sup>
  - d. 4\*100 meter race – 2<sup>nd</sup>
3. Rajiv Ranjan Chaubey (B.A. Eng-H, Session – 2010-13, Roll No. – 294)
  - a. Triple Jump – 3<sup>rd</sup>
  - b. Javelin Throw – 3<sup>rd</sup>
  - c. 4\*400 meter race – 3<sup>rd</sup>
  - d. 4\*100 meter race – 2<sup>nd</sup>
4. Rupesh Kumar Thakur (B.Com-Hons., Session – 2009-12, Roll No. – 42)
  - a. 5000 meter race – 1<sup>st</sup>
  - b. 4\*400 meter race – 3<sup>rd</sup>
  - c. 4\*100 meter race – 2<sup>nd</sup>
5. Manisha Tirkey (B.A. – Hons, Session : 2099-12, Roll No. – 30)
  - a. 4\*400 meter race – 3<sup>rd</sup>
  - b. 4\*100 meter race – 3<sup>rd</sup>
6. Manju Khalkho (B.A.-Hons, Session : 2010-13, Roll No. – 60)
  - a. 4\*400 meter race – 3<sup>rd</sup>
  - b. 4\*100 meter race – 3<sup>rd</sup>
7. Pushpa Kumari (B.A.-Hons, Session : 2010-13, Roll No. – 62)
  - a. 4\*400 meter race – 3<sup>rd</sup>
  - b. 4\*100 meter race – 3<sup>rd</sup>
8. Anuranjna Kumari (B.A.-Hons, Session : 2010-13, Roll No. – 63)
  - a. 4\*400 meter race – 3<sup>rd</sup>
  - b. 4\*100 meter race – 3<sup>rd</sup>
  - c.
- 9. Inter-College Football Tournament – 2011**
  - a. Team Obtained Runner position in the Championship
- 10. Inter-College Kabaddi Tournament – 2014**

Team Obtained Runner position in the Championship



## 11. Inter-College Wrestling Championship – 2014

### List of Winners :

1. Om Prakash Gupta – 74 Kg (B.A. Gen, Session : 2011-14, Roll No. – 782)
2. Kush Kumar – 65 Kg. (B.A. Hons., Session – 2011-14, Roll No.- 577)
3. Chandan Kumar Gupta- 97 Kg. (B.A. Hons., Session – 2012-15, Roll No. – 226)
4. Deepak Kumar Singh – 70 Kg. (B.Com. Gen., Session – 2014-17, Roll No. – 17)
5. Amitesh Kumar Singh – 86 Kg. (B.Com. Hons., Session – 2012-15, Roll No. – 51)

## All India Inter-University Wrestling Competition 2012

Held on 12/12/2012 to 16/12/2012

Venue – St. Gadge Baba Amarawati University, Amarawati (Maharashtra)

### List of our students/participants awarded by medals

1. Shashi Kumar – 55 Kg.  
B.A. (2010-13) Roll No.- 248
2. Kush Kumar – 66 Kg.  
B.A. (2010-13) Roll No.- 577
3. Chandra Bahadur Singh – 74Kg.  
B.A. (2009-12) Roll No.- 012

## International Pahalwani Wrestling Tournament - 2015

Held on 09 to 10 October 2015 (Venue – Poland, Bailystok)

### List of our participants awarded by medals

1. Gupta Om Prakash – 80 Kg. B.A. Gen (2011-14) Roll No.- 782

**Obtained 3<sup>rd</sup> Place**

### **Asian Championship on Belt Alysh**

4<sup>th</sup> Championship Wrestling on Belt Alysh

Venue : Kyrgyzstan (26 – 29 Nov. – 2012)

### List of our participants awarded by medals

1. Om Prakash Gupta – 70 Kg. B.A. Gen (2011-14) Roll No.- 782

**Participated**

## National Carom Championship -

### List of our participants awarded by medals

1. Khushbu Kumari –B.A. Hons.

**National Winner**



# **CALENDAR**

## **And Prospectus 2016**



# CALENDAR

SURAT PANDEY DEGREE COLLEGE, GARHWA

PUBLISHED UNDER THE AUTHORITY OF THE PRINCIPAL, SURAT PANDEY DEGREE  
COLLEGE, GARHWA

PRINCIPAL  
R.K.Dwivedi, M.A.

Compiled and Edited by :  
Editorial Board of the College Calendar

Dr. Himanshu Bhushan Jaruhar Asst. Prof. Deptt. Of Botany  
Dr, Mritunjay Kumar Asst. Prof. Deptt. Of History



## FOREWORD:

It is my proud privilege to commence the college calendar to welcome my dear Students, colleagues and co-workers of this great institution. Let us work together to ensure another bright and glorious academic session with utmost dedication.

Sd/-  
R.K.Dwivedi  
Principal



## MESSAGE OF THE CALENDAR

The college calendar bears the rules, instructions and comprehensive collection of valuable information regarding the various activities pertaining to the academic life for the guidance of the Students. It has been published under the complete authority of the principal and compiled and edited by the editorial board. Students ought to go through all the rules and regulations prescribed by the college.

It is discretion of the principal to add, alter or amend any rules embodied in the College calendar for the smooth working of this institution and the rules herein can not be subjected to any of the interpretations.



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## COLLEGE GOAL

Gandhi Ji, the father of Nation, was of opinion that there must be a proper co-ordination between ends and means. The means must be full of sublimity to achieve the goal. College feels that we should flourish the hidden qualities of our students with the help of pious, selfless and dedicated work. Technical education is the need of the hour, but, if technical education is described as body then value based education can be described as soul. The body without soul has no identity. We the employees of this institution firmly believe in this principle. Our aim is to nourish our students in such a way so that, they serve the country as a pure hearted citizen and, they will be able to face challenges of life. The college imports such type of education where character is backbone of the life. We believe that serving poor and have-nots is serving god. So, we got pleasure in upgrading the life of the students belonging to ST, SC, OBC and the students of minor community. Sri Vivekanand told us that „education is the manifestation of the perfection already in man“. We believe that talent can be shown at any place whether it is study or an extracurricular activity. So to groom our students we encourage them to take part in extracurricular activities such as sports, fine arts, music etc. organised by the college. We nourish our students to face the continuously changing social challenges, keeping in mind the concept of Darwin, „survival of the fittest“.

College is not a place where the students gather only. It is temple of learning who teaches us to differentiate between right and wrong. The parents send their ward in the college with the expectation that their ward will be able to face challenges of life. Our faculty feels that they should groom their students in such a way that they can follow the ideal path of life.

It is an established fact that division of labour and responsibilities is essential for the development of any institution. One person can't do everything. In view of this basic principle of success, there is a Governing body of this college, consisting eight members, to help and guide to achieve the finest goal, under the supervision of N.P. University. Apart from this there are several committees such as, administrative committee, finance committee, purchase committee, career and counselling committee and a committee which works as link between college and UGC. Co-ordination between teaching and non teaching staff ensures smooth functioning of these committees.

There is a staff council to streamline the functioning of college. This council is constituted in the light of the instruction of NPU. The secretary of this council was elected by the faculty of the college and Principle is the president of this council. The constructive ideas given by teachers through the secretary paves the path of development of the college. Student welfare is top priorities of college because they are the pillar of not only college but the society also.



## OUR VISION AND MISSION

### VISION

The Surat Pandey Degree College is committed to deliver quality based education with highly effective and innovation way for inculcating human values, professionalism and Scientific instillation to all sections of the students, so that they should aware of the individual as well as Institutional needs and work with instinct, innovations and insight with social responsibilities, and self confidence for their livelihood with back-end support of newly introduced skill development programme.

### MISSION

The Surat Pandey Degree College has following mission:

To provide comprehensive education instilled with scientific real and temperament.

To prepare students on order to achieve Comprehensive competence to meet domestic as well as global challenges.

To nurture the students in order to adopt unity integrity and principals of envisage by our inherited culture.

To introduce latest teaching learning tools in class room teaching as well as in seminars, Symposia, workshops etc.



## FORM - IV

### RULE-8

Title of the Books	:-	College Calendar
Place of Publication	:-	Garhwa
Period of publication	:-	Annual
Publisher's Name	:-	Editorial board of the S.P.D. College
Nationality	:-	Indian
Address	:-	Surat Pandey Degree College, Garhwa
Editors Name	:-	Editorial board
Printers Name	:-	Surat Pandey Degree College
Address	:-	Surat Pandey Degree College, Garhwa

I R.K. Dwivedi hereby declare that the particulars given above are true to the best of my knowledge and belief.

Sd/-  
R.K. Dwivedi  
Principal



## CHAPTER - I

### A BRIEF HISTORY OF THE COLLEGE

#### Foundation and History

- Surat Pandey Degree College which is widely known as S P D College has the credit of being an outstanding college of Garhwa. Garhwa district is enclosed by Chhattisgarh, Bihar and Uttar Pradesh (UP) with the presence of beautiful rivers and riverine like Koel, Sone and Kanhar.
- The beauty of nature is embounting in this field but the irony is that, this district is not much developed in the field of academic area. The people here are poor, downtrodden and SC and ST, which is also responsible for the backwardness in the field of education and proper academic development. 15<sup>th</sup> November 2000, was a historic day for this area because Jharkhand state came in existence on this auspicious day, but, the condition of education is still not very satisfactory.
- Er. Jugal Kishore Pandey , the MLA of Garhwa Assembly constituency during 1980-85, decided to start a college in the memory of his father, who was respected by all the people of Palamu because, his mission was to help the poor. Jugal Ji took degree of engineering from BIT Mesra and decided to do something useful for the native place.. His pious thinking resulted in the shape of Surat Pandey Degree College on 05<sup>th</sup> June of 1983. In the beginning the classes of the college were started in Govind High School, Garhwa, because the building for the college was not constructed. Only 16 students took admission but this was not at all an obstacle in the path of the construction of the college. Jugal Ji started working with double zeal and enthusiasm on 22<sup>nd</sup> MAY 1987, the foundation of the building of the college was laid by the then Chief Minister of Bihar Sri Bindeshwari Dubey. The college building was slightly away from Garhwa in the midst of poor people of the village. The entire building was constructed by 1996. At first, Government of Bihar granted affiliation for Arts and Commerce faculty, for three academic sessions in 1988-89. In 1996-97 the college was granted permanent affiliation by Government of Bihar on condition that, no financial aid will be provided by Government. This doesn't dampen the spirit of the faculty and management. The college started flowing by laps and bound. In 2005-6 Jharkhand government started giving aid considering the academic achievements of the college. The credibility of the college was further established on 31<sup>st</sup> of May 2006, when UGC registered this college under article 2 (f) and 12 (b). The college witnessed another big lap in 2006-07, when Jharkhand Government gave affiliation for Science faculty. In 2013-16 Jharkhand Government gave permanent affiliation to science faculty.
- On 1<sup>st</sup> of April 1991 Garhwa district came into being. Naturally the people of this locality had high expectation. SPD College, offers quality education through his dedicated faculty, hard working staff and insightful management. In fact, teaching was not a profession but it's a mission for the college faculty.



- On 17<sup>th</sup> of January 2009, Nilamber-Pitamber University start functioning in palamu commissionerary. The new borne university also recognised the potential of the college, and provided all possible support for all round development of this college. These efforts show on the result of the college, which has outstanding performance in all the faculties. This proves the working style of the institution.
- The honest and sincere effort of the college employees brought many feathers to the college. One of them is IGNOU which is functioning at the college since 2005.



## CHAPTER- II GOVERNING BODY OF THE COLLEGE

Chairman G.B.:- Sub Divisional Officer Garhwa

Secretary :- Er. Yugal Kishor Pandey, Ex- MLA Garhwa

Members:

1. Principal, S.P. D College, Garhwa
2. M.L.A. Garhwa
3. Teacher Representative , S.P.D. College, Elected  
By Academic Council Of The College
4. University Representative Nominated By  
University Syndicate



## CHAPTER-II(B)

### SUCCESSION LIST OF THE PRINCIPAL(1983 to till date )

	<b>Sl.No.</b>	<b>Name</b>	<b>Duration</b>
1.		Dr. Dilip Kumar Chaubey	05-06-1983 to 19 Mar 2016
2.		Prof. R.K. dwivedi	28/04/2016 to tilldate



## CHAPTER-III

### COLLEGE STAFFS

PRINCIPAL Prof. R.K. dwivedi

#### Department of Botany

1. Dr. Pankaj Kumar Dubey, M.Sc. Ph.D.
2. Dr. Himanshu Bhushan Jaruhar, M.Sc. Ph.D.

#### Department of Chemistry

1. Satyadeo Kumar, M.Sc.

#### Faculty of Commerce

1. Arun Tiwari, M.Com
2. Kamlesh Sinha, M.Com.
3. Dr. Binod Kumar Dwivedi, M.Com, Ph.D.
4. Diwakar Chaturvedi, M.Com.
5. Satyadev Pandey, M.Com.

#### Department of Economics

1. Arjun Prasad, M.A.
2. Umesh Sahay, M.A.

#### Department of English

1. Niklesh Chaubey, M.A.

#### Department of Geography

1. Birendra Pandey, M.A.

#### Department of Geology

1. Rajeev ranjan Mishra, M. tech.

#### Department of Hindi

1. K.M. Mishra, M.A.
2. Vivekanand Upadhyaya, M.A.
3. Kiran Kumari M.A.
4. Dr. Chandra Kumar Mishra, M.A. Ph.D.
5. Sanjeev Kumar Mishra, M.A.

#### Department of History

1. Ashok Pandey M.A.
2. Parwez Alam, M.A.
3. Dr. Mritunjay Kumar, M.A. Ph.D.

#### Department of Mathematics





**Department of Physics**

1. S.S. Mishra, M.Sc.
2. D.K. Singh, M.Sc.

**Department of Political Science**

1. Dr. Dilip Kumar Chaubey, M.A. Ph.D.
2. R.K. Dwivedi, M.A.
3. Bharat Upadhyaya, M.A.

**Department of Philosophy**

1. Sarada Kumari

**Department of Psychology**

1. Sanjay Kumar keshri M.A.
2. Nilam Gupta, M.A.

**Department of Sanskrit**

1. Akhilesh Pathak M.A.

**Department of Sociology**

1. Dr. Sudha Pandey, M.A. Ph.D.
2. Dr. Arvind Gupta, M.A. Ph.D.

**Department of Urdu**

1. Md. Khodabuksh Ansari M.A.

**Department of Zoology**

1. Ajay Kumar Singh M.Sc.



## DEMONSTRATORS

- |                        |                    |
|------------------------|--------------------|
| 1. Akhilanand Tiwari   | Dept. of Chemistry |
| 2. Sanjay Kumar Pandey | Dept. of Botany    |
| 3. Jaya Priyadarshani  | Dept of Zoology    |
| 4. Brij kishor Singh   | Dept of Geography  |
| 5. Sudhir Kumar Pathak | Dept of Psychology |

## LIBRARY STAFF

- |                          |            |        |            |
|--------------------------|------------|--------|------------|
| 1. Ramanand              | Upadhyaya, | M.Lib. | (Asst.Lib) |
| 2. Jaya Kumari (Shorter) |            |        |            |

## OFFICE STAFF (MINISTERIAL)

- |                          |            |
|--------------------------|------------|
| 1. Surendra Kumar Dubey  | Head Clerk |
| 2. Akhilesh Kumar Tiwari | Accountant |
| 3. Paras Nath Tiwari     | Asstt.     |
| 4. Kusheshwar Chaubey    | Asstt      |
| 5. Subodh Pathak         | Asstt      |

## LABORATORY ATTENDANTS

- |                          |                     |
|--------------------------|---------------------|
| 1. Ramashish Upadhyaya   | Deptt of Geography  |
| 2. Rajesh Sharan Dwivedi | Deptt of Physics    |
| 3. Pawan Kumar Chaubey   | Deptt of Chemistry  |
| 4. Jitendra tiwari       | Deptt of Zoology    |
| 5. Pankaj Kumar pandey   | Deptt of Botany     |
| 6. Sushil kumar Sukla    | Deptt of psychology |

## PEON AND ATTENDANTS

1. Manohar ram
2. Paras Chaubey
3. Sikandar Kumar
4. Jagdish manjhi
5. J.P.Dwivedi
6. Sonamati Devi
7. Dharmendra Kumar
8. Chandra Kumar Singh
9. Ratnesh dhar Dubey
10. Wakil Khan
11. Prem Sagar Ram
12. Anand Kumar Pathak
13. A.Pal.

**CHAPTER-IV****SUBJECTS OF STUDY**

The college is permanently affiliated in +3 Arts, +3 Commerce & +3 Science for general and honours course to Nilamber Pitamber University, Medininagar to study the curriculum provided and to appear in the exam taken annually for its registered students

**SUBJECTS ; +3 arts Science and Commerce**

Course structure and mark distribution for +3 (General and Hons) shall be as follows .

+3 1st Year	+3 IInd year	+3 IIIrd year
MIL(HN, NB(Urdu, English) P-I-100	MIL(HN,NB(Urdu,English) P-II-100	Environmental Sc. And Ethics-100
Elective Hons-I-100	Elective Hons-III-100	Elective Hons-V-100
Elective Hons-II-100	Elective Hons-IV-100	Elective Hons-VI-100
Gen./Sub Elective(A)-P-I-100	Gen./Sub Elective (A)-P-II-100	Elective Hons-VII-100
Gen. /Sub Elective(B)-P-I-100	Gen./Sub Elective(B)P-II-100	Elective(Hons)-VIII 100
Gen. Elective(C)-P-I-100	Gen. Elective(A)-P-II 100	Gen. Elective(C)-P-I-100
Total-500	Total-500	Total-500

**SUBJECTS OFFERED:**

**COMPULSORY SUBJECTS**-MIL, Environmental studies and ethics

**.HONOURS SUBJECTS :-**

A +3 ARTS (**Gen**) Student shall choose three elective subject addition to compulsory subjects: MIL and Environmental studies and ethics in their entire three years duration of study period.

A +3 **HONOURS** Student shall choose one Honours subject in addition to compulsory subjects(MIL, Environmental Studies) and two Elective Subsidiary subjects in their entire three years study period. Honours student taking any subject at his/her Honours subject can not take that subject as his/her elective subsidiary subjects.

**SUBJECT OFFERED**

**+3 SCIENCE PASS (FOR PCM STUDENTS)**

COMPULSORY SUBJECT -M.I.L.(Hindi /Alt.Eng./urdu),ENVIRONMENTAL STUDIES,

SUBSIDIARY SUBJECTS - PHYSICS, CHEMISTRY, MATHEMATICS



HONOURS ELECTIVE SUBJECT - - PHYSICS, CHEMISTRY, MATHEMATICS

**+3 SCIENCE HONOURS MATHEMATICS (FOR PCM STUDENTS)**

COMPULSORY SUBJECT -,M.I.L.,ENVIRONMENTAL STUDIES AND ETHICS

HONOURS SUBJECT - MATHEMATICS

SUBSIDIARY SUBJECTS - PHYSICS, CHEMISTRY

**+3 SCIENCE PASS**

COMPULSORY SUBJECT -M.I.L , ENVIRONMENTAL STUDIES AND ETHICS

PASS SUBJECTS - BOTANY,ZOOLOGY, CHEMISTRY, GEOLOGY



## CHAPTER -V

### COLLEGE RULES

1. The Academic session of the college is from 1<sup>st</sup> June to 31<sup>st</sup> May and the classes will commence after it is notified by the principal.
2. **ADMISSION:-** Admission to +3 Stream is open on the basis of marks obtained in +2 exam
3. **ADDRESS:-** Each student must register his/her permanent & Local address in the college. Any subsequent change must be intimated to the office.
4. **IDENTITY CARD:-** Students are advised to keep always their Identity card with them which will entitle them to avail of all the privileges of the college students. The Identity cards will have to be produced on demand.
5. **FEES:-** Fees must be paid in the college counter on dates to be notified for collection. Defaulters will have to be pay fine along with the fees on the last working day of the month. Names of the Defaulters will be struck off from the college rolls and re-admission will be allowed with genuine cause only on principal payment of fine, after approval of the. Principal

Any fine imposed on the students will be realized along with the tuition fees.

Exemption from default fine or re-admission fee can not be claimed by students. It is solely rests on the discretion of the principal.

**CYCLE STAND :-** Cycles must be padlocked and kept in the cycle stand. Students parking cycles elsewhere inside the college shall be punished.

**DISCIPLINE :-** i. A student of the college must lead a disciplined life and also abide by the principles which would be laid down by the principal.

ii. Student must come with Dress Code and maintain pin drop silence near the college office, staff common room, library and also in the class rooms. They can not enter into the principal's office and staff common room without prior permission

iii. Student must be in the class room before the lecturer enters the class and be attentive.

iv. Students are for bidden to loiter on the college verandah when the classes are going on. They may utilize the reading room or in their respective common room.

v. Students found disturbing in any way inside the college campus particularly in the classes shall be liable for disciplinary action.

vi. Every student is required to attend his/her class regularly and punctually.



- vii. Any disobedience, misbehaviour by any student to any member of the staff of the college will be severally dealt with and the concern student will be liable for expulsion from the college.
- viii. The students should not resort to ragging activities. Restoring to any type of ragging activities is a cognizable offence. Students indulging in such activity will be dealt with as per rule.
- ix. Students coming late and seeking permission to attend the class may be allowed at the discretion of the concerned lecturer.
- x. A student may leave the class room with the permission during the course of lecture for reason of in disposition or a valid ground.
- xi. Students should not leave the hall in the midst of any of the college meetings unless it is absolutely necessary.
- xii. Students should stand in a queue while depositing the college dues or for any other purpose.
- xiii. The college exists for the purpose of education, sports, games, and cultural activities. The Principal may however prohibit all students from attending a political meeting.
- xiv. Students are forbidden to ride in all means of Motorbikes within the college campus during the college hour. They will be penalized if found to do so.
- xv. Students should treat their fellow students as their brothers and sisters.
- xvi. Students are expected to conduct themselves in manner that will not furnish the good name.



## CHAPTER-VI STANDING INSTRUCTION TO STAFF

**PROGRESS REGISTER:** - The Heads of the departments are to arrange the progress register of their respective departments . The register must be submitted by the HOD is to the principal by the end of every month. The HOD is to the principal by the end of every month. The HODs are responsible for this work.

**ROSTER DUTY :-** a) Roster duty for vacation should be prepared by the Administrative Bursar in such a way that there shall be no difficulty about the issue of CLC, Scholarship, Admit Card, Admission Forms and mark sheets during the vacation.

b) Roster duty should be prepared by the Heads of science Departments in such a way that conduct of practical examination, stock position of the laboratory, and repair work in each laboratory can be done without any difficulty.

**PROCTORIAL WORK :-** Proctorial classes are to be arranged by the officer in charge of time table. Such classes shall be held in respective tutorial classes. The Heads of the departments are to remain in charge of the HONOURS students.

**ANNUAL STOCK VERIFICATIONS:-** Annual stock position in different leads of the College are to be made and completed before summer vacation. This will be done by the concerned officer in charge and the concerned heads of departments.

**LESSON PLAN :-** It is the duty of the Heads of the departments to see that the lesson plan of the prescribed course is prepared by him/her or by any other lecturer of the department. The copy of the same is submitted to the principal. The heads of the departments is to sign/countersign on it which will show that he/she has verified, seen and examined the same.

**COMPLETION OF COURSES:-** Periodical reports are to be submitted to the principal for its onward transmission of the DHE. Heads of departments are to see that courses for different classes are covered in due time.

**ATTENDANCE REGISTER :-** There are attendance registers maintained in the college office for teaching and non-teaching staff of the college. The members of staff are to mention the time of arrival and departure in it. The registers are to be produced before the principal regularly at 10 A.M. in case of Teaching & non-teaching staff.



## CHAPTER -VII

### DRESS CODE

College expects from students to come to the college with neat and clean with well pressed dress of full pant and Sleeved shirt for boys and salwar and chameeze for girls.





## PROSPECTUS

### OUR VISION :

SURAT PANDEY DEGREE COLLEGE, GARHWA Suliapada, (+3) is prioritizing the value based Education to the Backward classes of the Tribal & Rural community of Mayurbhanj.

### OUR MISSION

- To achieve Academic excellence in quality teaching and learning.
- Creating Educational Environment in this region.
- Provision for building bright career.
- To achieve the goal of UGC sponsored Add on course in Proficiency in English.

### RE-OPENING

The college re-opens after the Summer vacation. The date of commencement of classes will be notified by the principal after the re-opening of the college.

### PROCUREMENT OF APPLICATION FORM :

The Student seeking admission into +3 Degree courses can apply through process with stipulated date as fixed by the University.

### AVAILABILITY OF COURSES AT +3 STAGES

ARTS :-

SUBJECTS :- 1) COMPULSORY:-MIL HN/NB, Alt Eng, Urdu and Environmental Studies and ethics

2 General Course- Econ, Eng, Geog, Hin, His, Maths, Philosophy, Pol Sc, Psy, Sans, Soc, urdu

3.HONS Econ, Eng, Geog, Hin, His, Maths, Philosophy, Pol Sc, Psy, Sans, Soc, urdu

4. ELECTIVE:- Econ, Eng, Geog, Hin, His, Maths, Philosophy, Pol Sc, Psy, Sans, Soc, urdu

**N.B.** General Student shall take three subject from elective subjects.

An Hons Student shall take one Hons subject and two elective Pass subjects.

**FOR + 3 SCIENCE :-**

**SUBJECTS :-**

1) COMPULSORY :- COMPULSORY:-MIL HN/NB, Alt Eng, Urdu and Environmental Studies and ethics

2)ELECTIVE:- PHYSICS, CHEMISTRY, GEOLOGY MATHEMATICS, BOTANY , & ZOOLOGY

**N.B.** A B.Sc. Pass Student shall take THREE elective subjects

**Eligibility :-** Candidates who have passed Intermediate or its equivalent Exams are eligible to apply for admission into +3 1<sup>st</sup> year classes .

**Admission fee:-** +3 1<sup>st</sup>Yr Arts and Commerce-865/-



+3 1<sup>st</sup>Yr Science-1115/-

Documents:- Original and Attested zerox copies of the following documents should be produced at the time of submission of Admission form and at the time of admission respectively.

- a) Original School /College leaving Certificate.
- b) Character certificate
- c) Mark sheet of Intermediate or its equivalent Exam.
- d)Secondary School Exam. board certificate.
- e)Reservation claimant certificate issued by the competent authority.
- f)Recent passport size Black and White photograph (three copies)
- h) Migration certificate( For other University Students & Intermediate or its equivalent)

#### Salient features

- \* Remedial coaching classes will be scheduled.

**DESERTING :-** If any Student of +3 Stream desire to take T.C. in the middle of the academic session for taking admission into some other colleges He/She will pay one time monthly fee and development fee for the remaining period of the academic session.



**ADMINISTRATIVE COUNCILS & COMMITTEES FOR THE SESSION  
2015-16**

**SURAT PANDEY DEGREE COLLEGE, GARHWA**

**1. College Council :**

**2. Administrative Committee :**

**Prof. Perwej Alam Asst. Prof. Dept of History**

**Dr. B.k.Dwevedi Asst prof. faculty of Commerce**

**Prof. K.B. Ansari Asst. Prof. Dept of Urdu**

**Prof. Mrs neelam Gupta, Asst. Prof. Dept of psychology**

**3. Academic Council :**

**Prof. vivekanand Upadhyaya, Asst. Prof. Dept of Hindi**

**4. Finance Committee :**

**Prof. K.K. Sinha ( Burser )**

**Akhilesh Tiwari Accountant**

**Niklesh chaubey**

**4. Examination committee :**

**Prof. K.M. Mishra Cont. of exams**

**Prof. Bharat Upadhyaya**

**Prof Umesh Sahay**

**Prof. k.K. Sinha**

**5 Cultural-incharge :**

**Prof. K.M. Mishra Asst. Prof. Dept of Hindi**

**. Boy's Common Room :**

**Girl's Common Room :**

**Purchasing & Development ( ommittee:**

**Library Committee :**

**Anti-Ragging Sell:**

**Discipline Committee:**

**Sexual Harassment Cell:**



**Career Counselling Cell :**

**Nodal Officer, All India Survey on Higher Education:**

**Principal**

**College Maintenance &Reparing:**

**Employees Provident Fund (I.PF):**

**RTI:**

Public Information officer:

Asst. Public Information Officer:

**27. Water Facility (Ladies Urinal)**

peon

**28. Staff Common Room:**

Attendant

**29. UGC:**

-UGC-in-Charge

, Asst. Prof. In Mathematics-IQAC-IN-Charge

**.32. IQAC :**



## UNIVERSITY EXAMINATIONS

There will be three University Examinations in three years degree Course naming Part One, Part Two and Part Three

A candidate shall be required to pass in each University Exam. Separately. However Division/ Classes shall be awarded only at the end of Final year University examination on the basis of combined result of three years taken together.

### PASS MARK AND AGREEGAGE MARKS

1. A candidate has to obtain 45% marks of individual subjects in Honours theory papers as well as in practical papers to pass in the subject. In Compulsory and Subsidiary Elective Papers candidates must has to Obtain minimum 33 % to Pass individually in each compulsory and Subsidiary/ Elective papers.
2. To pass in the examination one has to pass in all subjects. But to pass in the Examination one has to pass the all individual subjects and secure minimum 45 % of marks in aggregate. In HONOURS papers a candidate has to secure 45% marks in aggregate to got HONS and it will be taken together in three years.
3. Distinction will be awarded if the candidate secures 70% marks in aggregate of pass, elective and compulsory subjects.
4. If a student secured <60% of marks in HONs subjects he/she will be awarded 2<sup>nd</sup> Class
5. In a subject having practical a candidate has to secure 40% marks in each practical paper separately.
6. A candidate may re-appear only once in subjects/papers in which he/she obtained fail marks or has failed to retain 45% marks in any HONS paper within two years of first appearance to clear that paper.
7. A candidate who wants to improve his marks in any two papers of his/her choice to secure aggregate marks may re appear in the final years exam of the successive years exam only on payment of fees prescribed by the University.

### ATTENDNCE ELLIGIBILITY FOR EXAMINATION

A student is required to attend at least 75% of the general lectures,75% of tutorial/practical classes to qualify to appear the University examinations. Attendance will be counted separately under each head. Condonation of the attendance between 60% and 75% may be granted in exceptional cases on Health Ground



## COLLEGE LIBRARY

The college library is the heart of an academic institution. It is a treasure of knowledge and citadel of learning. A library is truly a mirror of the college, the spirit of dedication of study and aspiration for knowledge. The library contains books and periodicals arranged in sections and sub-sections. The staff and students of the college may use the library. The followings are the general library information and rules for guidance of all.

### GENERAL INFORMATION

1. The library normally opened during the college hours i.e. at 10.00 AM and closed 5.00 PM on all working days of the college. Issue and return work will be made from 11 A.M. to 2.30 P.M.
2. No books should be taken out of the library without the knowledge of the librarian.
3. The books issued to the students should be entered in the issue register and entry signed by borrower.
4. Students should produce their identity cards at the time of issue register.
5. The time allowed for borrowers is 10 days for the students and one month for the staff members.
6. If the borrowers keep one book issued to him/her more than the time allowed for the purpose fine (decided by the advisory committee) will be collected from the borrower students. And no additional books are issued to him/her. On returns of the 1<sup>st</sup> issued books other books are issued to him/her.
7. Members of teaching and non-teaching staff may take the books from the library by signing in the issue register mentioned for them.
8. Reference books are issued to the teaching staff only.
9. Any book lost or damaged by a borrower will be compensated from him/her by taking a new book of same author from him/her. If the book is rare one then the borrower must pay three times of the cost of the lost/damaged book maintained in the library catalogue.
10. Book once issued to the borrower may be reissued to him/her only when nobody else wants to take that book. Before re-issued books should be presented before the librarian for necessary entries in the register.
11. All books must be returned in the end of the session to the library for checking the balance position.
12. The Librarian shall report to the principal/officer in charge of the library in all cases of improper use of the library and library books.
13. Persons who might get special permission from the principal/officer in charge of the library may also work inside the college library.
14. Any damage caused by any circumstances of the college library the librarian will be responsible for that.
15. It is a serious offence to sign for another and borrower books from the library.
16. Magazines and journals should not be taken home. They should be returned on every day.
17. Violation any of those rules is liable to punishment.



18. In case of borrowing books from other subject, Lecturer is to take permission from the Principal.
19. Members of the Non-Teaching Staff may keep the books for a maximum Period of 15 days.
20. Borrower in Staffs Members must examine the condition of the Books before the receipt from the Library.

### **NUMBER OF BOOKS TO BE ISSUED BOTH TO STUDENTS AND STAFF**

The following is the list showing the maximum number of books that may be issued to the various classes of borrowers.

	<u>Category</u>	<u>No of books</u>
a)	Teaching staff	10 books each
b)	Demonstrators	03 books each
c)	Pass students	02 books each
d)	HONs Students	03 books each

### **COLLEGE PUBLICATION**

The college brings out a Calendar which is published annually.

**CALENDAR:-** The College Calendar is a comprehensive collection of useful information about the college. It deals with the rules and regulations regarding the various activities pertaining to the academic life of the college. The editorial board of the college calendar is to prepare and submit before the principal by 31<sup>st</sup> May each year for approval. After approval it should be given to press for publication.

### **NATIONAL SERVICE SCHEME**

**NSS (National Service Scheme):-** National Service Scheme was introduced in 1995 in this college with a motto for providing social services to the local people of this rural sub-plan area of Garhwa district and making aware them in social issues. Now the college has two units one unit for boys and one unit for girls. These units are functioning for the Upliftment and betterment of the fast growing society. NSS has got its origin with dazzling motto "Not for me But for you" with active participation of the young mass in the interest of the nation as well as the community. NSS units of our college aim at promoting the sense of civic consciousness and to inculcate a sense of social responsibility, discipline dignity of labour, ideal citizenship among the students.

The Motto & objectives of NSS

1. To work with and among the people of the local area.
2. To engage in non violent and constructive social activities.
3. To aware the people about the social issues and challenges.
4. To protect national integration.
5. To gain skill.



6. To understand the problem of the grass root level and find the solution.
7. To enhance the knowledge through confrontation with a reality.

## **THE PLANNING FORUM**

The planning forum of the college brings the students and Lecturers together into the object of creating plan consciousness and plan convicting among the students. The work of the forum is to study the problems of planning and reconstruction, to conduct surveys of social and economic conditions of the region and organize the developmental activities of the areas. Surveys about the living condition, resource benefits of economic development and the impact of planning are also undertaken from time to time. The forum too conducts study tour to serve the purpose of education.

## **STUDENTS COMMON ROOM**

The college provides two common rooms separately for boys and girls for healthy recreation, mutual contact and good co-operation. The common rooms are opened during the college hours and provided news papers and journals. Common rooms are sensitive places where the students are expected to relax themselves in a most disciplined and academic way and behave in such way as a consideration to other fellow students. They should not do anything non academic which will be objectionable to others.





## List of Holidays 2016

OFFICE OF THE PRINCIPAL

SURAT PANDEY DEGREE COLLEGE, GARHWA

Hereby declare that the College will remain closed on all Sunday of each Months and following days for the Calendar Year 2016

Sl. No.	Name of the Festivals	Date of which it falls	Days of the Week	No. of Days
1	New Years Day	01.Jan	Fri	01
2	Makara Sankranti	14 Jan	Tue	01
3	Guru govind Singh jayanti	16 Jan	Sat	01
4	NetajiJayanti	23.01.14JAN	Sat	01
5	Republic Day	26.01.14Jan	Tue	01
6	Basant Panchami	12 Feb	Fri	01
7	Sant ravidas jayanti	22 Feb	Mon	01
8	Maha Shivratri	7 Mar	Monday	01
9	Holi & Good Friday	21-26 Mar	Mon - sat	06
10	Easter Monday	28 Mar	Mon	01
11	Sarhul	11 Apl	Mon	01
12	Baisakhi	13 Apl	Wed	01
13	Ambedkar jayanti	14 Apl	Thu	01
14	Ram Nawami	15-16 Apl	Fri- Sat	02
15	Mahaveer Jayanti	19 Apl	Tue	01
16	Hajrat Ali Birthday	21 Apl	Thu	01
17	Veer Kuwanr Singh Jayanti	23 Apl	sat	01
18	Summer Vacation	16 May- 11 Jun	Mon -Sat	24
19	Budh Purnima	-	-	01
20	Sabe- barat	-	-	01
21	Hool Diwas	30Jun	Thu	01
22	Last Friday of Ramjan	1 jul	Fri	01
23	Rath yatra, Eid ul Fitre	6 jul	wed	01
24	Guru Purnima	19 Jul	Tue	35
25	Independence day	15 Aug	Monday	01
26	Rakshabandhan	18 Aug	Thu	01
27	Janamasthami	25 Aug	Thu	01
28	Karma Puja and Bakrid	12 Sept	Monday	01
29	Anant Chaturdashi	15 Sept	Thurs	01
30	Mahalaya	30 Sept	Fri	01
31	Durga Puja , Muharram ,	01 Oct -7 Nov	Sat to Mon	32



## Self Study Report of Surat Pandey Degree College Garhwa Jharkhand 2016

	Deepawali, Chhath			
32	Guru Nanak Jayanti	14 Nov	Mon	01
33	Birsa Munda Jayanti	15 Nov	Tuesday	01
34	Chehallum	21 Nov	Mon	01
35	Milad ul Nabi	13 Dec	Fri	01
36	X-Mas and Winter vacation	23-31 Dec	Fri- Sat	08
			Total	101
			Sunday	52
			Admission & Exam	40 Days
			Reserve	02 Days
			Working Days	170 Days
			Grand Total	365 Days

**Note: Besides these holidays Some Holidays are falling on Sunday of the Months these festivals have not been declared as Holidays**



Class Routine For B. A. / B. Com. & B.Sc. (Enforced From June 2015)

Days	Periods	0	1	2	3	4	5	6	7	8
	Time	09:15-10:00	10:00-10:45	10:45 - 11:30	11:30 - 12:15	12:15 - 01:00	01:00 - 01:45	01:45 - 02:30	02:30 - 03:15	03:15 - 04:00
MON	B.A./B.Com/B.Sc - I	All Hons Classes		Urdu/Snk/B.O/Phy/Zoo.	His/ Pr. Eco /Chem	Eco/F. A/C / Geology	Hindi/Eng.	Phil/Soc.	All Hons Practical Classes	
	B.A./B.Com/B.Sc - II	All Hons Classes		Pol.Sc/MB/Chem	Hindi/PED/Phy	Psy. / Geo/ B.Law/Math	Eco./Geology	His	All Hons Practical Classes Soc / Phil.	
	B.A./B.Com/B.Sc - III	All Hons Classes		I. Tax/ Geology	Pol. Sc/ Opt.Gr. A&B/ Math	Soc/ Phil/Opt. Gr. A&B/ Chem	His/Bot	Psy. / Geo	All Hons Practical Classes Eco. Hindi / Eng	
TUE	B.A./B.Com/B.Sc - I	All Hons Classes		Urdu/Snk/F. Ac. / Bot/Math	His/Pr.Eco/Geol	Eco/Phy/Zoo I	Hin./Eng	Soc/Phil	All Hons Practical Classes Psy/G eo Pol Sc	
	B.A./B.Com/B.Sc - II	All Hons Classes		Pol.Sc/MB/Chem	Hindi/PED/Phy	Psy. / Geo//Math	Hindi/Eng.	Urdu/SNK	All Hons Practical Classes Zool Soc/P hil	
	B.A./B.Com/B.Sc - III	All Hons Classes		His./ Opt. Gr. A&B /Geol.	Pol.Sc/Opt. Gr. A&B/Math	Soc/Phil/ B.Math/Chem	Hindi/Eng.	Psy/Geo/ Phy	All Hons Practical Classes EVS URD/ SNK	
WED	B.A./B.Com/B.Sc - I	All Hons Classes		F. / Ac./Phy/Bot.	Soc. / Phil/B.O/ Chem	Math/Pr.Eco	Hin.	Pol.Sc	All Hons Practical Classes Psy. / Geo	
	B.A./B.Com/B.Sc - II	All Hons Classes		Soc/Phil/M.B/Math	His/B.Law/phy	Eco/PED/Bo t	Pol.Sc./Zool	Urdu/SNK	All Hons Practical Classes Hindi /Eng	
	B.A./B.Com/B.Sc - III	All Hons Classes		His/I.Tax/Chem	Hindi/Eng Opt. GroupA& B /Math	Psy/Geo/Opt . Gr. A&B/Zool	Urdu/SNK/B .Math	Soc/Phil/ Geol	All Hons Practical Classes Eco.	
THU	B.A./B.Com/B.Sc - I	All Hons Classes		Pol.Sc/B.O/Math	His./Pr.Eco/Geo I	ECO/Bot.	Urdu/SNK/Zool	Soc	All Hons Practical Classes Phil	
	B.A./B.Com/B.Sc - II	All Hons Classes		His/M. B./Geol	Eco./PED/Math	Urdu/SNK	Pol.Sc./Bot.	Hindi/Eng	All Hons Practical Classes Geo/P hy	
	B.A./B.Com/B.Sc - III	All Hons Classes		Eco/B.Math/Phy/ Bot	Opt. Group A& B /EVS	Soc. / Phil./Opt. Gr. A&B /Zool	Hindi/Eng./ Math		All Hons Practical Classes Pol Sc	
FRI	B.A./B.Com/B.Sc - I	All Hons Classes		Pol.Sc/B.O/Phy/ Bot	His/F.A/C/Chem	Eco	Hindi/Eng	Math	All Hons Practical Classes Psy. / Geo.	
	B.A./B.Com/B.Sc - II	All Hons Classes		His/B. Law/Chem	Eco/Phy	Hindi/Eng	Soc / Phil./Zool	Psy/Geo/ Bot	All Hons Practical Classes Eco/G eol	
	B.A./B.Com/B.Sc - III	All Hons Classes		Eco/Opt. Gr. A&B/ Bot.	Pol.Sc/B.Math/ Zool	His/I.Tax/ Math	Psy/Geo/Ph y	Hindi/Ge ol	All Hons Practical Classes	



								Urdu / SNK	
SAT	B.A./B.Com/B.Sc -I	All Hons Classes	Hindi/Eng/Geol	Psy/Geo/Math	Hindi/Zool	Chem	Urdu/SNK	All Hons Practical Classes	
	B.A./B.Com/B.Sc - II	All Hons Classes	Bus Law/Chem	Urdu/SNK/Phy	Psy/Geo/Zool	Hindi/Eng	Eco/Bot	All Hons Practical Classes	
	B.A./B.Com/B.Sc - III	All Hons Classes	EVS/B.Math/Phy	Hindi/Eng Opt. Group A & B	I.Tax/Chem	Urdu/SNK/Zool	Bot	All Hons Practical Classes	Psy. / Geo.

**Hons - Art- Hindi ,Urdu, Eng,Snk,Phil, History, Pol. Sc., Eco., Psy, Geog.& Sociology**

**Commerce- Group-A- Accounts Hons. & Group-B- Labour Gr.**

**Science- Phy, Chem, Botany, Zoology,Geology&Math.**





Photo Galary : National Seminar held on 10 Feb 2016

